



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GUNUPUR COLLEGE , GUNUPUR

**GUNUPUR, DIST - RAYAGADA, STATE- ODISHA, PIN CODE-765022
765022**

www.gunupurcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Gunupur College, Gunupur is a premier co-educational institution in the southern part of Odisha affiliated to **Berhampur University**. The college is located at the Eastern part of the town of Gunupur on a site gifted by Sri Narasingha Gouda of Alada and Sri Laxmi Narayan Patro of Sirijholi. The College is nestled in the shade of Pragnya Hills. Below it, stretches the vast undulating plain and the Bansadhara river curls its way to hug the land like a silver girdle. The embellished elegance of the place begins to weave a spell and the wild lonesomeness imparts a piercing effect, a calming experience. The academic atmosphere is further heightened with the symphony of the ringing bells of Lord Ganesh and Lord Shiva and the radiant light that emanates from the lamps of Rameswar Temple at the hill-top. The earth colours itself according to seasons and the air is alive with fresh exotic fragrance. The Sephali and Aruna Trees lap their fronds and rustle with passing wind. The serene, calm and natural scenery around the college makes one peep into what is integral to life.

The college started functioning on **2nd July 1973**, owing to the benevolence and sacrifice shown by the local inhabitants. We have nothing to offer them in response to their philanthropic endeavor except remembering them every day as the pioneers of a great social cause and a source of inspiration and unfathomable admiration of humanity *ad infinitum*. The college was affiliated to Berhampur University in **August 1974**. Subsequently, the Department of Higher Education, Government of Odisha, accorded recognition to the college on **11 November 1975**. The college imparts education in Arts, Science and Commerce streams at Undergraduate level. In **1974-75**, affiliation was granted to I.A. Course. In **1979-80**, affiliation was granted to start Honours Programmes in **History, IRPM, Economics and Commerce**. Further, affiliation was granted to I. Sc. during **1981-82**. Subsequently, other honours programmes were introduced such as **Physics, Mathematics, Zoology** in **1989**, **Political Science** and **Chemistry** in **1992**, **Education** in **2015**, **Botany** in **2016**, **English** and **Odia**, in **2017**. **Computer Science** was recently introduced in self-financing mode in **2019**. The College was accredited with “**B+**” Grade by NAAC (UGC) during **2007** and re-accredited in 2nd cycle with “**B**” grade in **2016** bearing **2.63 CGPA** which is equivalent to **B+** grade as per the present grading system. The college today strives with new zeal and vigour to maintain its rich tradition and glory.

Vision

To promote qualitative value-based application-oriented courses to cope with the changes of modern time for the betterment of students and society.

The vision is further underlined by the college crest which embodies the motto “*Tamasoma Jyotirgamaya*” meaning “**Lead me from the darkness of ignorance to the light of wisdom**”. The temple at the center of the logo symbolises the ancient glory of Buddhism at “**Jagamanda**” a village fourteen miles north to Gunupur. The **lamp and the book** at the base stand as the eternal symbols of knowledge and light. The sixty-four leaves around the crest symbolize “*Chautursasti Kalas*”. The name of the College is inscribed in English in the upper circle of the crest.

Mission

The Mission of the College is:

To give qualitative education, build noble character and prepare the learners to serve society

Elaborately, the mission encompasses the following smaller goals:

- To enhance their competence and creativity
- To encourage the students towards larger goals of serving the community & the nation
- To instill ethical, moral and spiritual values and help them strengthen the power of conscience
- To build a secular and rational human being out of each student
- To spread awareness against social evils and inhuman practices such as dogmas/ taboos ingrained in age-old religion, caste creed and race.
- To sensitize students on the issues of human rights, social justice, gender disparity
- To raise green consciousness among the students
- To infuse discipline, values and create interest in selfless community service.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Excellent academic performance with positive progression by means of securing University Rank
- Inflibnet-enabled Digital Library
- Quick disposal of student issues like issuance of CLC, Conduct certificates, Study certificates, Document verification of students working in different MNCs
- Dynamic blend of young and veteran faculty members.
- Harmonious student-teacher camaraderie
- Green campus
- Disciplined and obedient students.
- Zero student unrest
- Tobacco-free campus
- Wide range of UG CBCS courses along with self-financing courses
- Active Career Counseling Cell
- Transparency in the admission & examination process
- Regularly updated website
- PwD-friendly campus
- Well- equipped laboratories
- ICT-enabled Smart classroom & Language laboratory
- Qualified & ingenious faculty
- Availability of NCC, NSS & YRC wings
- Ragging-free campus
- Library with wide range of books, references and journals
- Digitally empowered teachers.
- Reading room with newspapers, magazines & journals

- Automation of Library, office & accounts
- Hostel for boys & girls for reserved categories
- Well-furnished Gymnasium
- Odisha State Open University (study center for distance education)
- Harmonious gender relations within the campus
- Balanced Gender ratio
- Lower drop-out rate (mentoring, parent-teacher meeting)
- Regular career counselling programmes
- Regular Self-defence training programmes

Institutional Weakness

- Compressed campus area
- Lack of technical support staff
- Acute shortage of Non-teaching (support) staff
- Insufficient creation/sanction of teaching/Non-teaching posts
- Non- availability of staff-quarters
- Placement facilities
- Lack of proper documentation due to acute shortage of support staff
- Most of the students who join the institution are from the rural areas and economically marginalized groups who cannot afford to stay on rent nor can they stay for prolonged class hours due to lack of transportation facilities
- A large number of students have to either support their parents in the field or work in the city on Part Time basis which diverts them and dilutes their concentration
- First generation learners
- Lack of research facilities
- Lack of proper communicative skills among students due to cultural differences and the location of the college at the common borders of Odisha and Andhra Pradesh besides the fact that the majority of the students belong to tribal groups.
- State Government has imposed restrictions on recruitment of vacant posts. Many of our non- teaching (support) staff have retired from services. There is no replacement provided for them which hampers efficient functioning of administrative activities which ultimately puts pressure on the teaching staff and hence affects academic activities.
- Insufficient financial support from Government for infrastructural development and maintenance
- Lack of hostel facilities for unreserved students
- Limited book/research publications by the faculty members.
- Being a composite college, it has certain indigenous issues

Institutional Opportunity

- Becoming an autonomous college at the first step so that we can conduct the academic activities in time and have our own academic calendar.
- Opening of PG courses
- Tapping the potential to increase the number of Honours programmes in various disciplines, especially applied sciences
- Exploring more avenues for promotion of entrepreneurship development and start ups.

- Expansion of hostel facilities for students belonging to the general category
- Use of latest technology and learning tools for an effective teaching-learning process
- Involvement of larger number of students in curricular/co-curricular activities
- Encouraging the young faculty members to attend national level seminars, conferences, UGC sponsored refresher/orientation courses.
- Greater exposure of students through participation in seminars, workshops and student exchange programmes

Institutional Challenge

- Students progression in terms of higher education and employment
- Complete digitization of the overall administration of the college
- Student community is at cross roads unable to focus on their studies with full attention and absolute concentration owing to their financial condition. They suffer from restlessness and hopelessness which are the very common maladies of present generation.
- Promoting creative and innovative spirit among students and faculty
- Encouraging young faculty to stay focused on research
- Implementing e-governance mechanism throughout the college
- Research funding through projects
- Improving language and communication skills among students
- Infrastructural development and Modern teaching aids with inadequate financial and human resources

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Gunupur College is an **affiliated college** of **Berhampur University** and hence, follows the syllabus, curriculum and guidelines designed by the said University.
- The institution ensures effective curriculum delivery through a well-planned and documented process.
- The course for each semester is evenly distributed among the faculty members by the respective Heads of the Departments.
- Every teacher prepares his/her lesson plan of the assigned papers and records the progress in the Lesson Plan-progress register.
- The lesson progress is monitored by the Heads of respective departments and countersigned by the Principal every month. It is also inspected by the Regional Director of Education, DHE Odisha.
- The extracurricular activities for the academic year are planned in advance.
- Faculty members are encouraged to participate in various faculty developmental programmes, orientation programmes, refresher courses, seminars and webinars.
- Besides providing books, journals, and magazines, our institution has also provided its teachers as well as students with access to **INFLIBNET** e-resources so that they become research-oriented and also stay updated.
- As per the guidelines of the university, our institution has been following the **continuous evaluation system**. The term-end examination and practical examinations are conducted as scheduled by the university.
- Though special attention is given to slow learners, focus is also given on advanced learners like organizing special competitive coaching class for the latter.

- The college inculcates professional ethics, human values, gender issues and environmental consciousness through various academic courses (as per DHE, Odisha guidelines) and extension activities (organized by NSS , NCC & YRC).
- The institution's development is well reflected in the student progression as well as improved results.

Teaching-learning and Evaluation

- The institution has designed its native mechanism to maintain an effective teaching-learning process by looking into the needs of both the slow as well as fast learners.
- Competitive coaching classes are conducted to meet the needs of **advanced learners** of the Final year Degree students so that they can crack different competitive and entrance examinations. Besides, focus is also laid on improving their personality and imbibing soft skills required in the professional sphere.
- For the **slow learners**, teachers of the respective subjects take remedial classes and doubt-clearing classes as per their convenience.
- Students are provided with possible/important questions for every paper.
- Webinars, departmental seminars, and workshops are conducted regularly so as to enable the students to interact with experts from various fields as well as gain from their expertise.
- Teachers use blended learning methods facilitated through the use of **ICT-enabled smart classroom and language laboratory, Wi-Fi connectivity** and software and programming such as C, C++, JAVA, Scilab according to the requirements of different courses.
- Every Department is assigned a class per week in the **Smart Classroom** where the teachers take the help of ICT tools in teaching. Besides, teachers also take online classes and conduct examinations through portals like Google meet, Zoom, Google Classroom, etc. as & when necessary.
- Vital information and notes are circulated through **WhatsApp/ Telegram Groups**.
- Students are also encouraged to attend Webinars and online lectures available on Swayam, NPTEL Portals.
- Every department encourages the students to give seminar presentations based on the lessons in the syllabus. This way, the students not only do self-study, but also they are motivated to do research on topics of their choice. This helps in participative learning as the audience constituting the teacher and fellow classmates ask questions and also put forth their suggestions.
- Science experiments, Role playing, Interactive classroom games are few techniques used by teachers as part of the experiential learning methodologies.

Students' grievances are addressed by the **Examination Section** consisting of faculty members. If a student fails to write the Mid-semester examination and provides relevant reason and supporting documents, he is allowed to write a **make-up test** before the commencement of the End Semester examination. The Section decides upon matters through regular meeting with the concerned authorities and solves the problems at the earliest. **Proper documentation** is maintained by the Section in matters of grievances.

Research, Innovations and Extension

- The institution has subscribed to the **N-LIST Inflibnet** Programme in order to orient and encourage students and teachers towards research.
- Faculty members are also encouraged to undertake doctoral/post doctoral studies and quality research publications.
- Students are also encouraged to make seminar presentations.

- Emphasis is given on the **Career counseling programmes** as well as **observation days** since on the occasion, **resource persons** are invited to share their expertise and enlighten the students encouraging them towards research in their areas of interests and innovations.
- The institution believes in **holistic development** of students and inculcating **social consciousness** and responsibilities. **NSS, NCC and YRC** conduct extension activities to promote awareness programmes, social work, health and hygiene programmes, environmental protection, developing skills for social activities, volunteerism and equal opportunities.
- Special activities such as **Self-defence training programmes for girls** are also conducted keeping up with contemporary needs.

Infrastructure and Learning Resources

- With limited funding, Gunupur College has taken optimum efforts in development and maintenance of infrastructure and learning resources to a great extent during the last five years. Every Department is assigned a classroom for Honours classes. Besides, other rooms are engaged for compulsory, elective classes and honours classes if required.
- The College also has a **Language Laboratory** powered by ISILS.
- A **Smart classroom** aids in digital learning where every department engages classes for atleast an hour per week.
- The Science departments (Botany, Chemistry, Physics and Zoology) have separate **laboratories** for practical sessions.
- The **Computer Centre** also provides for the students of Computer Science students as well as the necessities of other departments with Computer Science as an allied subject.
- The **library** has not only textbooks for the students, but also magazines, reference books, journals, etc for advanced study and competitive exam preparation.
- There are **21** class rooms with adequate furniture. The college has **4** laboratories in total. The **RUSA-funded Computer center-cum- laboratory** has **44 computers, all equipped with LAN connection.**
- The **language laboratory** which uses **Skill Junction Software** has a **projector** and a robust **sound system** suitable for smart teaching methods.
- **Ramps** have been constructed for physically challenged students.
- The institution has adequate facility for games and sports. A playground spreading over **3 acres** of land is there for playing football, cricket and other sports activities.
- IT facilities are frequently updated to accommodate students to the CBCS courses. The college has also subscribed to the **N-List INFLIBNET** Programme allowing free access to over 3 lakhs e-resources to the students as well as teachers. The college has **53 desktop computers, 4 laptops, 4 numbers of printers and 3 numbers of photocopy machines.**
- The library contains **24741 books.**
- **CCTV cameras** have been installed in the entrance, office, computer laboratories, and other strategic points.
- The College has a '**Rangmanch**', a stage for staging plays, and other cultural shows. It is used for annual functions and other cultural events.
- The **college playground** is used for annual sports, cricket practice, Self-defence training sessions, NCC training and other sports activities.
- There are **separate gymnasiums** for both boys and girls with **more than 30 exercising equipments.**

Student Support and Progression

- Students are the main stakeholders of the institution. The institution has student participation in IQAC, RUSA, Anti-Ragging Cell as well as Cultural Activities through NSS & NCC.
- After commencement of every academic year, fresh committees are formed on voluntary basis. Each committee has to decide their activity calendar, resources required and execute events and activities accordingly.
- All academic event like Seminars, Guest Lectures and Workshops have a systematic manner of involving students at various stages of the events. The students are selected and trained by the Convener, and they work under the supervision of the Committee members.
- In Sports and Cultural Committees, students from all the disciplines are selected on the basis of their interest and/or merit.
- The students participate in the IQAC by giving their valuable suggestions for student support and progression and these are considered in the IQAC meetings as well as in the planning of academic and co-curricular activities for the students.
- Teachers support students in their academic endeavours through competitive coaching classes, personality development classes for advanced learners and remedial and doubt clearing classes for slow learners.
- Moreover, proctorial system ensures that each student is given adequate attention and care.
- The Government of Odisha has started a portal called '**Mo College Abhijan**' to strengthen the **Alumni Association** of colleges. Consequently, Gunupur College has also been part of the initiative and the alumni of the College are gradually joining as well as contributing for the welfare of the college in the absence of a registered Alumni Association.

Governance, Leadership and Management

- The **Vision** of the College is "**To promote qualitative value-based application-oriented courses to cope with the changes of modern time for the betterment of students and society**", while the **mission** is "**To give qualitative education, building noble character and preparing the learners to serve society**"; for which we have been organizing various **career counselling programmes** and **competitive coaching classes** alongside **Personality Development** classes so as to ensure their professional success and success in further study.
- Several **commemorative days** are further observed and celebrated so as to remind the students of their roles and responsibilities as citizens thereby building their personality and character. **Road rallies, competitions, Blood donation camps and awareness programmes** further improve their sense of obligation towards the society at large.
- The institution, in accordance with the structure prescribed by the Department of Higher Education, Govt. of Odisha and the affiliating university, Berhampur University, has designed its functioning framework.
- **Decentralization and participative management** are practised in our institution in its everyday functioning through the organizational structure in every aspect such as the administrative, academic functioning, admission process, extension activities etc.
- The combined effort of the President of the Governing Body, principal-cum-secretary, the members of the Governing Body, staff members and students result in the smooth and effective functioning of the institution. Various committees have been constituted for effective management.
- **Internal Quality Assurance Cell** has been instrumental in planning and executing various quality measures.
- A **Project Monitoring Unit** constantly looks after the implementation of the various infrastructural projects under the OHEPEE.

- Students being the most important stakeholders of the institution, have representation in the IQAC as well. Student's feedback and their opinions are constantly sought after and valued. Transparent functioning is ensured through decentralization of power. Administrative Bursar, Accounts Bursar, Academic Bursar, and Coordinators work together under the effective leadership of the head of the institution. The records of the debits and credits of the transactions are maintained in CAPA. Besides periodic internal financial audit, external financial audit is carried out annually through an auditor selected by the State Government.

Institutional Values and Best Practices

- Gunupur College believes in imparting quality education to all its students as well as motivate them towards realisation of their responsibility towards the institution as well as the larger community and society.
- The college focuses on the holistic development of the youth and thus, empower them towards maintaining the values of social harmony, self-reliance and social consciousness.
- The institution imparts co-education and is a **gender-friendly campus** free from all sorts of discrimination.
- It is a **ragging-free campus**. Students from various caste groups thrive harmoniously without any sort of violence or discrimination.
- The college also offers a **PwD-friendly** environment for its students.
- The **best practices** of the College include maintaining a clean and eco-friendly campus and extension of social outreach programmes. Activities such as **plantation programs and environmental awareness programs** , and most importantly, **blood donation camps** are continuously conducted. Extension activities, Sanitization programmes and sensitization programs are organized regularly so as to create balance and maintain social harmony.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GUNUPUR COLLEGE , GUNUPUR
Address	Gunupur, Dist - Rayagada, State- Odisha, PIN code-765022
City	Gunupur
State	Orissa
Pin	765022
Website	www.gunupurcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Bamadebo Misra	06857-250069	9437581969	06857-250069	gunupurcollegemunupur@gmail.com
IQAC / CIQA coordinator	Amiya Ranjan Mohanty	-	9437275623	-	amiya333mohanty@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	02-07-1973

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Orissa	Berhampur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	29-11-1980	View Document
12B of UGC	29-11-1980	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Gunupur, Dist - Rayagada, State- Odisha, PIN code-765022	Urban	4.47	2443

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	Higher Secondary Examination or equivalent	English	16	15
UG	BSc,Science	36	Higher Secondary Examination or equivalent	English	32	30
UG	BSc,Science	36	Higher Secondary Examination or equivalent	English	32	32
UG	BSc,Science	36	Higher Secondary Examination or equivalent	English	40	37
UG	BSc,Science	36	Higher Secondary Examination or equivalent	English	40	40
UG	BSc,Science	36	Higher Secondary Examination or equivalent	English	32	31
UG	BA,Arts	36	Higher Secondary Examination	English,Oriya	32	32

			or equivalent			
UG	BA,Arts	36	Higher Secondary Examination or equivalent	English,Oriya	16	14
UG	BA,Arts	36	Higher Secondary Examination or equivalent	English,Oriya	32	31
UG	BA,Arts	36	Higher Secondary Examination or equivalent	English,Oriya	16	14
UG	BA,Arts	36	Higher Secondary Examination or equivalent	English,Oriya	48	48
UG	BA,Arts	36	Higher Secondary Examination or equivalent	English,Oriya	64	63
UG	BA,Arts	36	Higher Secondary Examination or equivalent	English,Oriya	48	47
UG	BCom,Commerce	36	Higher Secondary Examination or equivalent	English	96	2
UG	BCom,Commerce	36	Higher Secondary Examination or equivalent	English	64	44

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				8				29			
Recruited	0	0	0	0	8	0	0	8	17	9	0	26
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				31
Recruited	11	3	0	14
Yet to Recruit				17
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	7	5	0	12
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	0	0	2	2	0	8
M.Phil.	0	0	0	0	0	0	4	3	0	7
PG	0	0	0	4	0	0	11	4	0	19
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	275	0	0	0	275
	Female	205	0	0	0	205
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	40	38	35	42
	Female	31	31	24	20
	Others	0	0	0	0
ST	Male	106	109	130	135
	Female	67	90	68	62
	Others	0	0	0	0
OBC	Male	58	43	46	35
	Female	38	33	23	1
	Others	0	0	0	0
General	Male	28	50	70	117
	Female	25	30	47	28
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		393	424	443	440

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Since the institution is a Non-Government Aided college affiliated to Berhampur University, it holds no power over revision in curricula. It follows the curricula prescribed by the University as approved by
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	the Department of Higher Education, Odisha/Berhampur University. The College shall readily implement any multi-disciplinary or inter-disciplinary programmes introduced by the University.
2. Academic bank of credits (ABC):	The institution has not registered under the ABC (Academic Bank of Credits) since no such notification has been issued by the Department of Higher Education, Odisha or Berhampur University. However, our students are encouraged to take online courses in online mode through National Schemes like SWAYAM, NPTEL etc
3. Skill development:	The students are taught soft skills as part of Competitive Coaching Classes as well as Personality Development Classes conducted every year for the Degree final year students. A paper on Value-based education has been introduced in the academic year 2021-22 by the Department of Higher Education, Odisha under the name “Ethics and Values” consisting of six modules of 1 credit each to be taught in each semester. Besides, the Department of Higher Education, Odisha has also introduced “Juba Sanskar Programme” for all Degree students wherein the students are shown documentaries, short films & motivational videos on character-building, respecting parents, success, ill effects of tobacco, alcohol & smoking, etc. different events are also conducted by the NSS & NCC units like observation of National Voters’ Day, Constitution Day to instill patriotic values and rights and responsibilities towards the society and nation at large.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution offers Odia language and literature as a degree course. Subjects like education, political science, history and IRPM are taught bilingually. The students also appear the examinations in Odia and English as per preference.
5. Focus on Outcome based education (OBE):	All the programmes are Outcome-based as per the norms decided by the Department of Higher Education, Odisha and Berhampur University.
6. Distance education/online education:	The College has a Smart Classroom & a Language Laboratory. Every Department has been assigned an hour’s class per week in the smart classroom for the purpose of blended learning. Documentaries and films are also premiered for students on various occasions. The institution is also a study centre for

Odisha State Open University since the session 2017-18 enabling distance education for the interested students in the region.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
356	346	322	292	247
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	14	14	14

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1155	1174	1234	1320	1222
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
270	270	270	270	258

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
366	351	393	435	285

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
34	35	33	35	33

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
37	37	37	37	37

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 20

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
117.42	72.83	250.99	91.65	84.93

4.3

Number of Computers

Response: 53

4.4

Total number of computers in the campus for academic purpose

Response: 45

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

As an affiliated college of Berhampur University, it follows the syllabus, curriculum and guidelines designed by the parent University. Every year before the summer vacation begins, every department distributes the course amongst the departmental faculty members which enables them to prepare their lesson plan for the assigned papers so that the syllabus is completed within the stipulated time period. The lesson plans and progress are reviewed and monitored by the Heads of respective departments and countersigned by the Principal every month so as to ensure smooth flow and completion of curriculum prescribed. It is also open for inspection by the Regional Director of Education, DHE Odisha or any authority as and when necessary. Further, the time table committee prepares the time table prior to the beginning of every academic session to ensure smooth conduct of classes. The extracurricular activities for the academic year are also planned well in advance.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college follows the academic calendar designed by the Department of Higher Education, Odisha and the affiliating University i.e, Berhampur university . The calendar includes the schedule of various examinations and the list of holidays. Extracurricular activities are also planned accordingly. The Examination committee schedules the mid semester examinations for different semesters after due consultation with the Academic Bursar, Administrative Bursar and Principal. The students who are unable to write the mid-semester examinations due to valid reasons are allowed to write a make-up test in the concerned subject/ paper on producing authentic documents in support of their claim and after due verification by the examination committee. The practical examinations are conducted before or after the End semester examination as per the guidelines given by Berhampur University. The practical examinations are conducted by both the internal and external examiner appointed by the university following which the evaluation is done on the basis of both the experiment done and viva-voce. Different committees/cells plan their activities taking into consideration the different examinations and holidays

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 15

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The curriculum is a balanced mixture of domain knowledge as well as prevalent social and political issues/concepts such as Professional Ethics ,Gender, Human Values ,Environment and Sustainability.Environmental studies and Disaster management (AECC-I) is a compulsory course for all the degree students in which the students not only understand and evaluate the global scale of environmental problems; and Reflect critically on their roles, responsibilities, and identities as citizens, consumers and environmental actors in a complex, interconnected world but also learn the strategical measures to mitigate the effect of various natural as well as man made disasters given the vulnerability of Odisha to cyclones , floods ,etc. Hence , Disaster management is given primary importance by the Govt. of Odisha both in the administrative as well as academic sphere.

Besides, the students are taught professional ethics especially soft skills as part of Competitive Coaching Classes as well as Personality Development Classes conducted every year for the Degree final year students. A paper on Value-based education has been introduced in the academic year 2021-22 by the Department of Higher Education, Odisha under the name "Ethics and Values" consisting of six modules of 1 credit each to be taught in each semester. This course is a powerhouse of relevant concepts and issues relating to character building. It includes modules like "Issues relating to women", "values and good citizenship" , " issues of drug, Tobacco and Alcohol Addiction", " Ethical Values for student life" ,

"vulnerable sections of society: understanding their issues", and " Environmental and techno Ethics" . Further, the Department of Higher Education, Odisha has also introduced "Juba Sanskar Programme" for all Degree students wherein the students are shown documentaries, short films & motivational videos on character-building, respecting parents, success, ill effects of tobacco, alcohol & smoking, etc. different events are also conducted by the NSS & NCC units like observation of National Voters' Day, Constitution Day to instill patriotic values and rights and responsibilities towards the society and nation at large.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.85

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	9	1	1

File Description

Institutional data in prescribed format

Document

[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 25.71

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 297

File Description

Institutional data in prescribed format

Document

[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: D. Feedback collected

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 71.94

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
393	424	466	440	464

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
608	608	608	608	608

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 123.31

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
342	349	326	296	336

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The learning levels of the students is primarily assessed by the teachers based on their classroom performance, specifically with respect to their responses to the different questions asked by the teachers during classroom teaching. In addition their performance in the mid-semester and end-semester examination also reflect their learning levels. For the slow learners, teachers of the respective subjects take remedial classes and doubt-clearing classes as per their convenience. To meet the needs of advanced learners of the Final year Degree students the institution organizes competitive coaching and personality development classes so that they can enhance their domain knowledge and simultaneously refine their interpersonal skills which will enable them to crack different competitive and entrance examinations. Besides, focus is also laid on improving their ethics and values required in the professional sphere.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 34:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The curriculum is designed in such a way that every student is encouraged to become research-oriented. In the CBCS syllabus introduced in 2016-17 as well as the model syllabus introduced and implemented in 2019, almost all the programs have either project or field study in the Sixth semester in the course named Discipline Specific Elective- IV. Further, every department encourages the students to give seminar presentations based on the lessons in the syllabus. This way, the students not only do self-study, but also they are motivated to do an indepth study on topics of their choice. This helps in participative learning as the audience constituting the teacher and fellow classmates ask questions and also put forth their

suggestions. Science experiments, Role playing, Interactive classroom games, are few techniques used by teachers as part of the experiential learning methodologies. The college organizes several workshops/programmes which provides a platform for experiential learning. Apart from that the college also organizes different seminars/webinars which enables the students to have a direct interaction with experts from different fields. On certain events/observation days the students are encouraged to perform role plays or drama which helps in experiential and participative learning process. Further the students are also divided into groups/pairs and are assigned a topic for presentation.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution has one Language Laboratory and one smart classroom .Every Department is assigned a class per week in the Smart Classroom where the teachers take the help of ICT tools in teaching. Documentaries and movies are shown to the students on certain events/observation days and also as per the requirements of the curriculum e.g. on the occasion of Netaji Jayanti and Constitution day, documentaries on the life of Sri Subhas Ch. Bose and the birth of the Indian constitution were respectively shown to the students.

The Language Laboratory is powered ISILS software which enables the teachers to take a digital approach to the teaching of language and communication. The Language Lab uses audio visual materials for an effective and interesting teaching learning process.

The institution has a computer center with internet connectivity. The college has also subscribed to NLIST programme under which the students and teachers have the privilege of accessing thousands of e-resources(books, journals, magazines, etc)

Besides, teachers also take online classes and conduct examinations through portals like Google meet, Zoom, Google forms, etc. Teachers share study materials, power point slides and video lectures of their related subjects through Mail and/or WhatsApp/ Telegram Groups. Students are also encouraged to attend Webinars and online lectures available on Swayam, NPTEL Portals.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 36:1

2.3.3.1 Number of mentors ?????????????? ???????

Response: 32

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 91.89	
File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)				
Response: 24.65				
2.4.2.1 Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years				
2020-21	2019-20	2018-19	2017-18	2016-17
8	10	8	9	7
File Description	Document			
Institutional data in prescribed format	View Document			
Any additional information	View Document			

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 17.82	
2.4.3.1 Total experience of full-time teachers	
Response: 606	

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Our Institution follows the curriculum prescribed by the Berhampur University. As per the curriculum a student has to appear the mid-semester examination in each paper/course (except project work/ field study) carrying 15marks for subjects with practical or 20 marks for subjects without practical. Transparency is maintained in conducting the mid-semester examination and the evaluation of answer scripts. The entire process of internal assessment is monitored by the concerned authorities.

In practical subjects the practical examination is conducted by both the internal examiner as well as the external examiner appointed by the university. The students are evaluated on basis of experiment conducted by them and the viva-voce. The appointment of the external examiner is done to ensure transparency in the assessment.

In programmes having project work as a part of the curriculum, external examiners are appointed by the university to evaluate the projects and conduct the viva-voce alongwith the internal examiner.

If a student fails to write the internal examination and provides relevant reason and supporting documents, he is allowed to write a make-up test within 7 days of the completion of the examination. But if a student fails or remains absent in the practical examination he/she is declared fail in that subject.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The college has a committee of faculty members who deal with the matters concerning examination. One of them is appointed as the Examination In-Charge. Internal examination related grievances are addressed by this committee. If a student fails to write the internal examination and provides relevant reason and supporting documents, he is allowed to write a make-up test within 7 days of the completion of the examination after due verification by the committee and approved by the Examination I/C and the Principal.

Students have access to their evaluated answer scripts and they can seek re-evaluation if needed.

The internal examination and its evaluation is time-bound as the marks secured by the students in the internal examination has to be uploaded in the University's portal within the time period allotted by the university.

The Examination Section also decides upon various matters related to internal as well as end-semester examination through regular meeting with the concerned authorities and solves the problems at the earliest.. Proper documentation is maintained by the Section in matters of grievances.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Our college is affiliated to Berhampur university, Berhampur. We followed the CBCS syllabus prescribed by the University from 2016 to 2019. Now we follow the model syllabus which was introduced and implemented in 2019. The course outcomes and programme outcomes are specified in the syllabus of each programme. The course outcomes and programme outcomes are available in the college website and they are also displayed in each department so that the students can acquaint themselves with the course and programme outcomes. The courses under each programme contain core papers , Generic electives, skill enhancement compulsory courses, ability enhancement compulsory courses and Discipline specific elective courses. Each course has a unique objective and outcome which is reflected in its syllabus.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The College follows the model syllabus which was introduced and implemented in 2019 by the Department of Higher Education/ Berhampur University. The course outcomes and programme outcomes are specified in the syllabus of each programme. The teacher designs his / her lesson plan accordingly. The students are taught the topics keeping in view the course outcomes and programme outcomes specified in the syllabus. The questions in the examination are also designed in such a way that the course outcomes and programme outcomes are attained. Further, the evaluation process also reveals the success rate of the attainment of the particular course outcomes and programme outcomes and also paves way for the teachers to rate the teaching-learning process with respect to the attainment of the outcomes.

2.6.3 Average pass percentage of Students during last five years

Response: 76.16

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
331	256	299	347	179

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
366	351	395	441	284

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 15**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
14	1	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.06**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.03**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The NCC and NSS units of the college have been instrumental in carrying out awareness programmes and extension activities. NSS has adopted the nearby villages of Bandhuguda, Marathiguda and Housing Board where it conducts various awareness programmes and extension activities. during the time of the Covid-19 Pandemic, awareness programmes on social distancing, use of masks, maintenance of COVID-19 guidelines and vaccination were conducted successfully. Masks were distributed for free amongst the villagers. As a result, the workers engaged in construction work started wearing masks and maintaining hygiene by washing and sanitising hands. they also practised social distancing inside he college premises. Moreover, around 170 students got vaccinated during the vaccination drive organised by the NSS units of the college. Students readily donate blood at times of emergency and also during camps organized by the college.

File Description	Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	1

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 0

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 41.45

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
654	593	672	603	0

File Description	Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years****Response: 1****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

e-Copies of the MoUs with institution./ industry/ corporate houses

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College has a total of 21 classrooms. Every Department is assigned a classroom for Honours classes. Besides, other rooms are engaged for compulsory and elective classes. The College also has a Language Laboratory powered by ISILS where Personality development classes and Competitive Coaching classes are conducted. there is also a Smart classroom which aids in digital learning where every department engages classes for atleast an hour per week. The Science departments (Botany, Chemistry, Physics and Zoology) have separate laboratories for practical sessions. The Computer Centre also provides for the students of Computer Science students as well as the necessities of other departments with Computer Science as an allied subject. This centre also facilitates the use of NLIST programme. The library has not only textbooks for the students, but also magazines, reference books, journals, etc for advanced study and competitive exam preparation.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College has a 'Rangmanch' or a stage for enacting plays, and organising other cultural shows which is around 1200sqft area. It is used for annual functions and other cultural events. The college playground with an area of 3acres is used for annual sports, cricket and football practice, Self-defence training sessions, NCC training and other sports activities. There are separate gymnasiums for both boys and girls with more than 30 exercising equipments. Gymnasium for both boys and girls established and upgraded regularly with new equipments. It was last upgraded in 2018 with an addition of equipments worth Rs 6,00,000/-. Students also play indoor games like Chess and Carrom.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 15

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 1.14

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	1.932	1.932	2.067	00

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The institution has a well-equipped library. The textbooks prescribed in the CBCS syllabus, magazines, reference books and other classics (novels, poetry collections, dictionary etc)are also available in the library. It is ensured that sufficient number of books are available for both students and staff members. Currently, the library is partially automated with KOHA, which is a free open source library software. the process of automation started in 2020 and is under process now. KOHA would help the librarian in cataloguing of books which in turn would help the students find the required books easily. The records of issue of books is also maintained. This decongests the library and is easy to access and use.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.38

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.57	0.84	5.51	3	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.93

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 11

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

Response:

- A **Computer Centre** funded by **RUSA, MHRD** was established in the year **2016** with **37 desktops and 4 laptops**. Subsequently **7 desktops** were added in the year **2017** and again **7 desktops** were added in **2018**.
- Further in the year **2018**, a **Smart classroom** was established having facilities like a **projector, white board , green board and a system with Wi-Fi support**. The room has seating capacity of **40**.
- A **Language Laboratory** powered by the software **Skill Junction, ISILS developed by IIT Kharagpur** is also built with a seating capacity of **32**. It has a **projector, a desktop, whiteboard, master console, headphones and speakers**.
- The Computer Centre uses **BSNL Broadband Wi-Fi** which is recharged and updated monthly. The Wi-fi facility caters to the needs of not only the students admitted to the Department of Computer science under the program of B.Sc Computer Science but also other programs which have programming language or data science as part of their curriculum. The Centre also facilitates the use of **NLIST e-resources**. The Broadband connection was taken up in the year **2016** It was upgraded to Optical fibre in **2021**.
- The Wi-fi facility is also available for Office, SAMS Lab & Examination Section. Smart Classroom operates on dongle and is updated as per need.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 26:1

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 4.85

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.08	8.29	5.34	2.14	4.17

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Records are maintained to keep track of the use of the Smart classroom and language laboratory so as to ensure optimum utilization. Every department is assigned one class per week in the Smart classroom. Apart from that, they take hybrid classes as and when necessary. The Laboratories are cleaned and maintained by Lab attendants. Regular attendance of the students is also recorded. Annual maintenance charge is given to third-party service providers. Books are issued to the students as per schedule (A day assigned per week to each Honours). Cleaning equipments are also available in the library and Computer Centre for specific maintenance needs.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 46.01

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
517	510	599	631	556

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1.Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 3.29

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
80	112	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.11

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description**Document**

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)**5.2.2 Average percentage of students progressing to higher education during the last five years****Response:** 12.02**5.2.2.1 Number of outgoing student progressing to higher education.**

Response: 44

File Description**Document**

Institutional data in prescribed format

[View Document](#)**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****Response:** 0**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
25	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Govt. of Odisha has cancelled the Student Council Elections since the academic session 2018-19. However, the institution ensures active representation and engagement of students in various administrative, co-curricular and extracurricular activities. The institution has student participation in IQAC, Cultural Activities, and special cells like the WDC, NSS, NCC. After commencement of every academic year, fresh committees are formed on voluntary basis. Each committee has to decide their activity calendar, resources required and execute the activities accordingly. Every academic event, be it Seminars, Guest Lectures and Workshops has a systematic manner of involving students at various stages of event management. The students are selected and trained by the Convener, and they work under the

supervision of the faculty members. In Sports and Cultural Committees, students from all the departments are selected on the basis of their interest and/or merit.

The students also participate in the IQAC by giving their valuable suggestions for student support and progression and these are considered in the IQAC meetings as well as in the planning of academic and co-curricular activities of the institution.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Gunupur College does not have a registered Alumni Association. However, under the "Mo College Abhijaan" scheme of the Govt. of Odisha, the alumni can connect with their alma mater. They can contribute to the betterment of the college not only by donation but also through motivational talk and career counselling programmes. Gunupur College has an active bank account for receipt of donations under the "Mo College Abhijaan" scheme.people have made significant contributions in terms of financial assistance adding upto Rs.... as of the session 2020-21. The alumni of the college have been invited to the college for various programmes like career counselling programmes, interactive sessions, inspirational talks, or on specific occasions as guests.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Vision of the College is "To promote qualitative value-based application-oriented courses to cope with the changes of modern time for the betterment of students and society", while the mission is "To give qualitative education, building noble character and preparing the learners to serve society"; for which we have been organizing various career counselling programmes and competitive coaching classes alongside Personality Development classes so as to ensure their professional success and success in further study. Several commemorative days are further observed and celebrated so as to remind the students of their roles and responsibilities as citizens thereby building their personality and character. Road rallies, competitions and awareness programmes further improve their sense of obligation towards the society at large.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

For proper and effective administration, different committees are formed to take care of different academic as well as administrative affairs such as Admission Committee , Examination Committee, Anti-ragging cell and Internal Complaints Cell. IQAC takes care of the matters of quality in terms of the teaching-learning process, as well as overall development of the College.

The Admission committee looks after the entire admission process, issue of College Leaving Certificate (CLC) and Migration Certificate etc. The Committee consists of the the Administrative Bursar, the Academic Bursar, Senior faculty and lecturers to carry out the entire process which includes acceptance of forms and verification of supporting documents from the students. The Clerical staff, then, enroll them in the admission register and provide them with the College Library card. The DEO, Degree updates the student admission details of the day on the SAMS Web portal of the Dept. of Higher Education, Odisha. The PET is assigned the duty of maintaining order and peace. The Non-teaching staff are engaged in providing the faculty members with forms, and other stationery during the process.

The Examination Committee takes care of all matters related to examination which includes filling up of forms for the end semester exam , conduct of mid-sem test , issue of registration slip , evaluation of Mid-Sem test and conduct of end semester examinations . Other committees like anti ragging cell, Disiplinary committee , RTI Cell , Grievance redressal cell etc. perform the related duties coming under their purview.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institution designed a dynamic strategic plan to overcome the challenges faced during the Covid-19 Pandemic and to ensure effective Teaching- Learning Process. The Pandemic was a sudden blow to the academic realm because of the high dependency of academics on physical classroom teaching although the Pandemic called for social distancing. With the emergency Lockdown and Shutdown, life came to a standstill. Amidst such a tough scenario, the IQAC made a significant contribution in its preparedness to fight the challenges thrown by the Pandemic. In its very first meeting post the Lockdown, it planned the following activities:

1. An LMS Workshop for all Teaching staff to orient them towards online teaching methods
2. Almost all the departments successfully conducted Webinars which were a mark of their technical efficiency in the use of ICT.
3. A Digital Literacy Programme was conducted for all the staff members to ensure an effective administration using digital techniques
4. The extra-curricular activities were also planned and implemented in an effective way through the online mode, a bright example of which is the Four-Day Gender Sensitization Workshop on Google Meet.
5. Several webinars on Covid-19 awareness were also conducted like the Webinar on Mental Health and Hygiene amidst the Pandemic, Covid-19 Awareness by NSS etc.
6. Online observation of days like International Yoga Day, Youth Day, Van Mahotsav Week became a regular practice amidst the continuous Lockdowns and Shutdowns.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The College is a fully aided educational institution under the Department of Higher Education, Odisha affiliated to Berhampur University. The College comes under the jurisdiction of Regional Directorate, Jeypore. The Principal of the college is the Principal-cum-Secretary of the governing body who is the head of the Institution holding all the administrative and financial powers. In an act of decentralization of power, the Principal operates through the administrative bursar, the accounts bursar, and the academic bursar and the different committees. The administrative bursar looks after the overall administration of the College. All the financial transactions are done under the supervision of the accounts bursar. The Academic bursar supervises academic matters starting from the teaching-learning process to evaluation and publication of results.

Further, the Nodal Officer of RUSA takes the charge of utilization of RUSA funds in effective and efficient way. The Nodal Officer of World Bank is also in charge of optimum utilization of funds received by World Bank.

The college has an active IQAC which plays a crucial role in evaluation and upgradation of the quality of

the academic and administrative performance and also in institutionalization of best practices.

There are 14 departments in the college and each department is headed by the senior most teacher of the department. Decisions regarding, the academic and co-curricular activities are taken at the departmental meetings and are executed with the approval of the principal.

The functioning of the library is supervised by the Librarian and the associated staff.

Various committees are constituted for effective implementation of strategic plans and maintenance of discipline and order within the campus.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Institution provides quarters to the non-teaching staff members for accommodation .

Since the college is a fully aided college under DHE, Odisha, the welfare schemes operational under the Government of Odisha for aided educational institutions are available to the employees of the institution such as Group Insurance Scheme (GIS) for both teaching and non-teaching staff members.

Some of the staffs are covered under old pension scheme and employees who joined after 01-01-2004 come under the National Pension Scheme (NPS) to avail the post-service facility

Modified Assured Career Progression (MACP) scheme is provided to the non-teaching staff to facilitate advancement in their career.

All the staff can readily apply for leave within the set rules of the Government

Teaching staffs are encouraged to attend seminars, conferences, faculty development programs, refresher courses. Duty leave is provided to attend such programs. The institution also provides TA/DA to faculty members for attending professional development programmes as and when applicable.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Course, Short Term Course).**Response:** 12.95**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	6	6	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The assessment of the performance of the teaching and non teaching staff of the institution is done according to the guidelines laid down by the Department of Higher Education, Govt. of Odisha. Service registers/books are maintained for every employee wherein a detailed record of their information is recorded. the same is also updated in the HRMS portal. The office of the Principal maintains a personal file for every employee wherein a record of all the academic qualifications, refresher courses, administrative assignments etc are recorded.

The Principal writes the CCR (Confidential Character Roll) based on their contribution in the curricular and extra-curricular fields. the CCR is further transmitted to the Department of Higher Education, Govt. of Odisha which is placed before the selection committee for the consideration of promotion to the next higher level. It is also essential during interviews for change of jobs within the educational sector.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Financial audit is conducted in the institution at two levels. At the primary level, an internal Audit is conducted by the accounts bursar followed by the Principal. The second audit is conducted externally by a Chartered Accountant or Local Fund Auditor . It is also open for any officer deputed by the Govt. of Odisha for the said purpose. Audit objections are settled through circulars issued by the Principal to the person(s) concerned . Follow-up action is also taken accordingly.

Most of the financial transactions are done on the Public Financial Management System (PFMS). The records of all the debits and credits of all the transactions are maintained in the College Accounting Procedure Automation (CAPA). The Accounts Bursar is responsible for supervising all the transactions and accounting procedures. All the purchases are regulated through the Staff members in different committees.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

With minimum collection of fees from the students, the Institution manages the expenses of physical maintenance quite effectively. It also effectively mobilises the funds received from the World Bank and RUSA grants besides other government agencies in building infrastructure and other academic developmental works.

Gunupur College receives funds from various Govt. funding agencies like RUSA and World Bank for infrastructural development. Further, the College also receives funds from the State Government for infrastructural activities, academic resources, equipments for sports as well as laboratories.

The Smart classroom and the Language Laboratory were established with the help of the grants received from the Dept. of Higher Education, Odisha.

The Computer Centre was established with the grant received from RUSA, MHRD.

The College also gets financial aid from the Government in the form of salary grants. The college generates its own revenue from self-financing mode of courses (Computer Science).

Besides, the College also gets UGC grants under various schemes.

The audited statements of Income and Expenditure are prepared as per the guidelines of the UGC/ State Govt. in the form of Utilization Certificate.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC played a significant role in :

1. conducting Competitive Coaching Classes for Final year Degree students every year along with Professional Career counselling. Three students from each department are selected for the Coaching classes based upon their interest as well as academic performance. the Classes include topics like Quantitative Aptitude, Logical Reasoning, English Grammar and Vocabulary, Current Affairs, Basic History. Focus was also given on soft skills and interview preparedness. The teachers of the institution as well as Experts from other institutions were invited to deliver talks to the students on the above topics.
2. Taking initiative to acquaint the teaching and non-teaching staff with the use of ICT in academics as well as for administrative purposes. An LMS Workshop as well as a Digital Literacy Programme were conducted to serve the said purpose. As a result, almost all the Departments successfully conducted Webinars on Google Meet besides taking online classes amidst the Pandemic. further, the use of Google Forms for collection of data and feedback has become a healthy practice which not only saves paper but also stores the data safely and makes it easily accessible. Further, the analysis of the received data is made easier. The IQAC is one such committee which is heavily dependent on online data collection methods.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Since the Institution is going for the third cycle of accreditation, it has taken into serious consideration the incremental improvements suggested in the preceeding cycles and acted upon them. One such major reform is the introduction of the Competitive Coaching. The institution is located in a remotely tribal-dominated region which requires the students to be more smart and confident in their outlook. This is one of the challenges that IQAC considered crucial to overcome. Hence, it started the Competitive Coaching Classes and gave emphasis to the Career Counselling Programmes with an aim to inculcate in the students the spirit of competitiveness and goal-orientedness. Through these programmes, they were also made aware about the opportunities and possibilities of entrepreneurship. An NCC Girls Unit was also established so that it would prove advantageous for the female aspirants for Defence jobs. Soft skills is one field where the students seem to be weaker hence Personality Development Workshop was organized so that the students could be taught interpersonal and interview skills.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

A Four-day Workshop on Gender Sensitization was conducted by the College in which topics like Domestic Violence, Child marriage, Dowry, and Transgender rights were discussed upon. Resource persons from different Universities were invited for the said purpose. Transgender rights were given more focus since it is a topic which is hardly talked about although it is the need of the hour. Hence, instead of seeking expert opinion, we invited Meera Parida, a transgender who is a champion of Transgender rights activism in Odisha and beyond so that the students get to have a hands-on interaction with her.

Women's Day is observed every year to mark the contributions of women and issues and concerns regarding their welfare are also addressed. Students are encouraged to stage plays and perform cultural programmes like song, dance, poetry and painting addressing women's issues and offering solutions in their capacity.

Self-Defence Training Programmes for Girls, sponsored by DHE, Odisha are regularly conducted which gives them the strength to face any unwarranted situation. It also boosts their self-confidence and empowers them.

The institution has a well-furnished common room for Girls.

Sanitary pads are distributed to the girl students at regular intervals.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

College takes care of the solid and liquid waste management with the help of local agencies.

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting**
- 2.Borewell /Open well recharge**
- 3.Construction of tanks and bunds**
- 4.Waste water recycling**
- 5.Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

Response: B. 3 of the above

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**

2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The Institution boasts of a campus which witnesses an effortless blending of the tribal population with the non-tribal groups, given the location of the college in a tribal-dominated region, the so-called undivided KBK region of Odisha. The students and faculty refrain from caste- based discriminatory practices which makes Gunupur College a violence-free campus.

The College adheres to the norms of the Government of Odisha in providing an inclusive environment through the following practices:

The Government of Odisha provides Post-matric Scholarships for the SC/ST/EBC/SEBC/OBC students whose annual family income does not exceed 2, 50,000 per annum. Further, for OBC/SEBC students, the eligibility condition also includes scoring at least 50% in the previous examination.

Reservation of seats during admission into various streams as per the norms set by the Govt. of Odisha.

Fees relaxation for the SC, ST and PwD candidates (PwD candidates are exempted from paying application fees as well as admission fees)

Ramps and Rails have been built for the PwD candidates.

Tricycles are also available for PwD students for easy commuting within the campus.

In terms of linguistic inclusion, the classes are taken both in English and regional languages. The students are also allowed to write examinations in their regional language.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Gunupur College observes commemorative days like World Justice Day, National Human Rights Day, National Voter's Day, Constitution Day, Independence Day, Republic Day etc. On the occasion, a formal meeting is held wherein speakers address the students and staff members regarding their duties and rights

as responsible citizens of India. Documentaries and short films are also shown so that they relate to and learn the values better. The students are further encouraged to participate and share their views and interact with the guests. They take oaths and participate in road rallies which ensures they not only educate themselves, but also spread the word and spread awareness among the masses about the same.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: E. None of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Institution actively organizes and celebrates/observes national and international commemorative days across the year such as Gandhi Jayanti, International Women's Day, National Youth Day, Surgical Strike Day etc. The NSS & NCC units are actively involved in the organisation and observation of such days of significance. Students voluntarily participate in large numbers in such events. On such occasions, road rallies are conducted. Competitions like painting, debate, essay are organised. Plays are also staged so that the students and staff are well-sensitized on such significant topics.

Even during the Covid-19 pandemic, the commemorative days were observed online through webinars and by practicing social distancing and following Covid-19 guidelines.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICES

1.

Title: Blood donation at regular intervals

Goals: Blood donation is a noble cause as well as a social responsibility. Gunupur College aims at making the students realize their social responsibilities and set examples in the society by such acts of ingenuity. The goal is to spread awareness about donating blood and saving lives. Moreover, the immediate goal is to help people in need of blood during emergency situations. The active participation of faculty members also helps in encouraging the students and their families as well as motivates them to come forward and contribute to the noble cause.

Context: Blood Donation camps are organized by the College and at times the students and faculty members donate blood in camps put up by other organizations also. Gunupur College takes this initiative because this region is an accident-prone one owing to its terrain. Further, since the region is a tribal dominated one and the literacy rate is quite low, problems of malnutrition and poor food habits is quite common. In addition, people especially females are in need of blood more often, owing to an alarming number of sickle-cell anemia cases and pregnancy complications. Moreover, there is no blood bank within the radius of 60km. Therefore, the blood bank at Gunupur Sub-divisional Hospital faces an acute shortage of blood on a regular basis. Hence, donation of blood by the students not only facilitates the availability of blood at times of need, but also acts as a motivating force for others to follow.

Practice: Students donate blood in camps organized by the NSS and NCC units. Students and faculty members also donate blood in the blood bank of the government hospital at times organized by other organizations. Whenever there is any urgent need of blood the people in the blood bank contact the faculty members of the college and accordingly blood is arranged on an emergency basis. At the times of need (by any patient) also the students voluntarily go to the hospital and donate blood whenever they get any call.

Evidence of success:

1. On 16/03/2022, when blood donation camp was organized the stock in the blood bank was only 1 unit. After the camp it raised to 38 units.
2. During the NSS camp when the NSS volunteers were cleaning the campus of Gunupur Sub-divisional Hospital on 24th December 2019 two people were in urgent need of blood for which they were running here and there and were totally harassed , NSS volunteers asked them about the fact and immediately donated blood.

Problems encountered and resources required:

? Some students who were interested could not donate because they were either underweight or had low hemoglobin levels or faced both issues.

? Sometimes the students or faculty members fail to donate during the camp because of time constraints like exam schedule, class timings etc.

? Information does not reach well in advance.

? Parents do not approve of blood donation due to unwarranted fear or superstitious beliefs.

Conclusion: We shall always strive for encouraging our students and faculty members to donate blood and be a ray of hope for those in danger. This shall not only create social harmony but also benefit in stimulation of blood cells in the body of the donor. It could also lower the risk of cardiac arrest, cancer and liver problems. Hence, blood donation is as much a personal gain as a social cause as it helps an individual

to maintain a good rapport with the local community.

2.

Title: Awareness programmes against social evils

Goals: The main goal is to spread awareness among the students and raise consciousness against the social evils so that they become more alert and refrain from these evil practices thereby bringing a clarion call for change thus transforming their immediate surroundings and bringing harmony in the society.

Context: Social evils like child marriage, gender discrimination, crimes against women, drug abuse as well as punishable offences like traffic violation are prevalent in this region owing to its tribal population and lack of proper education among the people. Hence, it is essential that the students are raised with an understanding of the impact of such evil practices so that they could change the situation in their family and immediate environment as well as avoid committing the same mistakes.

Practice: Road rallies, street plays and talks are organized in the interest of the students spreading awareness against social issues like drug abuse, gender discrimination, child marriage, etc. Speakers are invited so that they can shed more light on the topics and with expert guidance, the students can be more conscious of the consequences of such acts.

Evidence of Success:

? Use of tobacco has decreased a lot by the students, parents and faculties.

? Girl students are now resisting early marriage and are trying to be self sufficient.

? The campus is a ragging-free one with zero cases of any kind of harassment against a particular gender/PwD/ community.

Problems encountered and resources required:

? Road rallies and street plays are confined to certain areas, especially those near the college premises for the ease of commuting and feasibility.

? There is a dearth of such initiatives at regular intervals because of the packed schedule of classes and examination.

? Time constraint is a major concern.

? Age-old superstitious beliefs come in the path of practical approach to life.

Conclusion: An active involvement of students shall always be encouraged so that they veer away from the social evils. The faculty members and resource persons have always counseled to work towards building a healthy as well as a harmoniously balanced society away from such practices. A transformation is essential and baby steps certainly do their part.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

? Gunupur College is a premier institution providing quality education in one of the most socially and economically backward remote tribal districts in the country.

? Around 50% of the total students in the college belong to tribal communities.

? The college has played a pivotal role in providing educational opportunities to the rural/tribal areas surrounding it as well. The College has completed 48 years of its existence by promoting excellence in the field of education. This Institution has earned its reputation for being a premier Institution in the State which is well known for academics, sports and other extra- curricular activities.

? The high ratio of female students enrolled in the institution points towards their confidence in the security and safety within the campus. Although there is a Degree Women's college in the locality, yet girl students do not show indifference in the preference of Gunupur College as it is a co-ed yet female-friendly campus.

? The college has a record of producing University toppers on a regular basis.

? The Department of Higher Education, Odisha has equipped the Institution with 1 smart classroom and 1 Language Laboratory. Besides, Infrastructure development grant is provided from time to time for building new classrooms, hostels, libraries etc.

? The College is a ragging-free campus which has never witnessed any shameful act of sexual harassment. The members of both the sexes are quite comfortable and respectful in their mingling with each other. Moreover, what makes the college even more unique is the effortless blending of the tribal population with the non-tribal groups. The students and faculty refrain from caste- based discriminatory practices which makes Gunupur College a violence-free campus.

? Today the College is able to position itself as a reputed educational entity in fields ranging from academics, sports activities and cultural programmes by providing access to quality education for all, with a special emphasis on under-privileged students enrolling from geographically backward area within the state of Odisha. The College was awarded B+ Grade in March, 2007 with a score of 78.00 and B Grade with CGPA score of 2.63 in May, 2016 which is at presently equivalent to B+ grade(2.51 - 2.75).

? The location of this College is endowed with natural beauty, serenity and tranquility. This place is considered as a place of the cultural intersection of many cultures. This distinct characteristic enables the students to understand and respect the culture of each other.

5. CONCLUSION

Additional Information :

1. The college has signed an MoU for study centre with Odisha State Open University, Sambalpur, Odisha in the year 2017.
2. Two new Honours programmes such as Odia and English were introduced in the year 2017-18.
3. A job-oriented programme (Computer Science Honours) was introduced in 2019 in self financing mode.
4. The college has been accredited by NAAC twice, first in 2007 with B+ grade scoring a CGPA of 78 and subsequently in 2016 with B grade scoring a CGPA of 2.63 which is equivalent to B+ grade as per the present grading system. It is now going for the third cycle accreditation.
5. All the Regular/Pass programmes in Arts & Science have been converted to honours programmes during the last five years.
6. The College is covered under the World Bank's Odisha Higher Education Program for Excellence and Equity (OHEPEE) Project.
7. The College is a regular rankholder in the University Merit list.
8. The College upgraded its infrastructure to accommodate the Digital Teaching-Learning process by building a Language Laboratory powered by ISILS and a Smart Classroom.
9. The Science laboratories namely Botany, Chemistry, Physics, Zoology have been newly established and they are regularly upgraded as per the needs of the curriculum.
10. Gymnasiums for both boys and girls were built and upgraded in the last five years.

Concluding Remarks :

Gunupur College is one of the premier institutions of the remote **undivided KBK region** which has been serving the society and the nation by not only providing curriculum-based education but working towards the **holistic development** of the students and moulding them into **ideal citizens** of the nation. The institution being an **aided college** not only boasts of its excellent academic performance by clinching the **top positions** in the **Merit list** of the affiliating University but also raises individuals who are conscious of their responsibilities and duties towards the larger community and environment by their continuous involvement in various extension activities which instill in them social and moral values as well as green consciousness.

The institution faces many challenges owing to its location in a remote part of the state as well as its aided nature, yet it strives to make the **optimum utilization of resources**. Being an institution of academic excellence, it has received grants from the Government time and again. Although it is a **composite college** with **no Postgraduate courses**, yet it has tried to become **research-oriented** and inculcate the same in the students through programmes like **N-List**. The use of ICT in the Teaching- Learning process has certainly helped the students be equipped with digital learning techniques. Though the majority of the students belong to the socially and economically backward categories, they have proved their scholarship by competing and standing at par with students from the privileged groups. The institution has always striven to maintain its standards amidst all challenges and obstacles. Keeping in view the changing face of academics well as the **NEP**, the **long-term goals** of the institution include a fully **Wi-Fi enabled campus, new hostels for both boys and girls, construction of an auditorium, extension of sports facilities, ICT facilities and research facilities and more specifically, multidisciplinary courses**.

The institution shall continue to work on progressive ideals making the academic environment a conducive,

gender-friendly and sensible one thereby aiding the holistic development of its students and teachers.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p><i>1) Students</i></p> <p><i>2)Teachers</i></p> <p><i>3)Employers</i></p> <p><i>4)Alumni</i></p> <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: B. Any 3 of the above Remark : Input edited as per HEI given data for clarification.</p>																				
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: D. Feedback collected Remark : Input edited as per data given for clarification.</p>																				
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>395</td> <td>422</td> <td>444</td> <td>440</td> <td>465</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>393</td> <td>424</td> <td>466</td> <td>440</td> <td>464</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p>	2020-21	2019-20	2018-19	2017-18	2016-17	395	422	444	440	465	2020-21	2019-20	2018-19	2017-18	2016-17	393	424	466	440	464
2020-21	2019-20	2018-19	2017-18	2016-17																	
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2020-21	2019-20	2018-19	2017-18	2016-17																	
393	424	466	440	464																	

2020-21	2019-20	2018-19	2017-18	2016-17
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2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
246	273	257	260	252

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
342	349	326	296	336

2.4.2 **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	10	8	9	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
8	10	8	9	7

Remark : Input edited as per HEI provided data for clarification.

3.3.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	1

Remark : This awards are to the institution and not to the individual and for extension activities only. So input edited accordingly.

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	17	10	3	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	0	0

Remark : The link attached by the document is not working. It will not considered. So input edited accordingly.

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last

five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
66.68	6.84	185.87	42	38

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	1.932	1.932	2.067	00

Remark : HEI provided RUSA grants for this metric. But this grants are not considered for infrastructure augmentation. From given documents for clarification only lab equipments are considered. So, input edited accordingly.

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. **Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 24

Answer after DVV Verification: 11

Remark : As per HEI provided usage of library there are only students data , which is 58. So average of students is 11.6. Hence, input edited accordingly.

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5.35	6.65	7.35	7.56	11.59

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4.08	8.29	5.34	2.14	4.17

Remark : Input edited as per the facilities comes under physical facilities and academic support facilities) excluding salary component.

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As HEI provided documents for clarification it contains only Life skills ,ICT/computing skills , soft skills. So input edited accordingly.

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : As HEI provided documents, they have only Implementation of guidelines of statutory/regulatory bodies. So input edited accordingly.

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
25	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

25	0	0	0	0
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
25	0	0	0	0

Remark : As HEI have qualifying students but they not provided the passing certificates. So it will not considered. Hence input edited accordingly.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	2	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : As HEI not provided any authenticated documents so input edited accordingly.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
26	12	7	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10	6	6	0	0

Remark : One teacher attending one or More professional development Program in a year to be counted as one only. Hence input edited accordingly.

7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above Remark : As HEI provided link for Beyond the campus environmental promotion activities, But the link is not working so input edited accordingly.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above Remark : As HEI provided the documents it not contains the above requirements. So input edited accordingly.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1514 986 1630"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>356</td> <td>346</td> <td>322</td> <td>292</td> <td>248</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1704 986 1821"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>356</td> <td>346</td> <td>322</td> <td>292</td> <td>247</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	356	346	322	292	248	2020-21	2019-20	2018-19	2017-18	2016-17	356	346	322	292	247
2020-21	2019-20	2018-19	2017-18	2016-17																	
356	346	322	292	248																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
356	346	322	292	247																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1977 986 2094"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>15</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	15	15	14	14	14										
2020-21	2019-20	2018-19	2017-18	2016-17																	
15	15	14	14	14																	

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	14	14	14

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
366	351	394	434	286

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
366	351	393	435	285

3.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 21

Answer after DVV Verification : 20