



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |
|---|--|
| 1. Name of the Institution                    | GUNUPUR COLLEGE , GUNUPUR                      |
| Name of the head of the Institution           | Dr. Bamadebo Misra                             |
| Designation                                   | Principal (in-charge)                          |
| Does the Institution function from own campus | Yes  |
| Phone no/Alternate Phone no.                  | 06857250069                                    |
| Mobile no.                                    | 9437581969                                     |
| Registered Email                              | gunupurcollegegunupur@gmail.com                |
| Alternate Email                               | iqacgunupurcollegegunupur@gmail.com            |
| Address                                       | Gunupur, Dist-Rayagada, Odisha Pin Code-765022 |
| City/Town                                     | GUNUPUR  |
| State/UT                                      | Orissa   |
| Pincode                                       | 765022   |

| <b>2. Institutional Status</b>   |                  |                                       |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
|--|------------------|---------------------------------------|---|-------------|-------------|---|-------|------|---|-----------------|---------------------------------------|---------------------|------------------|----|---------------------------|-------|------|-------------|-------------|---|---|------|------|-------------|-------------|
| Affiliated / Constituent   |                  |                                       | Affiliated  |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Type of Institution  |                  |                                       | Co-education  |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Location   |                  |                                       | Urban   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Financial Status   |                  |                                       | Self financed and grant-in-aid  |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Name of the IQAC co-ordinator/Director   |                  |                                       | SRI GANESWAR SATAPATHY  |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Phone no/Alternate Phone no.   |                  |                                       | 06857250069   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Mobile no.   |                  |                                       | 9437783189  |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Registered Email   |                  |                                       | gunupurcollegegunupur@gmail.com   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Alternate Email  |                  |                                       | iqacgunupurcollegegunupur@gmail.com   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <b>3. Website Address</b>  |                  |                                       |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Web-link of the AQAR: (Previous Academic Year)   |                  |                                       | <a href="https://gunupurcollege.org/aqars/">https://gunupurcollege.org/aqars/</a> |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>   |                  |                                       | No  |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <b>5. Accreditation Details</b>  |                  |                                       |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>78.00</td> <td>2007</td> <td>31-Mar-2007</td> <td>30-Mar-2012</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.63</td> <td>2016</td> <td>25-May-2016</td> <td>24-May-2021</td> </tr> </tbody> </table> |                  |                                       |   |             |             | Cycle   | Grade | CGPA | Year of Accreditation                         | Validity        |                                       | Period From         | Period To        | 1  | B+                        | 78.00 | 2007 | 31-Mar-2007 | 30-Mar-2012 | 2 | B | 2.63 | 2016 | 25-May-2016 | 24-May-2021 |
| Cycle  | Grade            | CGPA                                  | Year of Accreditation   | Validity    |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
|  |                  |                                       |   | Period From | Period To   |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| 1  | B+               | 78.00                                 | 2007  | 31-Mar-2007 | 30-Mar-2012 |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| 2  | B                | 2.63                                  | 2016  | 25-May-2016 | 24-May-2021 |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <b>6. Date of Establishment of IQAC</b>  |                  |                                       | 20-Jul-2012   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <b>7. Internal Quality Assurance System</b>  |                  |                                       |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Blood donation camp</td> <td>17-Nov-2018<br/>1</td> <td>58</td> </tr> <tr> <td colspan="3"><a href="#">View File</a></td> </tr> </tbody> </table>                                       |                  |                                       |   |             |             | Quality initiatives by IQAC during the year for promoting quality culture |       |      | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | Blood donation camp | 17-Nov-2018<br>1 | 58 | <a href="#">View File</a> |       |      |             |             |   |   |      |      |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture  |                  |                                       |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Item /Title of the quality initiative by IQAC  | Date & Duration  | Number of participants/ beneficiaries |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| Blood donation camp  | 17-Nov-2018<br>1 | 58                                    |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |
| <a href="#">View File</a>  |                  |                                       |   |             |             |   |       |      |   |                 |                                       |                     |                  |    |                           |       |      |             |             |   |   |      |      |             |             |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme                                   | Funding Agency     | Year of award with duration | Amount   |
|--------------------------------|--|--------------------|-----------------------------|----------|
| INSTITUTION                    | OHEPEE                                   | WORLD BANK PROJECT | 2018<br>365                 | 2200000  |
| INSTITUTION                    | TAKEN OVER OF INFRASTRUCTURE DEVELOPMENT | STATE GOVT         | 2019<br>365                 | 15000000 |
| INSTITUTION                    | VIRTUAL CLASS ROOM                       | STATE GOVT.        | 2019<br>365                 | 392350   |
| INSTITUTION                    | LANGUAGE LAB                             | STATE GOVT         | 2019<br>365                 | 25000    |
| No Files Uploaded !!!          |  |                    |                             |          |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Purchase of Lab equipments. Purchase of Library books (as per CBCS syllabus)  
Approval for Opening of Computer Science Honours obtained Installation of CCTV cameras in almost all the class rooms and laboratories To organise blood donation camp

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|----------------|----------------------|
|----------------|----------------------|

|   |  |
|---|--|
| Purchase of Lab equipments.   | Purchased lab equipments worth around Rs.6 lakhs   |
| Installation of CCTV cameras in the classrooms and laboratories   | Installed in almost all the classrooms and labs  |
| Purchase of Library books (as per CBCS syllabus)  | Purchased around 1500 books.   |
| To obtain permission for opening Computer science Honours   | Got the approval to start the course in the next academic session  |
| To organise blood donation camp   | Organised a blood donation camp  |
| No Files Uploaded !!!   |  |
| 14. Whether AQAR was placed before statutory body ?   | No   |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No   |
| 16. Whether institutional data submitted to AISHE:  | Yes  |
| Year of Submission  | 2019   |
| Date of Submission  | 29-Jan-2019  |
| 17. Does the Institution have Management Information System ?   | Yes  |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)                | The institute is successfully using MIS for smooth functioning of College administration. The operational modules are as follows: ? HRMS (Human Resources Management System) for maintaining the database of its staff members, both teaching and nonteaching. ? SAMS (Students Academic Management System) for admission of students into various departments. ? CAPA (College Accounting Procedure Automation) to keep track of all the matters related to Accounts ? IFMS (Integrated Financial Management System) to meet regular and ongoing maintenance cost as repair and supplies. It also facilitates the disbursement of salary. |

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the academic calendar designed by Berhampur university as the institution is an affiliated one . The college prepares the time table for the students much before the commencement of classes for each and every semester and the distribution of papers of any particular subject is done by the HOD' s of the concerned departments in consultation with the colleagues of the department . The faculty members prepare their own lesson plan as per the academic calendar of the university keeping in view of the completion of the syllabus much before the commencement of the concerned end semester Examinations. The academic progress of each and every department is viewed by the Principal at the end of every month.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                        | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|------------------------------------|-----------------|-----------------------|----------|---|-------------------|
| No Data Entered/Not Applicable !!! |                 |                       |          |   |                   |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                   | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! |                          |                       |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization       | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------------|---|
| BA                               | ECO,EDU,HIST,IRPM, POL. SC     | 20/06/2016  |
| BA                               | ODIA, ENGLISH                  | 17/06/2017  |
| BSc                              | ALL HONOURS AND REGULAR        | 20/06/2016  |
| BCom                             | ACCOUNTING HONOURS AND REGULAR | 20/06/2016  |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                                    | Certificate | Diploma Course |
|------------------------------------|-------------|----------------|
| No Data Entered/Not Applicable !!! |             |                |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                      |                             |
| No file uploaded.                  |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title            | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |

No file uploaded.

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Nil |
| Teachers  | Yes |
| Employers | Nil |
| Alumni    | Yes |
| Parents   | Nil |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

Feedack obtained form the teachers and alumni were thoroughly analyzed accordingly steps were initiated to open new honours programs in COMPUTER SCIENCE , College time table was prepared keeping in view of the students from rural areas .

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme     | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BSc                       | Chemistry                | 32                        | 378                            | 29                |
| BSc                       | Botany                   | 32                        | 328                            | 29                |
| <a href="#">View File</a> |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 1234  | Nil   | 31  | Nil   | Nil  |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll         | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|------------------------------------|---|-----------------------------------|----------------------------------|---------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! |   |                                   |                                  |                           |                                 |
| No file uploaded.                  |   |                                   |                                  |                           |                                 |
| No file uploaded.                  |   |                                   |                                  |                           |                                 |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 1234   | 31                          | 1:40                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

|                             |                         |                  |  |                          |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 37                          | 28                      | 9                | Nill                                     | 8                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award                      | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|------------------------------------|---|-------------|--|
| No Data Entered/Not Applicable !!! |   |             |  |
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name    | Programme Code                                | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|---|----------------|--|---|
| BSc               | Botany, Chem, Math, Physics, Zoology, Regular | 6th semester   | 19/03/2019   | 02/07/2019  |
| BCom              | Accounting Hons, Regular                      | 6th Semester   | 19/03/2019   | 02/07/2019  |
| BA                | Eco, Edu, History, IRPM, Pol. Sc. , Regular   | 6th semester   | 19/03/2019   | 02/07/2019  |
| No file uploaded. |   |                |  |   |

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

|  |
|--|
| Departments conduct Monthly tests and class tests to make the students comfortable with the examination pattern (as per CBCS syllabus).The pattern of question is very similar to that of the university examination. Mid Semester Tests are conducted in every semester on completion of nearly 50 of the syllabus. For the students who fail to appear at the mid sem Exam on reasonable / valid ground a makeup test is also conducted. |
|--|

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

|   |
|---|
| The college follows the academic calendar prepared by the parent university . Accordingly courses are completed keeping in view of the tentative end semester exam schedule notified by the University . The Mid sem tests are conducted after completion of minimum 50 of the course . |
|---|

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

### 2.6.2 – Pass percentage of students

| Programme Code            | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| BA                        | BA             | History                  | 42  | 36  | 85.71           |
| BA                        | BA             | Education                | 57  | 50  | 87.71           |
| BA                        | BA             | Economics                | 26  | 15  | 57.7            |
| <a href="#">View File</a> |                |                          |   |   |                 |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project                     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |                            |                        |                                 |
| <b>No file uploaded.</b>                  |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                 | Name of the Dept. | Date |
|---|-------------------|------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                   | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                 |               |          |
| <b>No file uploaded.</b>                  |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                         | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |      |              |                      |                    |                      |
| <b>No file uploaded.</b>                  |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards



|                                    |          |               |
|------------------------------------|----------|---------------|
| State                              | National | International |
| No Data Entered/Not Applicable !!! |          |               |

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

|                                    |                         |
|------------------------------------|-------------------------|
| Name of the Department             | Number of PhD's Awarded |
| No Data Entered/Not Applicable !!! |                         |

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

|                   |            |                       |                                |
|-------------------|------------|-----------------------|--------------------------------|
| Type              | Department | Number of Publication | Average Impact Factor (if any) |
| National          | ODIA       | 2                     | Nill                           |
| No file uploaded. |            |                       |                                |

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

|                                    |                       |
|------------------------------------|-----------------------|
| Department                         | Number of Publication |
| No Data Entered/Not Applicable !!! |                       |
| No file uploaded.                  |                       |

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

|                                    |                |                  |                     |                |   |   |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| Title of the Paper                 | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
| No Data Entered/Not Applicable !!! |                |                  |                     |                |   |   |
| No file uploaded.                  |                |                  |                     |                |   |   |

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

|                                    |                |                  |                     |         |   |   |
|------------------------------------|----------------|------------------|---------------------|---------|---|---|
| Title of the Paper                 | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
| No Data Entered/Not Applicable !!! |                |                  |                     |         |   |   |
| No file uploaded.                  |                |                  |                     |         |   |   |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

|                                    |               |          |       |       |
|------------------------------------|---------------|----------|-------|-------|
| Number of Faculty                  | International | National | State | Local |
| No Data Entered/Not Applicable !!! |               |          |       |       |
| No file uploaded.                  |               |          |       |       |

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

|                         |  |  |  |
|-------------------------|--|--|--|
| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
| Blood donation Camp     | NSS Units of Gunupur College                 | 5  | 58   |

|  |   |   |     |
|--|---|---|-----|
| Observation of<br>WORLD AIDS DAY ON<br>1ST DECEMBER 2018 | YRC and NSS units<br>of Gunupur College | 8 | 107 |
| Observation of<br>NSS Day on 24th<br>Sept 2018           | NSS Units of<br>Gunupur College         | 6 | 78  |
| <a href="#">View File</a>                                |   |   |     |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies  | Number of students<br>Benefited |
|----------------------|-------------------|--|---------------------------------|
| Voters Day Rally     | 1st prize         | Electoral<br>Registration<br>officer -cum -Sub-<br>Collector , Gunupur | 145                             |
| No file uploaded.    |                   |  |                                 |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen<br>cy/collaborating<br>agency | Name of the activity | Number of teachers<br>participated in such<br>activites | Number of students<br>participated in such<br>activites |
|--------------------|--|----------------------|---|---|
| NSS                | Office of the<br>Sub-Collector,<br>Gunupur         | Voters Day<br>Rally  | 7   | 145   |
| No file uploaded.  |  |                      |   |   |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                 | Participant | Source of financial support | Duration |
|------------------------------------|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! |             |                             |          |
| No file uploaded.                  |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                  | Title of the<br>linkage | Name of the<br>partnering<br>institution/<br>industry<br>/research lab<br>with contact<br>details | Duration From | Duration To | Participant |
|------------------------------------|-------------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! |                         |   |               |             |             |
| No file uploaded.                  |                         |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                       | Date of MoU signed | Purpose/Activities | Number of<br>students/teachers<br>participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! |                    |                    |   |

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation

Budget utilized for infrastructure development

No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities  | Existing or Newly Added |
|---|-------------------------|
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added             |
| Classrooms with Wi-Fi OR LAN                                    | Existing                |
| Classrooms with LCD facilities                                  | Newly Added             |
| Seminar Halls   | Existing                |
| Laboratories  | Existing                |
| Class rooms   | Existing                |
| Campus Area   | Existing                |
| <a href="#">View File</a>                                       |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Nil                       | Nil                                       | Nil     | 2021               |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |        | Total |         |
|----------------------|----------|---------|-------------|--------|-------|---------|
| Text Books           | 20239    | 1210358 | 1506        | 551770 | 21745 | 1762128 |
| Reference Books      | 489      | 107580  | Nil         | Nil    | 489   | 107580  |
| No file uploaded.    |          |         |             |        |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                    |                                       |                             |
| No file uploaded.                  |                    |                                       |                             |

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth | Others |
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------|--------|
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------|--------|

|          |    |   |   |   |    |   |   |                   |   |
|----------|----|---|---|---|----|---|---|-------------------|---|
|          |    |   |   |   |    |   |   | h (MBPS/<br>GBPS) |   |
| Existing | 43 | 0 | 0 | 0 | 37 | 6 | 0 | 2                 | 0 |
| Added    | 8  | 0 | 0 | 0 | 0  | 0 | 0 | 0                 | 0 |
| Total    | 51 | 0 | 0 | 0 | 37 | 6 | 0 | 2                 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 2 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

|  |  |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| No Data Entered/Not Applicable !!!         |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

|  |  |  |  |
|--|--|--|--|
| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
| No Data Entered/Not Applicable !!!     |  |  |  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

|  |
|--|
| <p>The cleanliness of the Gymnasiums are maintained and the proper maintenance of the Gym equipments are done by the P.E.T. with support staff. Just before the summer vacation / winter break , the physical cleaning of the library room , Almirah , Racks and all other articles are done . The intention is to keep the library books well protected from any sort of the damage . Beside this , Anti insecticide treatments are also done in case of necessity. The electrical connections of the entire campus building are also checked regularly by the mechanic of the college . Optimum use of the laboratories are also done . Computer centre is also well maintained by the concerned staff .</p> |
|--|

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme                   | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution   | Post Matric Scholarship for SC/ST/SEBC/OBC | 599                | 4344820          |
| Financial Support from Other Sources |  |                    |                  |
| a) National                          | Nill                                       | Nill               | Nill             |
| b) International                     | Nill                                       | Nill               | Nill             |
| No file uploaded.                    |  |                    |                  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!!        |                        |                             |                   |
| No file uploaded.                         |                        |                             |                   |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                               | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------------------------------------|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! |                    |  |  |  |                           |
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received          | Number of grievances redressed | Avg. number of days for grievance redressal |
|------------------------------------|--------------------------------|---|
| No Data Entered/Not Applicable !!! |                                |   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                          |                                 |                           | Off campus                    |                                 |                           |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited      | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! |                                 |                           |                               |                                 |                           |
| No file uploaded.                  |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                               | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------------------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! |  |                          |                           |                            |                               |
| No file uploaded.                  |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLT/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                              | Number of students selected/ qualifying |
|------------------------------------|---|
| No Data Entered/Not Applicable !!! |   |
| No file uploaded.                  |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                           | Level | Number of Participants |
|------------------------------------|-------|------------------------|
| No Data Entered/Not Applicable !!! |       |                        |
| No file uploaded.                  |       |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                               | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------------------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! |                         |                        |                             |                               |                   |                     |
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union is the parent Body under which the sister associations such as dramatic association , Athletic Association , DSA Common Room Association , Literary Association , Science Association, Humanities Association Commerce Association conduct different activities to explore the hidden talents of the students . These student bodies suggest and give opinions on different academic and administrative issues faced by the students . IQAC has a student as one of its committee members to represent different student issues and suggest for overall development .

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For proper and effective administration different committees are formed to take care of different academic as well as administrative affairs such as admission committee , examinations committee, anti ragging cell and anti sexual harassment cell. IQAC takes care of the quality matters . Admission committee looks after the entire admission process , issue of clc and migration certificate etc. The examination committee takes care of all matters related to examination which includes filling up of forms for the end semester exam , conduct of mid-sem test , issue of registration slip , evaluation of Mid-Sem test and conduct of end semester examinations . Other committee like anti ragging cell, Disiplinary committee , RTI Cell , Grievance redressal cell etc. perform the related duties coming under their perview.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details  |
|--|--|
| Curriculum Development                                     | The college follows the curriculum developed by the affiliating University .   |
| Teaching and Learning                                      | Course distribution is done much before the commencement of classes .Lesson plans are prepared accordingly keeping in view of the academic calendar prepared by the university   |
| Examination and Evaluation                                 | Exams are conducted in a fair way under CCTV surveillance following the university norms . After evaluation the students are informed about the performance and suggestions given to improve their performance   |
| Research and Development                                   | Teachers are encouraged to go for minor and major research project activities  |
| Library, ICT and Physical Infrastructure / Instrumentation | Library is setup in the central part of the institution . It is well cleaned and well ventilated. A Reading room is attached to it which is beneficial for both students and staffs  |
| Human Resource Management                                  | To maximize the performance of the employees , duties are distributed among the employees at the beginning of each session . They are trained through different training programs sponsored by the Govt.   |
| Admission of Students                                      | Admissions of students are done through Student Academic Management System (SAMS) which is designed and maintained by Orissa Computer Application Centre (OCAC) which is under the IT department of Govt. of Odisha. The students selected in the above process take admission in the respective communicated courses . Honours subjects are allotted to the students on the basis of the merit and the merit list prepared by SAMS is communicated to the college |
| Industry Interaction / Collaboration                       | Students of the college visit to the nearby industries for internship and field study as a part of their curriculum . Further students are required to prepare a note of the visit and submit the same to the concerned department as a part of their project work.  |

### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details   |
|-------------------------------|---|
| Planning and Development      | The modules IFMS , HRMS are helpful in planning and development purposes .  |
| Administration                | HRMS, PIMS are the modules used for processing informations of all employees of the institution .   |
| Finance and Accounts          | All Financial transections are done through integrated financial management system IFMS and the college accounting procedure automation (CAPA) .  |
| Student Admission and Support | Students admission , scholarship , issue of CLC etc are done by Students Academic Management System (SAMS) which is developed by Govt. of Odisha. Eligible students get financial benefit from the Govt. and in the amount is credited to their bank accounts . |
| Examination                   | E-Governance is implemented for the examination related matters (Starting from the filling up of forms to the publication of results ) through a special module developed by the affiliating university for the said purpose.                                   |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                               | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------------------------------------|-----------------|--|--|-------------------|
| No Data Entered/Not Applicable !!! |                 |  |  |                   |
| No file uploaded.                  |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                               | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------------------------------------|--|---|-----------|---------|---|---|
| No Data Entered/Not Applicable !!! |  |   |           |         |   |   |
| No file uploaded.                  |  |   |           |         |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development | Number of teachers who attended | From Date | To date | Duration |
|---------------------------------------|---------------------------------|-----------|---------|----------|
|---------------------------------------|---------------------------------|-----------|---------|----------|



| programme  |   |            |            |    |
|--|---|------------|------------|----|
| Three weeks Refresher course in Chemistry conducted by P.G. Department of Chemistry, B.U.  | 1 | 08/01/2019 | 28/01/2019 | 21 |
| One Week Workshop cum Training Programme on "Oral Tradition of the Tribes of Eastern India: Documentation through Transcription and Translation" organised by Department of Odia, Visva Bharati University, India. | 1 | 24/09/2018 | 30/09/2018 | 7  |
| Online Refresher Course in Chemistry for Higher Education Faculty  | 1 | 01/11/2019 | 28/11/2019 | 28 |
| Refresher course in political science conducted by Berhampur University Sponsored by World Bank  | 1 | 18/12/2018 | 07/01/2019 | 21 |
| Four days FDP ON GLOBAL BUSINESS FOUNDATION SKILLS, ORG BY- INFOSYS BPM BBSR   | 1 | 19/10/2018 | 01/11/2018 | 14 |
| UGC SPONSORED three week REFRESHER COURSE IN ENGLISH organised BY- UGC   | 1 | 16/01/2019 | 05/02/2019 | 21 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching                           |           | Non-teaching |           |
|------------------------------------|-----------|--------------|-----------|
| Permanent                          | Full Time | Permanent    | Full Time |
| No Data Entered/Not Applicable !!! |           |              |           |

6.3.5 – Welfare schemes for

| Teaching                           | Non-teaching | Students |
|------------------------------------|--------------|----------|
| No Data Entered/Not Applicable !!! |              |          |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial transaction of the institution are audited internally by the Accounts Bursar and the Principal. Further the same is also audited by the authority deputed by the Govt. The deputed authorities visit the college periodically for audit .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!!                       |                               |         |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | Nill     | Nill   | Yes      | Principal |
| Administrative | Nill     | Nill   | Yes      | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

|  |      |
|--|------|
| a) Submission of Data for AISHE portal | Yes  |
| b)Participation in NIRF                | Nill |

|                                  |            |
|----------------------------------|------------|
| c)ISO certification              | <b>Nil</b> |
| d)NBA or any other quality audit | <b>Nil</b> |

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year              | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2018              | Blood donation camp                | 17/11/2018              | 17/11/2018    | 17/11/2018  | 58                     |
| No file uploaded. |                                    |                         |               |             |                        |

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

##### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme             | Period from | Period To | Number of Participants |      |
|------------------------------------|-------------|-----------|------------------------|------|
|                                    |             |           | Female                 | Male |
| No Data Entered/Not Applicable !!! |             |           |                        |      |

##### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| No Data Entered/Not Applicable !!!  |

##### 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities     | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes    | Nil                     |
| Ramp/Rails          | Yes    | Nil                     |

##### 7.1.4 – Inclusion and Situatedness

| Year                               | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------------------------------------|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! |  |  |      |          |                    |                  |  |
| No file uploaded.                  |  |  |      |          |                    |                  |  |

##### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                              | Date of publication | Follow up(max 100 words) |
|------------------------------------|---------------------|--------------------------|
| No Data Entered/Not Applicable !!! |                     |                          |

##### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                           | Duration From | Duration To | Number of participants |
|------------------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! |               |             |                        |
| No file uploaded.                  |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Polythene Free Campus 2. Plantation programs 3. Swachh Bharat activities

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

**Self Defence Training for Girls :- Objectives :-** 1. To Empower Girls students . 2. To instill self confidence. 3. To make them defend against physical assaults. **Context :-** As crime against women is increasing day by day and the villages in the locality are too much isolated, the girls students don't feel secure and safe to move . This programme gives a boost to their self confidence to face any kind of unwarranted situation . 1. Self Defence Training was imparted to the girls students of the college in four different groups each group consisting of 30 girls students . The training was given to them in the college campus for one hour daily in morning hours . The programme is a 12 days long program conducted from 12/12/2018 to 26/12/2018 (excluding public holidays) . The 2nd phase of the program was conducted from 28/01/2019 to 09/02/2019. A total of 144 nos of girls students have successfully completed the training .The master trainers engaged for this purpose are previously trained . After successful completion of the training , certificates were awarded to them. Besides this each and every student was paid with Rs.120/- (Rupees One Hundred Twenty ) only towards their tiffin allowance . AS per the state Govt. guidelines . 2. To reduce the use of paper, digital platforms are used for serving notices to the staff which reduces the paper consumption .Further to minimize the wastage paper , one side papers are used for issuing notices to the students and staff.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is located in a remote area of undivided KBK district of Odisha which is mostly dominated by the tribal people . The institution has a good reputation in Berhampur University so for the performance of the students in the examination is concerned . Not even a single instance of ragging is observed till date indicating the brother hoodness among the students . It is a method of pride for the institution that the students give enough respect to the opposite gender for which the girls students feel comfortable . Year after year the demand for the admission goes on increasing indicating the reputation of college.

Provide the weblink of the institution

## 8. Future Plans of Actions for Next Academic Year

1. Conversion of Regular( Without Honours) seats of Biological Science to honours seats 2. Implementation of proctorial system 3. Organise Parent Teacher meetings 4. Procurement of books for library