ଗୁଣପୁର ମହାବିଦ୍ୟାଳୟ, ଗୁଣପୁର

ESTD-1973

GUNUPUR COLLEGE, GUNUPUR

(Affiliated to Berhampur University, Berhampur)

DIST: RAYAGADA, ODISHA, 765022

www.gunupurcollege.org,
E-mail: gunupurcollegegunupur@gmail.com

SELF - STUDY REPORT - 2015

LOI-ORCOGN13416

Submitted to:
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
BANGALORE

Acknowledgement

With invaluable inputs received from all the Departments, Committees & Cells, Faculty Members and Office Staff of Gunupur **College, Gunupur**

Self-Study Report (SSR) – 2015
Has been prepared by **the College NAAC Steering Team**

- Sri Mohan Chandra Sahu, Reader in Commerce-coordinator
- Sri K.C.Gantayat, Reader in Education
- Sri Goneswar Satapathy, Reader in Physics
- Sri Surya Narayana Panda, Lecturer in Physics
- Sri Ram Chandra Panda, Lecturer in Zoology
- Dr. Jawaharlal Choudhury, Lecturer in History
- Sri Sasi Bhusan Mohanty, Lecturer in Chemistry

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STD-06857(O) - 250069
(R) - 250083

OFFICE OF THE PRINCIPAL
GUNUPUR COLLEGE, GUNUPUR
Dist. Rayagada (Odisha) Pin- 765 022
(NAAC ACCREDITED - B+)

No. 1602/Ge/2015   Date 15/10/2015

Certificate

Certified that the NAAC Self-study Report-2015 of Gunupur College, Gunupur, Dist-Rayagada, Odisha with reference to the approved LOI, bearing No:- ORCOGN13416 is prepared for reaccreditation cycle-2 as per the latest guidelines of NAAC, Bangalore and uploaded in the college website www.gunupurcollege.org

Required number of hardcopies along with necessary enclosures will be sent to your esteemed office in due time

Date: 15th October 2015
Place: Gunupur

Principal,
Gunupur College Gunupur
Principal
Gunupur College
Gunupur - 765 022
Dist. Rayagada

Preface

It gives me immense pleasure to submit the Self Study Report (SSR)-2015 of Gunupur Degree College, Gunupur to the National Assessment & Accreditation Council (NAAC), Bangalore for reaccreditation in compliance of our LOI requirements for further quality sustenance and enhancement of the college. This exercise has provided us with an opportunity to review and analyse the institutional progress after the first accreditation and further strengthen ourselves in our quest for Quality in the times to come. The Internal Quality Assurance Cell has been instrumental in raising the bar of excellence and adopting and implementing diverse quality enhancing measures during the Post- accreditation period. The college complied with almost all the recommendations of the Peer Team in a planned and systematic manner. His report is the outcome of the collective efforts of the entire college Community. I highly appreciate the deep involvement and sincerity as well as collaborative efforts of the entire team. As a premier and responsible educational institution of tribal sub- plan area Under KBK region of south odisha. Hope we shall have the pleasure of hearing soon from you about your decision on Peer Team Visit for the Inspection.

Principal,

Gunupur Degree College, Gunupur

Executive Summary

1. Name of the College   -   Gunupur Degree College, Gunupur
2. Address of the College   -   At/Po- Gunupur, Dist- Rayagada, Odisha, 765022
3. Year of starting   -   1973
4. Type of College   -   Fully Aided College
5. Category of College   -   Co-Education
6. Year of 1st recognition   -   1975- Intermediate
                                           1976-Degree class (BA & B.Com)

7. University to which affiliated   -   Berhampur University
8. Year of 1st affiliation   -   1975 at Intermediate
                                           1976 at Degree level
9. Degree offered   -   B.A, B.Sc & B.Com
10. Subjects taught& Sanctioned Strength

Sl.No	Stream	Subjects	Sanctioned Strength	Year of inception
1	+3 Arts	English	256	1976
2		Odiya	256	1976
3		History- Pass	32	1976
4		History- Hons	48	1979
5		Economics- Pass	32	1976
6		Economics- Hons	32	1979
7		Education- Pass	32	1981
8		Education- Hons	64	2015
9		Political Science Pass	32	1976
10		Political Science -Hons	32	1990

11		IRPM- Pass	32	1976
12		IRPM- Hons	48	1979
13	+3 Science	Physics- Pass	16	1987
14		Physics – Hons	32	1988
15		Chemistry- Pass	16	1987
16		Chemistry- Hons	32	1992
17		Mathematics- Pass	16	1987
18		Mathematics – Hons	32	1987
19		Botany- Pass	16	1987
20		Botany- Hons	32	2015
21		Zoology- Pass	16	1987
22		Zoology- Hons	32	1987
23	+3 Commerce	Commerce - Pass	96	1976
24		Commerce Hons	64	1979

11. Student strength

Sl. No	Class	SC	ST	OBC	Minority community	General	Total
1	+3 1st yr Arts	37	130	23		49	239
2	+3 2nd yr Arts	16	59	07		30	112
3	+3 3rd yr Arts	13	49	08		38	108
4	+3 1st yr Science	38	51	40		100	229
5	+3 2nd yr Science	06	22	03		79	110
6	+3 3rd yr Science	08	11	02		55	76

7	+3 1st yr Commerce	06	22	07		27	62
8	+3 2nd yr Commerce	02	20	02		61	85
9	+3 3rd yr Commerce	03	09	01		47	60
	Total	129	373	93		486	1081

12. Total No of Boys student   -   712

13. Total No of Girls Student   -   369

                        Total -   1081

14. Total No Faculties(27 + 5 guest Faculty)   -   32

Sl.No	Subject	No of Faculties			
		Reader	Sr.Lecturer	Lecturer	Total
1	English	0	0	2	2
2	Odiya	0	0	1	1
3	Telugu	0	0	0	0
4	Education	1	0	0	1
5	Economics	1	0	2	3
6	History	0	0	2	2
7	Political Science	0	0	2	2
8	IR & PM	0	0	3	3
9	Botany	0	0	1	1
10	Chemistry	0	1	1	2
11	Physics	1	0	2	3
12	Mathematics	1	0	2	3

13	Zoology	0	0	1	1
14	Commerce	1	0	2	3
15	Guest Faculty	5	0	0	5
16	Total	10	1	21	32

15. Important milestones of the College

- Year of establishment -

    1973- Intermediate

    1976 - Degree

- Introduction of 1st degree in Arts   - 1976
- Introduction of 1st degree in Commerce   -1976
- Introduction of 1st degree in Science   -1987
- Year of establishment of NSS   -1975
- Year of establishment of NCC Units   -2011
- Year of recognition under section 2(f) & 12(B)
  of UGC Act. 1956   -1980
- Year of 1st NAAC accreditation and Grade   **-2007(B$^+$)**
- Year of application of Reaccreditations to NAAC   - 2015

16. The Governing Body of the College

1. Sri Ram Murty Mutika, Ex-MLA, Gunupur   - President
2. Principal, Gunupur College, Gunupur   - Secretary
                                                   (Ex-officio)
3. Senior Most Teacher(Male)   (Ex-officio)   -Member
4. Smt. Rajeshree Mohanty, T.S, representative   – Member
5. Sri S.P.Tripathy, N.T, Representative   -Member
6. Smt Nirmala Mandal, Chairman, PS, Gunupur   - Member
7. Sri Devandra Choudhury, MP-Koraput Nominee   - member
8. Nominee of Director, Higher Education   -Member(w)
9. VC's BU Nominee   -Member(w)

10. Dr. S.P.Panda, Interested Person in the

     field of education   - Member

11. Sri Rohi Das Sabor, (ST)   - Member

12. Dr. Indira Adhikari(W)   - Member

13. Smt.M.Sulochana(W)   - Member

14. Sri Aluo Kumar Kar (Minority community)   - Member

SWOC ANALYSIS OF THE INSTITUTE

A. STRENGTHS

1. Excellent academic performance with positive progression by means of securing University Rank

2. Experienced and proficient teaching and support staff

3. Only lead college in the Sub-Division offering Degree since last 45 years

4. Most of the faculties are M.Phil and Ph.D Holders

5. Collective leadership and teamwork is the cornerstone for the growth of our College

6. The College has active cell of NSS unit with the motive to serve the society & contribute to the economy.

7. Our College has facilities such as—good computer lab, library with good number of books and well-equipped laboratory to run the UG Program.

B. WEAKNESS

1. Curriculum, too restrictive and rigid

2. Lack of Funded Projects and Consultancy works

3. Lack of research work for societal development and patents

4. Fewer number of faculties with Ph.D qualification

5. Lack of quality research publications

6. Non filling of staff after retirement, death, Transfer and resignation

C. CHALLENGES

1. Scope for Students' project internship in industries and national laboratories

2. Development of web-based online training, learning-ware courses which mutually helps teachers and students

3. Preparing students for Competitive Examinations

4. Use of distance education, flexible learning and adoption of new information and communication technologies to increase access on learning.

5. Encouragement to faculty members in conducting research works in diversified fields leading to Doctoral &Post-Doctoral programmes.

D. OPPORTUNITY

1. Competition from local and regional institutions.
2. Admitting sufficient number of quality students with strong interest in studies
3. Create awareness for vocational and related job opportunities.
4. Providing scope for employability of the students in volatile market.
5. Promoting study-abroad and student-exchange Programme for higher studies.
6. Exposing the teaching faculty to the Research field.

ABOUT THE COLLEGE
(A brief profile)

Gunupur college was established in 1973 in a Rural, tribal Sub-plan area of undivided Koraput district. Gunupur is a sub- division with seven blocks and is surrounded by many tribal villages. Prior to 1973 all the students passing out from high schools of the areas had either to travel 75 kms to Rayagada or 60 Kms to Paralakhemundi to pursue their higher education. So, higher education was restricted with the affluent section of the society. The poor, the tribal and the girls students were compelled by adverse circumstances to discontinue their studies.

Therefore, the college was established to facilitate the deprived young boys and girls to acquire the benefits of higher education. Slowly and steadily the institution grew from strength to strength. The proliferation of higher education in the area opened possibilities and promise of new thinking, hospitality to ideas, character, open mindedness, dignity and discipline which contributed to the prosperity of the region politically, economically, socially and intellectually.

The location of the college at the foot of the Pragnya hills is a befitting place for the pursuit of the knowledge. The college is affiliated to Berhampur University and has degree courses in Arts, Science and Commerce. The dedicated service of the Faculties has determined the growth of the college and fulfilling the goal of providing higher education to the deprived and tribal students of the area. The college is spread over in an area of 4.47 Acers of land. The college has adequate infrastructure which includes a Good Library, 15 Classrooms, well equipped Laboratories, Playground, Hostels separately for boys and girls, Reading Room, Administrative Block, Entertainment Stages, Indoor Game Halls And Common Rooms for boys and girls. The College indeed is a fertile ground encouraging the students to examine and expand horizons and to derive benefits which alluded them in the past. Extracurricular activities like games and sports, debates, NSS, NCC (both Boys and girls units) extension services have furnished great opportunities to the students and inspiring them to lead a noble, worthy and healthy life. We know we each, the teachers and students have a part to play to tend and rear out future. Let us contribute from whatever capabilities we have.

The local intellectuals and the UGC have been very generous in showering help and the teacher, their committed service which has resulted in ushering a new era in this backward area. Thousands of students, thereby could learn, inculcate impeccable, integrity and ability to excel against all odds, it is our firm conviction that without higher education this cutting edge advantage would have blunted the aspirations of the local populace. The lively and serene atmosphere has inspired humanity and humility. Campus discipline and academic temper is never breached by our students. Right from 1973 we have welded all the students and Faculties into one and made them into one strong unit. Discipline, unity and education must remain friends for the prosperity of the region. The college has successfully played its part in arresting illiteracy. The founding fathers knew that illiteracy is a serious impediment to an individual's growth and to country's socio-economics progress.

The objective of the college of providing higher education to the tribal, girl and underprivileged students is fairly accomplished. Having achieved this, concerted efforts will be initiated to diversify the curricula by introducing innovative self-financing courses for the all-round development of the learner and the society. These will be taken up on priority basis because these objectives certainly supplement and strengthen the general and specific aims of the education and help developing a modern society.

We promise to move with the times. Education is not about remain static but to be vibrant dynamic and more scientific.

Principal,

Gunupur College, Gunupur

The College Crest:

The college crest embodies the motto "Tamasoma Jyotirgamaya " meaning "Lead me from darkness to light " The temple at the center symbolized the ancient glory of Buddhism at "Jagamanda " a village fourteen miles north to GUNUPUR. The lamp and the book at the base stands as the eternal symbols of knowledge and light . The sixty four leaves around the crest symbolize "Chautursasthi Kalas". The name of the college is inscribed in English in Upper circle of the crest.

<u>Vision</u>

To promote qualitative value based application oriented courses to cope up with the changes of modern time for the betterment of students and society.

<u>Mission</u>

To give qualitative education, building Nobel character and preparing the learners to serve society

PROFILE OF GUNUPUR(DEGREE) COLLEGE,GUNUPUR

1. PROFILE OF THE AFFILIATED / CONSTITUENT COLLEGE

1. Name and address of the college

Name of the College	Gunupur(Degree) College, Gunupur
Address	At/Po- Gunupur,Dist- Rayagada Odisha, 765022
City	Gunupur
District	Rayagada
State	Odisha
Pin	765022
Website	www.gunupurcollege.org
Email	gunupurcollegegunupur@gmail.com

2. For Communication:

Name	Designation	Contact details	
Sri Sunkuru Lokanath	Principal	Office Ph. No	06857- 250069
		Res. Ph. No	
		Mobile No	9438316749
		Fax	06857- 250069
		Email	gunupurcollegegunupur@gmail.com
Sri Mohan Chandra Sahu	Reader in Commerce and Steering	Office Ph. No	06857- 250069
		Res. Ph. No	

	Committee coordinator	Mobile No	9437783156
		Fax	06857- 250069
		Email	gunupurcollegegunupur@gmail.com

3. Status of the Institution   -   Affiliated College

4. Type of the Institute

     a. By Gender

i.	For Men	
ii	For Women	
iii	Co-Education	√

     b. By shift

i.	Regular	√
ii	Day	
iii	Evening	

5. Is it a Recognized Minority Institution   -   No

6. Source of funding

i.	Government	√
ii	Grant in aid	√
iii	Self – Financing	√

iv	Any other	√

7. Details of College affiliations/ Recognitions

    a. Date of establishment of the College   -   **1973**

    b. Year of Recognition   -

        1975- Intermediate

        1976- Degree(B.A & B.Com)

        1987- B.Sc

    c. Year of affiliation by University   -

        1974- Intermediate

        1976- Degree(B.A & B.Com)

        1987- B.Sc

    d. University to which the college is affiliated   -

Berhampur University,
Bhanja Vihar, Brahamapur – 7, Dist- Ganjam, Odisha

    e. Details of UGC recognitions

Under Section	Date/Month/Year	Letter No	Remarks(if any)
2(f)	29.11.1980	F-8-8/80(CP), dated:29.11.1980	
12(B)	29.11.1980	F-8-8/80(CP), dated:29.11.1980	

    f. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)   -**Not applicable**

8. Does the affiliating university Act provide for conferment of autonomy(as recognized by the UGC), on its affiliated colleges?

Yes | | No | √ |

If yes, has the College applied for availing the autonomous status?

Yes [ ]   No [√]

9. Is the College Recognize

   a. by UGC as a College with Potential for Excellence (CPE)?

     Yes [ ]   No [√]

     If yes, date of recognition _____ - Not applicable

   b. For its performance by any other governmental agency?

     Yes [ ]   No [√]

     If yes, name of the agency _____ and date of recognition_____

10. Location of the College campus , area in Sq.mt and built up area in sq.mt

Location*	Rural – Tribal sub-Plan
Campus area in acers	4.47 Acres or 18090 Sq.mt
Built up area	3080 sq.mt+ 1200 corridor and staircase = 4280 Sq.mt

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Sl.No	Facility	Available (Yes or No)	If Yes, No of units	Remarks
A	Auditorium/seminar complex with infrastructural facilities	Yes	One seminar hall	
B	Sports facility			
	a) Play ground	Yes	One	
	b) Swimming pool	No		
	c) Gymnasium	Yes	One	

C	Hostel Facility			
	a) Boys Hostel	Yes	2	accommodates 112 inmates
	b) Girls Hostel	Yes	1	For 60 inmates
D	Working Women's Hostel	No		
E	Residential facilities for teaching and non-teaching staff (give numbers available cadre wise)	Yes	3	Only for non teaching staff
F	Cafeteria	Yes	1	
G	Health Center	Yes	1	
H	Qualified Doctor	Yes	1	Visiting thrice in a week
I	Facilities like banking, post office, book shops	Not in campus		These facilities are available very near to the College campus
J	Transport facilities to cater to the needs of students and staff	NO		
K	Animal house	No		
L	Biological waste disposal	Yes		
M	Generator or other facility for management/regulation of electricity and voltage	Yes	1 20 KVA	
N	Solid waste management facility	Yes		
O	Waste water management	Yes		

P	Water harvesting	Yes	1	Check dams

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No	Programme	Name of the Programme	Duration	Entry Qualification	Medium of Instruction	Sanctioned Strength	No of students admitted
1	Under graduate	BA	3 years	+2 Arts/Sc/ Com Pass	English and Odiya	256	239
2	Under graduate	B.Sc	3 years	+2 Science pass	English and Odiya	192 MPC-112 CBZ-80	192+ 37= 229.(Extra for this session 2015-16 as per Govt orders
3	Under graduate	B.Com	3 years	+2 Arts/Sc/ Com Pass	English	160	62

13. Does the college offer self-financed Programmes?

Yes	
No	√

If yes, No of Programmes _____

14. New programmes introduced in the college during the last five years if any?

Yes	√
No	

If yes, No of Programmes   -2 (Botany Honours- 32 seats – 2015)

(Education Honours- 64 seats-2015)

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Sl.No	Faculty	Department	Degree offering		
			UG	PG	Research
1	Arts	Education	√		
2	Arts	Economics	√		
3	Arts	History	√		
4	Arts	Political Science	√		
5	Arts	IR& PM	√		
6	Science	Botany	√		
7	Science	Chemistry	√		
8	Science	Physics	√		
9	Science	Mathematics	√		
10	Science	Zoology	√		
11	Commerce	Commerce	√		

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com)

Sl.No	System	No of degrees
1	Annual System	3
2	Semester System	0

| 3 | Trimester System | 0 |

17. Number of Programmes with

Sl.No	System	No of degrees
1	Choice Based Credit System	0
2	Inter/Multidisciplinary Approach	0
3	Any other (specify and provide details)	0

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes	
No	√

If yes,

a. Year of Introduction of the Programme(s)………………… (dd/mm/yyyy) and number of batches that completed the Programme - **Not applicable**

b. NCTE recognition details (if applicable)

Notification No.: ……………………………………

Date: ………………………… (dd/mm/yyyy)

Validity:………………………..

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes	
No	√

19. Does the college offer UG and/or PG programmes in Physical Education?

Yes	
No	√

If yes,

a. Year of Introduction of the Programme(s)………………… (dd/mm/yyyy) and number of batches that completed the Programme   -   **Not applicable**

b. NCTE recognition details (if applicable)

Notification No.: …………………………………

Date: …………………………… (dd/mm/yyyy)

Validity:………………………..

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes	
No	√

20. Number of teaching and non-teaching positions in the Institution

Position	Faculty positions sanctioned						Non-Teaching staff		Technic-al staff	
	Reader		Sr.Lect		Lecturer					
	M	F	M	F	M	F	M	F	M	F
Sanctioned by Govt- a	17	2	4	1	15	2	25	1	4	1
Sanctioned by Governing Body - b	--	--	--	--	3	7	6	3	0	1
Total sanctioned c= a+b	17	2	4	1	18	9	31	4	4	2
Man in Position (DP) - d	5	--	1	--	10	1	16	1	3	1
Man in Position (MP) - e	**--**	--	--	--	3	7	6	3	0	1
Total man in Position –	5	--	1	--	13	8	22	4	3	2

f = d+e										
Total yet to recruit = c - f	12	2	3	1	5	1	9	0	1	--

(M – Male & F- Female)

21. Qualification of Teaching staff

Highest qualification	Reader		Sr.Lect		Lecturer		Total
	M	F	M	F	M	F	
(Direct payment teachers)							
D.Sc/D.Litt	--	--	--	--	--	--	--
Ph.D	1	--	1	--	2	--	4
MPhil	3	--	--	--	2	--	5
PG	1	--	--	--	6	1	8
Total	**5**	**--**	**1**	**--**	**10**	**1**	**17**
(Management paid teachers)							
D.Sc/D.Litt	--	--	--	--	--	--	--
Ph.D	--	--	--	--	--	1	1
MPhil	--	--	--	--	--	2	2
PG	--	--	--	--	3	4	7
Total	--	--	--	--	3	7	10
Grand Total	**5**	**-**	**1**	**-**	**13**	**8**	**27**

22. Number of Visiting Faculty /Guest Faculty engaged with the College.**- 05**

23. Furnish the number of the students admitted to the college during the last four Academic years.

Category	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	70	37	68	23	60	27	54	30
ST	195	75	179	58	163	55	198	56
OBC	34	14	24	11	12	13	18	10
General	262	164	263	176	293	157	292	185

Others	--	--	--	--	--	--	--	--
Total	**561**	**290**	**534**	**268**	**528**	**252**	**562**	**281**
	851		**802**		**780**		**843**	

24. Details on students enrollment in the college during the current academic year:

Category	2015-16		
	Male	Female	Total
SC	73	56	129
ST	260	113	373
OBC	57	36	93
General	322	164	486
Others	--	--	--
Total	**712**	**369**	**1081**

24.

Type of students	UG	PG	M.Phil	Ph.D	Total
Students from the same state where the college is located	1051				1051
Students from other states of India	30				30
NRI students	----				
Foreign students	----				
Total	1081	--	--		--	1081

25. Dropout rate in UG and PG (average of the last two batches)

UG	2014=0.35% 2015=0.37%
PG	--

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

1	Including Salary component	Rs.23,446/-
2	Excluding salary component	Rs.3,678/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes	
No	√

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes	
No	√

b) Name of the University which has granted such registration. **– Not applicable**

c) Number of programmes offered – **Nil**

d) Programmes carry the recognition of the Distance Education Council – **Nil**

28. Provide Teacher-student ratio for each of the Programme/course offered

Faculty	UG	PG
Arts/Commerce	1:33- Arts 1:69- Commerce	--
Science	1:41	--

29. Is the college applying for Accreditation:

Cycle-1		Cycle-2	√	Cycle-3		Cycle-4	

Re-Assessment:_____

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and

re- assessment only)

Cycle 1: 31.7.2007 Accreditation Outcome/Result B^{+} Grade with Institutional Score **780/1000**

*** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year   - 241 days

32. Number of teaching days during the last academic year   -180 days

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC) –20.7.2012

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

Sl.No	No of AQAR	Date of submission to NAAC	Remarks
1	AQAR-1	7.7.2015	
2	AQAR-2	7.7.2015	
3.	AQAR-3	7.7.2015	
4.	AQAR-4		

35. Any other relevant data (not covered above) the college would like to include.

(Do not include explanatory/descriptive information)

Criterion I:
Curricular Aspects

Depending on the responsibilities of various Institutions, this criterion deals with curriculum development and implementation process. The criterion looks into how the curriculum either assigned by a University or marginally supplemented or enriched by an institution, or totally remade, depending on the freedom allowed in curricular design, aligns with the institutional mission. It also considers the practices of an institution in initiating a wide range of Programme options and courses that are in tune with the emerging national and global trends and relevant to the local needs. Apart from issues of diversity and academic flexibility, aspects on career orientation, multi-skill development and involvement of stakeholders in curriculum updation , are also gauged under this criterion. The focus of this criterion is captured in the following Key Aspects:

KEY ASPECTS

1.1(A)*Curriculum Planning and Implementation
   (For Affiliated/Constituent Colleges)

1.2   Academic flexibility

1.3   Curriculum Enrichment

1.4   Feedback System

<u>CRITERION 1: CURRICULAR ASPECTS</u>

1.1   Curriculum Planning and Implementation

Curriculum Planning and implementation State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, non-teaching staff and other stakeholders.

1.1.1   Vision
<u>Vision</u>

To promote qualitative value based application oriented courses to cope up with the changes of modern time for the betterment of students and society.

<u>Mission</u>

To give qualitative education, building Nobel character and preparing the learners to serve society

<u>Objectives</u>

The main objectives of the College are to provide higher education at degree levels to the poor, Scheduled Tribe, Scheduled caste and socially and Economically backward class boys and girls of Gunupur sub – division. The Gunupur College is situated in Tribal Sub – Plan Area in Rayagada District under KBK region. The specific objectives of the College are:

- Enrich the students academically strong to meet the challenges in the field of physical & biological sciences, Commerce and Arts.
- Produce the most qualitative and competitive graduates to make them fit to face all the challenges in future.
- Providing placements in Central & State Govt, Govt. undertaken organizations, prospective manufacturing industries, Banking, Railway, Public sector units and insurance companies.
- Encourage the students to build a strong will power to win the computations in the present global and information communicative technological market.

- Conducting various programmes through NSS, NCC, Self-defense programmes sports units of the College on regular basis to build up overall development of the student community.

- Give emphasis on imparting quality education through regular classes, departmental seminars, field study activities, periodical evaluations, teaching learning process, etc. in a scientific manner.

The vision, mission and objectives of the institution are communicated to the students, teachers and other stakeholders through the college prospectus, College Calendar, College Magazine "GUNARNAB", and College website.

The goals and objectives are made known to the stakeholders through the meetings with Students, Parents, Alumni, Extension Service, Placement Cell and the Media.

The display of Vision Statement and Mission Statement in prominent places on the campus helps the stakeholders to identify the goals and objectives of the college.

Various activities are planned and conducted by the Student's Union and different sister associations to reiterate the mission and vision of the college

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- The institution design the curriculum activities as per the syllabi prescribed by the affiliating university (Berhampur University, Bhanja Vihar, Brahampur-7, Odisha)

- At the beginning of the academic year all the departmental Faculty members prepare their own lesson plan as per the guidelines issued by the state Government and in accordance with the

syllabus of Berhampur University for effective implementation of course curriculum.

- The college meticulously plans and develops action plans for effective implementation of the curriculum which is in line with the institution's goal to empower society through quality education. Teachers prepare schedule of work for each subject. This schedule of work is made available in the department for reference. The curriculum delivery is effectively done through lectures, supported by Power Point Presentations, LCD Projectors and e-content development. Printed study materials are also given to students. This is supplemented by Group Discussions, Seminars and Interactive sessions.

- Regular topic seminars are organized by the students of each department in consultation with their Faculty members and deliver talks as per the Programme chalked out in the regular routine of the college.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- Faculty members are attending the board of studies meetings of Berhampur University, Rayagada (Auto) College, Rayagada, SKCG (Auto) College, Paralakhemundi and similar organizations to suggest and develop syllabi for implementation.

- Faculty members are also participating in Refresher courses, orientation programmes and workshops organized by different UGC approved Academic Staff Colleges and Universities to update their knowledge/skill in teaching learning process.

- During the academic calendar year, periodical tests like Monthly tests, Pre-test, Test examinations and surprise tests are being conducted by teachers to evaluate and assess the performances of students.

- Study tours, Excursions and Industrial visits are organized by the different departments to bridge the gap between theoretical and practical knowledge from time to time.

- Besides, the traditional lecture methods, few innovative teaching techniques are adopted by the Faculty members in seminars by using audio visual aids and modern instruments to involve the students in the modern teaching learning process.

- Special lectures are organized by inviting experienced guest Faculty, Administrative personalities, industrial experts from various universities, institutions and industries.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The college ensures effective curriculum delivery and transaction on the curriculum provided by the university and facilitates the development of high order cognitive skills such as critical analysis, problem-solving, evaluation and synthesis by:

- Implementing Academic Calendar and Schedule of work
- By integrating Hands-on work experience in almost all the practical Subjects
- Organizing Industrial Visits, Study tours and excursions
- Holding national seminars
- Organizing Guest Lectures
- Organizing interdisciplinary and interdepartmental programmes

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the Curriculum?

The college networks and interacts with stakeholders from industry, research bodies and the university in effective operationalization of the curriculum. The College includes experts from the service sector, small and medium scale industry, and civil society who ensure effective

implementation of the curriculum. Internal Quality Assurance Cell includes experts from Industry and Research Bodies as Special Invitees.

Field Visits For quality enhancement the students are given exposure to the field and industry. Regular field visits are organized by the departments for imparting first hand practical knowledge to the students.

Placement Cell– Companies and corporate houses of repute are invited for recruitment and works for institution – industry relation.

University – Regular formal Board of Studies meetings conducted by the University, Autonomous Colleges and informal departmental meetings help the Faculty to keep themselves abreast of the latest trends in their fields of study. Visits to the departments and the University Library are also organized. Professors from the University are invited for seminars, workshops and for professional interactions with the Faculty members.

1.1.6 **What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/ departments represented on the Board of Studies, student feedback, teacher feedback, and stakeholder feedback provided, specific suggestions etc.)**

Designing and restructuring of courses mainly lies on the Affiliating University. The college, however, makes significant contribution in the curriculum design and development through its staff members who are on the Board of Studies. Members of staff from different departments represent the college on the Board of Studies of various subjects. Inputs from alumni and employers are also taken into consideration. Members of staff on statutory academic bodies communicate their suggestions/recommendations to the Board of Studies meeting held at the University and autonomous colleges for redesigning the programs for appropriate and effective inclusion.

1.1.7 **Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If** 'yes' **give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.)**

No such curriculum developed

1.1.8 **How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The college has established effective communication with all the stakeholders to ensure that the objectives of the curriculum are achieved in the course of implementation. The college ensures the achievement of the stated objectives of the curriculum through the critical analysis of the following:

- Student Feedback on Teachers
- Student Feedback on Curriculum
- Student Performance and Result Analysis
- **Quality of Placement** – the number of students placed in reputed corporate houses/industries and the remuneration packages offered.
- **Quality Enhancement of Faculty**– regular enhancement of teaching-learning skills along with the theoretical inputs through participation in national and international workshops, seminars, conferences, discussions etc.
- **Achievements of Faculty**– Professional qualifications pertaining to the areas of specialization, paper presentations and publications in reputed journals
- **In-house Research activities** – Minor projects undertaken in collaboration with various government agencies.
- **Overall Performance of the Institution** – University results and top ranks obtained at the University level, participation in various

cultural and sports activities, competitive exams, progression of alumni.

- **Extension Activities**: Participation in social outreach and extension activities

1.2   Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The college being the pioneer in science, arts and Commerce education offers curricula to meets the needs of society and are in line with and reflect the institution's goal to empower students through quality education.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

NO

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

The college follows annual examination system prescribed by the affiliating University and the academic calendar of Govt. of Odisha in the department of Higher Education & Director of Higher Education, Odisha, Bhubaneswar The College follows the curriculum prescribed by the affiliating University which is mandatory.

<u>COURSE STRUCTURE</u>

Course structure now in force by the Berhampur University

PAPERS & MARKS

FOR B.A.(PASS)

1st year		2nd year		3rd year	
Paper	Marks	Paper	Marks	Paper	Marks
1.English	100	1.Indian Society & Culture	100	1.English-II	100
2.M.I.L	100	2.Elective A-II	100	2.M.I.L	100
3.Elective A-I	100	3.Elective B-II	100	3.Enviromental	100

				Studies	
4.ElectiveB-I	100	4.Pass A-I	100	4. Pass A-III	100
		5.Pass A-II	100	5.Pass-IV	100
Total Marks	**400**	**Total Marks**	**500**	**Total Marks**	**500**

FOR B.A.(HONOURS)

1st year		2nd year		3rd year	
Paper	Marks	Paper	Marks	Paper	Marks
1.English	100	1.Indian Society & Culture	100	1.English-II	100
2.M.I.L	100	2.Elective A-II	100	2.M.I.L	100
3.Elective A-I	100	3.Elective B-II	100	3.Enviromental Studies	100
4.ElectiveB-I	100	4.Hons-III	100	4.Hons-VI	100
5.Hons-I	100	5.Hons-IV	100	5.Hons-VII	100
6.Hons-II	100	6.Hons-V	100	6.Hons-VIII	100
Total Marks	**600**	**Total Marks**	**600**	**Total Marks**	**600**

FOR B.Sc.(PASS)

1st year		2nd year		3rd year	
Paper	Marks	Paper	Marks	Paper	Marks
1.English	50	1.Major Elective-II	100	1.I.S.C	100
2.M.I.L	50	2.Pass A-I	100	2.Pass A-III	100
3.Env.Study	100	3.Pass A-II	100	3.Pass A-IV	100
4. Minor Elective	100	4. Pass B-I	100	4. Pass B-III	100
5.Major Elective-I	100	5.Pass B-II	100	5.Pass B-IV	100
Total Marks	**400**	**Total Marks**	**500**	**Total Marks**	**500**

FOR B.Sc.(HONOURS)

1st year		2nd year		3rd year	
Paper	Marks	Paper	Marks	Paper	Marks
1.English	50	1.Major Elective-II	100	1.I.S.C	100
2.M.I.L	50				
3.Env.Study	100	2. Pass A-I	100	2.Pass A-III	100
4. Minor Elective	100	3.Pass A-II	100	3.Pass A-IV	100
5.Major Elective-I	100	4. Hons-III	100	4.Hons-VI	100
6.Hons-I	100	5.Hons-IV	100	5.Hons-VII	100
7.Hons-II	100	6.Hons-V	100	6.Hons-VII	100
Total Marks	**600**	**Total Marks**	**600**	**Total Marks**	**600**

PAPERS & MARKS FOR B.Com.(PASS)

1st year		2nd year		3rd year	
Paper	Marks	Paper	Marks	Paper	Marks
1.Communicati English	100	1.Indian Society & Culture	100	1.EVS.Studies	100

2.Business Economics	100	2.Pass-IV(CA) Cost Accounting	100	2.Pass-VII(BLP) Banking Law & Practice	100
3.Pass-I(FA) Financial Accounting	100	3.Pass –V (MA) Management Accounting	100	3.Pass-IX Company Accounts	100
4.Pass –II(BCL) Business & Company Law	100	4. Pass-VI (QTBM) Quantitative Technique & Business Math	100	4. Pass-X Income Tax	100
5.Pass-III (BS) Business Statist	100	5.Pass-VII (Aud) Auditing	100	-	-
Total Mark	**500**	**Total Mark**	**500**	**Total Mark**	**400**

B.Com.(HONOURS)

1st year		2nd year		3rd year	
Paper	Marks	Paper	Marks	Paper	Marks
1.Communicati English	100	1.Indian Society & Culture	100	1.EVS.Studies	100
2.Business Economics	100	2.Pass-VII Cost Accounting	100	2.Pass-VI(BLP) Banking Law & Practice	100
3.Pass-I(FA) Financial Accounting	100	3.Hons–VIII Management Accounting	100	3.Elective-III Hons-III Company Accounts	100
4.Pass –II(BCL) Business & Company Law	100	4. Pass-IV (QTBM) Quantitative Technique & Business Math	100	4. Elective-IV Hons-IV Income Tax	100
5.Pass-III (BS) Business Statist	100	5.Pass-V (Aud) Auditing	100	5.Elective-V, Hons-V Advance Costing & Management Accounting	100
6.Elective-I (Hons-I) Specialised Accounting	100	6.Elective –II (Hons-II) Accounting Standard & Accounting Theory	100	6. .Elective-VI, Hons-V SecurityAnalysis And Portfolio Management	100
Total Mark	**600**	**Total Mark**	**600**	**Total Mark**	**600**

1.2.4 **Does the institution offer self-financed programmes? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

NO

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such Programme and the beneficiaries.

No

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice‖ If 'yes', how does the institution take advantage of such provision for the benefit of students?

No

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The College being affiliated to the University does not have the option of formulating its own curriculum. Still, the courses offered have their relevance to the institutional goals and objectives. The college aims to inculcate the highest intellectual standards through rigorous academic commitment and discipline. Students are inspired to aspire for higher level of academic achievement by mastering the subject chosen to study. The institution strives towards overall development of students and quality enhancement of learners through various aspects of holistic personality development, orientation programs and life skill enrichment programs conducted during their period of studies that focuses on managerial skills, communication skills, leadership qualities, analytical skills, etiquettes, group discussion, global warming, awareness on environment through guest lecture, moral and ethical values, role and scope of students in uplifting the society. The college ensures that the university curriculum is followed in the best of the spirit. The College academic calendar is

prepared by the Govt. of Odisha in the department of Higher Education which is implemented by the college. The Principal ensures that the curriculum framed by the University is supplemented in such a way that it reflects the mission and vision of the Institution. Regular feedback obtained from the stakeholders, with respect to the quality of the enrichment programmes, are monitored and necessary remedial measures are incorporated in the future.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The college, being affiliated to the university, does not have the option of formulating its own curriculum. Nevertheless, a sincere effort is made to modify and enrich the curriculum to suit the intellectual requirements of students in the fast paced life through the involvement of Faculty, department and other stakeholders. Faculty Members, who are in Board of Studies take initiative to modify, enrich and organize the curriculum.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Gunupur(Degree) College, Gunupur has always actively responded to the momentous issues of our society and socio-political environment of the world, to integrate the cross cutting issues like gender, climate change, environment education, human rights, ICT, Self-defense, Anti-ragging awareness programmes etc. positively into the curriculum.

Gender Sensitization: Committed towards the all-round physical as well as mental development of all students including girl students. Women cell has been established since 2006which is conducting awareness programmes comprising lectures, events, workshops and functions for fulfilling the above mentioned objectives.

Programmes conducted in this area

- Essay competition on concern and reflection; increase crimes against women.

- Extension lectures (women harassment and human rights).

- Group discussion on role of gadgets in development of women.

- Slogan / poster competition (on water conservation and women).

- Poster competition on women's contribution on dead diction.

- Workshop on self-defense.

- Anti-Ragging awareness programmes

- Student forum talk on victim Nirbhaya

Climate change: Extension lectures on Global warming, Ozone layer depletion, and Carbon emission are organized to spread the message across all sections of society.

Environmental Education: Berhampur University has prescribed environmental studies as a compulsory subject in Arts, Science and Commerce streams. Accordingly, Students are given inputs regarding the concept and taken to field visit as part of their assignments and project work. The College celebrates World Environment Day, Earth Day, Ozone Day and other important days to drive home the significance of environment.

Human rights: Legal Cell, Anti-Ragging cell, Grievance Redressal Cell, sexual harassment cell are active in the college campus. Talks on Consumer Rights, women's rights and Human Rights are organized regularly.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The Following value added courses are introduced by the Government during the current academic session 2015-16

a. Information and communication technology

b. Modern office management

c. Financial Literacy and banking

d. Travel and tourism management.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The college networks with the stakeholders to collect and document responses on curriculum from the stakeholders. The student expresses their opinion on curriculum through response sheets/ feedback. Responses on curriculum are also collected from Alumni, peers, and industry. Appropriate action is taken by the college administration on student's feedback.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The college uses education as the tool for empowering and all-round development of the students enrolled in the various academic programs it offers. The feedback on various programmes in the form of interactions, discussions and suggestions as received through response sheets is analyzed by external coordinators and a summative report of the same submitted to the Principal. The IQAC monitors and evaluates the efficiency and success of these enrichment programs. The Institution makes sure that the programmes offered in the curriculum include contribution to national development, fostering global competencies among students, inculcating a value system among students, promoting the use of technology and quest for excellence.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Designing and restructuring of courses mainly lies on the Affiliating University. The college, however, makes significant contribution in the curriculum design and development. The existing courses are restructured and updated to meet the emerging national and global trends by reviewing

periodically the syllabus of the reputed institutes, by organizing and attending education fairs and seminars/conferences on emerging trends in various sectors. Our Faculty keep themselves abreast of the changing national and global trends by attending Refresher Courses and participating in seminars. The college holds meetings to review the adequacy and viability of the existing courses and the changes required to dovetail into the contemporary system are discussed with all the Faculty members. In-house departmental meetings are held to review the courses and programmes.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'Yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes / new programmes?

The existing programs are reviewed and new age programmes introduced to create better opportunities for students. Feedback from students, alumni, parents, academic peers and community are obtained for formulation and introduction of new courses.

Students: A Proforma has been designed to obtain feedback on curriculum. The Proforma is distributed through random selection of students.

Alumni (Old Boys Association): Alumni Meet which is a regular feature provides a platform to its old students to participate in college activities and give their valuable suggestions on curriculum.

Industries: Regular interaction with industry experts by inviting them for delivering expert talks and industrial visits organized for the students provide an opportunity to interact with the industrial sector and obtain their inputs on the curriculum.

Academic Peers: National seminars, conferences, workshops and extension lectures organized from time to time facilitate exchange of ideas with the peer group and update the Faculty about the latest emerging trends.

Community: Cultural programs, social outreach activities provide opportunity to interact with community and introduce need based programs. The feedback thus obtained is analyzed. In-house departmental meetings are held to review the courses and programmes. The Principal discusses the key findings with the Heads of the Departments. The changes recommended in various courses are tabled in Board of Studies meetings by the member teachers for appropriate inclusion by the university.

Feedbacks of students on the desired changes in the curriculum are obtained. Inputs from alumni and employers are also taken into consideration. The feedback thus obtained is analyzed. The Principal discusses the key findings with the Heads of the Departments. After thorough discussion a draft is prepared. Members of staff on statutory academic bodies communicate their suggestions / recommendations in the Board of Studies meeting held at the University for redesigning the programs for appropriate and effective inclusion by the university.

1.4.3 **How many programmes / courses were introduced by the institution during last four years? What was the rationale for introducing new courses/ programmes?**

- Add on courses
- Honours in Botany
- Honours in Education

Any other relevant information regarding curricular aspects which the college would like to include.

No

Criterion II:
Teaching – Learning
&
Evaluation

This criterion deals with the efforts of an institution to serve students of different backgrounds and abilities, through effective teaching-learning experiences. Interactive instructional techniques that engage students in higher order 'thinking' and investigation, through the use of interviews, focused group discussions, debates, projects, presentations, experiments, practicum, internship and application of ICT resources, are important considerations. It also probes into the adequacy, competence as well as the continuous professional development of the Faculty who handle the programmes of study. The efficiency of the techniques used to continuously evaluate the performance of teachers and students is also a major concern of this criterion. The focus of this criterion is captured in the following Key Aspects:

KEY ASPECTS

2.1 **Student Enrolment and Profile**

2.2 **Catering to Student Diversity**

2.3 **Teaching-Learning Process**

2.4 **Teacher Quality**

2.5 **Evaluation Process and Reforms**

2.6 **Student Performance and Learning Outcomes**

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1   Student Enrolment and Profile

2.1.1   How does the college ensure publicity and transparency in the admission process?

The College imparts education at the degree level in Arts,Science and Commerce streams. The admission of students into 1st year Degree Classes is controlled and processed by the Department of Higher Education, Govt. of Odisha through SAMS (Students' Academic Management Systems). The admission mechanism is online (e-admission) thus, the entire process is thoroughly transparent. Due weightage is given to students who are physically challenged, Ex-Service men, Children of martyr, etc. Students having NCC , NSS, President/ Governor award of rovers and rangers , athletic activities, belonging to neighboring state are also given due weightage as per Govt. Norms. SC& ST students are given reservation as per Government Guidelines. Those SC & ST students, who are deprived of taking admission beyond the merit list, are allowed in SC & ST extension seat allocation. Being situated in Tribal Sub-Plan Area, most of the students of the institution belong to SC&ST community, thus serving the tribal community.

College prospectus-

Till online admission was not in practice, the college used to ensures wide publicity of the admission by printing College Prospectus containing the campus profile, details of Academic Programmes designed to fulfill the needs of students in the contemporary scenario, the vision, mission and objectives of the institution; the facilities/ scholarship for meritorious students and the host of opportunities the college offers. With online admission, all these informations are made available in the Govt. of Odisha in the department of Higher education website www.dheorissa.in

Institutional Website

The institution has its own website through which informations about the College is widely published. The institutional website is www.gunupurdegreecollege.com&www.gunupurcollege.org which is regularly updated. Because of this students from remote locations are also able to get information about the college whenever required.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) Common admission test conducted by state agencies and national agencies (iii) Combination of merit and entrance test or merit, entrance test and interview (iv) any other, to various programmes of the Institution.

Since the college is an affiliated institution and funded by Govt. of Odisha, so it has to follow strictly all the Rules and Regulations prescribed by Department of Higher Education, Govt. of Odisha in the admission process**.** Online applications from students are invited centrally through higher education website: www.dheorissa.in under the project SAMS**.** Merit list is prepared by SAMS and selected candidates are directly informed through SMS, e-mail, Intimation letter and also in the College Notice board about the selected College and course. Students are to download the intimation letter and report the selected College for admission. The entire admission is governed by the Project SAMS. At the end, if at all seats lying vacant the college will invites offline applications from students and prepare merit list for admission. The selected candidates are given admission on the basis of merit list. Under no circumstances, meritorious students are deprived of taking admission.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by

the college and provide a comparison with other colleges of the affiliating university within the city/district.

Sl.No	Course	Max %	Min%
1	BA	71.83	39.83
2	B.Sc (Physical Science)	85.5	47.5
3.	B.Sc (Biological Science)	75.6	45.6
4.	B.Com	74.5	35.0

Comparative statement about the max & min % of marks with nearby colleges of the District.

Sl.No	Name of the College	Course	Max%	Min%
1	Rayagada(Auto) college, Rayagada	BA	80.0	46.6
		B.Sc(PS)	91.8	62.8
		B.Sc(BS)	85.7	58.1
		B.Com	88.8	44.1
2	Women's Degree College, Rayagada	B.A	67.5	36.6
3	Thyaramma Women's Degree College, Gunupur	B.A	74.0	35.0
4	Regional Degree College, Dombasora	B.A	67.5	35
5	R.G.Degree College, Padmapur	B.A	55.8	35

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'Yes', what is the outcome of such an effort and how has it contributed to the improvement of the process?

All the processes are governed by SAMS and admission committee of the College follows the same.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

- **SC/ST and OBC**
- **Differently Abled**
- **Economically weaker sections**

SC/ST and OBC: Reservation policies of the government are followed in letter and spirits to ensure that the strategies adopted by the government in the creation of equity and provision of access to the SC/ST and OBC applicants are implemented. Help desks are set up at the college entrance to assist applicants from the most backward sections in the admission processes. Career Guidance and Counseling Cell is also set up to help the new entrants to make the right choice and fill up the application form. Govt of Odisha is providing stipend and scholarship to meet their educational expenditure.

Physically challenged students

Physically challenged students are admitted adhering to Government norms of reservations.

Economically Weaker Sections: Students form economically weaker sections are provided assistance in the form of various financial assistances such as scholarship from the Govt.,free studentship, Merit cum Means Scholarship, SSG, etc.

2.1.6 **Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

Year	Programme	Sanctioned strength	No of Application received	No of students admitted	Demand ratio
2015-16	BA	307	766	237	2.5:1
	B.Sc(PS)	134	589	130	4.4:1
	B.Sc(BS)	96	363	96	3.8:1
	Commerce	192	226	59	1.2:1
2014-15	BA	128	698	123	5.5:1
	B.Sc(PS)	80	607	75	7.6:1
	B.Sc(BS)	48	178	38	3.7:1
	Commerce	160	234	94	1.5:1
2013-14	BA	128	547	121	4.3:1
	B.Sc(PS)	64	537	55	8.4:1
	B.Sc(BS)	32	178	23	5.5:1
	Commerce	128	177	64	1.4:1
2012-13	BA	128	605	125	4.7:1
	B.Sc(PS)	64	411	64	6.4:1

	B.Sc(BS)	32	117	30	3.6:1
	Commerce	128	165	93	1.3:1

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently - abled students and ensure adherence to government policies in this regard?

The institution is very much particular for the needs of differently abled students. Sympathy from all corners supported to these category of students . Students are encouraged to volunteer to support the visually impaired students. as readers. Teachers also take extra care for such students and hold extra clarifying sessions for the needy. Students During examinations the writers, as per the laid down norms, are allowed to assist such physically challenged learners. Ramps and special designed toilets are constructed for these students. The institution is providing equal opportunity to all categories of physical challenged students as given to general category of students.

2.2.2 Does the institution assess the student's needs in terms of knowledge and skills before the commencement of the Programme? If 'yes', give details on the processes.

No such steps are taken at present. However the Govt of Odisha is planning to introduce vocational courses and other skill development courses in its course curriculum to make the students self sufficient

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the Programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.

To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice, the following strategies are drawn and deployed by the Institution:

- Slow learners are identified. Remedial classes are organized for such slow learners.

- Peer learning is encouraged in a sense that meritorious students are asked to help the slow learners

- Study materials are supplied. Simplified versions of books are recommended to them.

- Special tests are conducted for them.

- Teachers resort to code-switching so that such students understand the gist of their lectures.

2.2.4 **How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

The college sensitizes its staff and students on issues such as gender, inclusion, Environment, etc. by taking the following measures:

- The College organizes seminars and workshops on such issues.

- Women cell has been formed for gender sensitization.

- The college campus is made green and ecofriendly because of plantation programme undertaken by the students and staff of the college. Use of polythene and other bio-non degradable materials are restricted in the campus through sensitization programmes. Besides these Environmental Studies is part of the curriculum for the students.

- NCC & NSS Wing of the college sensitize staff and students on various socio-cultural issues.

- The College teachers sensitize their students on issues such as gender, inclusion, environment, etc. by holding talks/discussion on the current affairs regularly in their classes.

2.2.5 **How does the institution identify and respond to special educational/ learning needs of advanced learners?**

Advanced learners are identified through interactive classroom teaching and classroom discussions. The college also has made provision of class tests and term tests through which Faculties can identify advanced learners. The mark obtained in annual exams is the final benchmark for identifying advanced learners for next classes. Various extension lectures are organized to respond to learning needs of advanced learners. The students also get opportunity to participate in several national events. They are constantly encouraged and guided for preparation of various competitions. Extra support is given to them for participating in national contests.

Students are encouraged to communicate with their Faculty at any time and discuss their problems. Advanced learners are given additional project work and necessary guidance by their teachers in addition to extra reading material. They are also encouraged to participate in symposiums, paper presentations, poster presentation and quiz contests. Students of IR&PM are given hands on experience of going to field to collect and collate specific project related data employing appropriate research tools and techniques and prepare a Study report for discussion and evaluation. Concerned Faculty members facilitate these students in carrying out the work and help to mitigate any bottleneck, if any.

Besides the following steps are also undertaken to respond the advanced learners

- Special books of more advanced level are recommended to them.
- Time Table is also framed, keeping their convenience in mind.
- Special coaching classes are organised to remove their doubts and difficulties.

2.2.6 **How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically**

challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The teacher is the best source to identify and analyze the academic performance of the students. The performance of the students in the classrooms is identified by the teachers during their lectures. The students who do not cope with the pace of learning are advised and counseled by the teachers by providing additional teaching materials for them

With help of teachers, the College collects data and information on the academic performance of the students, from class tests. Such data is used to make strategies to improve the academic performance of the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections and the College strives to minimize their dropout rate through the counseling of parents and the student.

- More and easy books are recommended in order to encourage learning
- Free student ships, SSG financial assistances other concessions are made available to them.
- Candidates with low percentage are accepted, if seats are available.
- In the beginning the teachers resort to a little bit of regional language to create confidence in them and gradually switch over to simple English

2.3 Teaching-Learning Process

2.3.1 **How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

Gunupur College, Gunupur is affiliated to Berhampur University, Berhampur and funded by Govt. of Odisha. Being an affiliated & fully aided College, it has to follow the academic calendar prescribed by Govt. of odisha in the department of Higher Education and the instructions of the affiliating University. Govt. gives instruction in its academic calendar the details of number of working days and modalities regarding the day to day college administration and activities to which the college is bound to follow. The affiliating university gives the instructions regarding the routine and examination. The College plans the time schedules for the internal tests in the beginning of every Session and the same is communicated to all the members of the Faculty and students. All departments prepare a year-plan at the beginning of every academic year and the same is used as a control mechanism.

The University prescribes a minimum number of instructional hours for each subject. As the syllabi are unitized, the teachers easily factor their teaching plan and complete the syllabus well within the time frame. Internal tests are conducted by the respective Faculty within the stipulated time to evaluate the standard and the same is intimated to the students.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

IQAC contributes to improve the teaching–learning process in the following manner:

- Introducing more teaching aids to improve the teaching-learning process and encouraging innovative practices.
- Organizing more seminars, workshops, quiz competitions etc. to spread awareness on academic and social issues.
- Improving the system of teachers‟ evaluation by students with respect to improving the overall quality of Education.

- Enhancing the infrastructural facilities in terms of space, equipment, laboratories, libraries etc.

- Development and design of quality programmes for various academic and administrative activities of the college

- Facilitating a learner centric environment in the college for imparting quality education.

- Advice and provide necessary training required for acquiring knowledge and technology for participatory teaching and learning process.

- To ensure proper maintenance of computers, smart class rooms, and other modern equipments as per demands of the respective departments.

- Motivating Faculty members periodically to attend programs on new and emerging technologies.

- Introducing the feedback on curriculum obtained from students and other stakeholders.

- Educational tours organized to make teaching more effective.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The concepts and objectives of any program of the Institution are completely made student-centric. Besides regular curriculum delivery, many co-curricular activities are introduced in the College like organizing seminar, workshops, etc. so that students have plenty of opportunity to have interactive learning. Industrial visits and study tours are also arranged for students to have interactive learning in practical situations.

Almost all the departments organize various types of co-academic and cultural events like quiz, poster-making, symposia, paper-reading,

debates, skits, etc. that help students in chiseling their personality. The Inter-college and interdepartmental academic and extracurricular programmes besides enhancing creativity bring a competitive edge to the academic Endeavour of the students. The college has, Computer labs with internet facility, OHPs, and seminar hall to develop interactive skills.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

College takes special efforts to instill and nurture creativity and scientific temper among the learners by providing opportunities for the following:

- The College provides open access to educational and life-long learning opportunities by inculcating healthy habits like, discipline, leadership, entrepreneurship, etc. thereby, contributing to the social, cultural, and economic development of our region.

- Lifelong learning is ensured by assigning duties during the functions organized by departments.

- Lifelong learning is ensured by providing moral education to them through the "Thought for the Day" written on the notice board.

- The College organizes different awareness programmes on women's literacy, anti-dowry, environmental issues, health, save water, spiritual, yoga, disaster management, etc.

- The College organizes invited lectures, seminars, symposia, workshops, debates, academic discourses, sports and cultural activities.

- The College library subscribes to newspapers, journals, periodicals and magazines.

2.3.5 What are the technologies and facilities available and used by the Faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced

Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The Faculty members make the full and proper use of facilities such as OHP, LCD, DVD, CDs, Computers, Internet facility and power point presentations during the conduct of seminars. The students are encouraged for the use of the same.

2.3.6 How are the students and Faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

In order to expose the students and Faculty to advanced level of knowledge and skills, the college takes up the following initiatives:

- Seminars and guest lectures are organised on regular basis by all the departments to update their knowledge. This helps them gather information about the latest developments in their respective fields.
- Students are assigned with various creative tasks, such as report writing, press release, video filming, recording, questioning resource persons etc. during seminars, workshops etc.
- Almost all the departments. organise study tours to acquaint the students with the changes taking place in their stream. Beside study tour IR&PM department is organizing industrial visits to collect data for their requirement.
- The College library has subscribed to various journals related to different subjects. In addition to this, books and magazines are purchased by the College on regular basis for knowledge up gradation.
- Newspapers and Internet are used on daily basis to keep track of the latest advancement in a particular field.

- Keeping in mind the advancements of information technology, the college has moved ahead of its peers by using Computers and Internet to teach most of the subjects.

- Seminars on current issues of prime importance are organized from time to time in the college. Prominent scholars and people from corporate circles are invited to share their knowledge for the benefit of the students.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services(professional counseling/mentoring/academic advise) provided to students?

Given below are the details of the academic, personal and psychosocial support and guidance services provided to students:

Academic and personal counseling is a continuous process in the college and is done in an informal way. All the staff interacts well with the students and encourage them to seek their guidance at any time. Students are given financial support at the personal as well as College level by disbursing the different scholarships due to them promptly.

Academic support is provided to students by advising them to choose stream, organizing remedial classes and guiding them to take coaching from specialists in the field. Academic support is also provided to the students who appear before counseling/ mentoring/Admission Committee. Personal and psycho-social support is provided to students by addressing & sorting out their problems by the student Counselor and other senior and experienced teachers.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the Faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt

new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching methods have been adopted by the Faculty to boost the capacity to learn and to teach meaningful application of knowledge to young minds. The college encourages the Faculty to complement the academic system with practical skills through various teaching methodologies that extend beyond the classrooms. Various and multifarious activities in almost all the practical subjects are integrated into the academic agendas.

Activities undertaken:

- Power Point Presentations and use of internet to make teaching-learning more interactive and interesting.
- Field trips
- Educational trips
- Sociological surveys concerning social problems and Issues
- Visits to industrial houses
- National seminars and departmental seminars organized
- Workshops and extension lectures by eminent scholars and subject experts
- Hands-on work experience in almost all the practical subjects are integrated into the academic agenda
- Internet videos of selective topics e.g. to teach 3-D structures in Chemistry and Zoology are shown.
- Help of models and experimental kits is taken to explain certain concepts.
- Feedback on lectures obtained by Faculty members from students
- Students are allotted topics to prepare power point presentations and class seminars
- To encourage the visit to library, students are also given assignments which they complete using books from library
- Supplementary classes are held for slow learners

- Teachers in their free periods are available in their departments so that students can discuss their individual subject problems
- Students are encouraged to maintain wall magazine
- Experimental workshops are held for students
- Educational visits are organized from time to time

2.3.9 How are library resources used to augment the teaching learning process?

Maps, charts,Journals, newspapers, old question papers are available in the College library. Faculty members regularly use reference books, text books, newspapers and magazines. There is a separate reading and reference section in the library. Students are given library cards at the beginning of the academic year, which they utilize to borrow books. Internet facility is available for the staff. The students can access books, newspapers, journals and magazines from the library, and if required photocopy of the materials are made available. Apart from this, all the departments have model question papers, old question papers and schemes of evaluation. New editions are added regularly and the library stock is updated with current volumes. Students are issued books from the library for the preparation of seminars, assignments and project works.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The college has the practice of covering the syllabi well in time and fulfilling the requirements of internal assessments in time. Loss of working days due to any reason is complemented by additional classes on holidays or through extra hours.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitors and evaluates the quality of teaching learning through IQAC which collects feedback from all stakeholders and on the basis of such feedback, monitors and evaluates the quality of teaching-learning. Besides, the College Grievance Redressal Mechanism also takes care of the quality of "Teaching-learning."

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

In Odisha, generally teachers in aided colleges are appointed by governing Body on recommendation of State Selection Board(SSB) and sponsored by the Director of Higher Education, Odisha. SSB is an autonomous body of Govt of Odisha in Higher Education Department. it undertakes selection procedure for selection of lecturers/ Faculties in aided colleges in accordance with the norms and standards prescribed by UGC and Govt. of Odisha. The body 1st invites applications from eligible candidates basing upon subject wise requirement. Interviews are conducted to shortlist the candidates. Lists of selected candidates are placed before the Director, Higher Education, Odisha and Govt for for approval. After all formalities are over, the Director, Higher Education recommends the name of the candidates from the list to different Colleges. After receiving the names of selected candidates from Director, Higher Education the Governing Body appoints eachers in the aided colleges.

In case of vacancies and to meet the urgency, the Governing Body of the College appoints Faculties on consolidated basis through open advertisement in newspapers and conducting interviews, etc. The reservation policy of Govt for all classes and physically challenged persons are strictly followed in the selection procedure by the SSB. The procedure is based on a written test and personal interviews (Via-Voce) . The procedure gives preference to additional qualifications like PhD, M.Phil, paper publications and experience.

At present the following Faculties are in position in the College

Sl.No	Subject	No of Faculties			
		Reader	Sr.Lecturer	Lecturer	Total
1	English	0	0	2	2
2	Odiya	0	0	1	1
3	Telugu	0	0	0	0
4	Education	1	0	0	1
5	Economics	1	0	2	3
6	History	0	0	2	2
7	Political Science	0	0	2	2
8	IR & PM	0	0	3	3
9	Botany	0	0	1	1
10	Chemistry	0	1	1	2
11	Physics	1	0	2	3

12	Mathematics	1	0	2	3
13	Zoology	0	0	1	1
14	Commerce	1	0	2	3
15	Guest Faculty	5	0	0	5
	Total	10	1	21	32

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior Faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The College encourages the Faculty members to attend orientation and refresher courses and other training programmes that would improve their teaching and knowledge. The Faculty members are encouraged and supported to attain knowledge of new areas through orientation and refresher courses and other training programmes. It enables the Faculty members to update their knowledge regularly.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

No such programmes are conducted in the College during last four years.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Staff members who have registered for Ph.D. are eligible for study leave for two years under Faculty Development Programme of UGC and state Govt. **However no such cases are there in the college during last four years.**

Teachers are allowed duty leave for participating in National/International Seminars, workshops and Conferences.

2.4.5   Give the number of Faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the Faculty.

No such cases are there in the College during last four years

2.4.6   Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Teachers are evaluated by students once in a year. Feedback is processed and analyzed by the Principal. The results are intimated personally to the teachers. In certain cases, necessary suggestions are given by the Principal for improvement.

2.5   Evaluation Process and Reforms

2.5.1   How does the institution ensure that the stakeholders of the institution especially students and Faculty are aware of the evaluation processes?

As the affiliating University prescribes curriculum and evaluation process, the Faculty and students are made acquainted with the

process of evaluation. The evaluation methods are informed to the students well in advance before the University examinations. The University examination question papers of previous years and model papers are made available in the College library. The students are informed of class tests and assignments and their scores are displayed on the notice boards of the respective departments. Students are also informed about the schemes of evaluation, updates on curriculum revision, alterations in the question pattern and do"s and don"ts during examinations. The University informs the Faculty about the scheme of examination and changes in the evaluation strategies which in turn, are brought to the notice of the students by the Faculty members. Model examinations are conducted before the University examinations to prepare students to face the examinations with confidence.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

As it is an affiliated college, it follows the norms of Berhampur University in evaluation process.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Teachers are allowed to put forward their views and suggestions when a reform is introduced. In the case of internal examination also, the College follows the pattern prescribed by the University. There is a college-level examination committee, which is vigilant enough to see that reforms initiated are effectively implemented. The department level monitoring committee ensures the proper conduct of internal exams.

Question papers, in the university pattern are set by the staff members for the College members. This helps the students to prepare for the university exams and the students also get acquainted time management. On completion of the exams the answer scripts are evaluated to access the standard of the students. Accordingly remedial suggestions are given to the those students whose performance is not satisfactory.

2.5.4. Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The college adopts Formative and Summative evaluation approaches to measure student achievement in a programme. Formative evaluation is conducted through assignments, quiz, field trip reports, seminars, term papers and practical. Summative Evaluation is conducted through final university examination.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

As stipulated by the university a minimum of 75% attendance is essential for a student to appear the university exams. However, relaxation upto 60% is there for those who could attend the classes on account of their health problems. In the event of this, a Certificate from a competent medical officer is highly essential to make the students eligible to appear the exam. Under no circumstances, students having below 60% attendance can appear the university exams. Students are given ample scope through seminars, group discussions, paper presentations, etc to develop their communication skill. As education

means all-round development of the students, importance is also given for character building through moral education.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The institution has identified the following attributes as necessary and befitting

- **Rigorous academic learning**

  Students in the College are equipped with the skills, motivation and confidence to engage in continuous learning to meet the personal, professional and vocational challenges of an ever changing world. The authority of College takes all measures to avoid loss of class hours.

- **Self-reliance**

  Every effort is made to equip the girl students with confidence, capability, assurance, independence and enterprise so as to enable them to fulfill their personal and career aspirations. The cell named Self-defense for girls act as driving force in the endeavor to create a community of self-reliant women in the campus. A Career Guidance & Placement Cell is functioning in the college for the effective placement of students.

- **Engaged citizenship**

  Various seminars and discussions organized by the college and different associations in the college ensure that students of the College to fulfill the role of a good and engaged citizen. To aware the students about the role and responsibility, active citizenship programmes are conducted for students. Documentary films are also shown to the students to enhance the sense of responsibility of citizens among the students. The department of sports and youth service, Govt. of Odisha has been conducting various programmes for this purpose.

- **Social responsibility**

Students are expected to be aware of generally accepted norms of ethical behavior and are encouraged to act in a socially responsible manner both in the campus and other settings.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The college ensures full transparency in the process of internal evaluation. Evaluated and marked term test answer books are shared and given back to students with detailed feedback for their improvement and clarification. If there is any grievance relating to university examination, it is redressed to the university through proper channel. If the grievance requires intervention, then the student is aptly guided with necessary documentary support from the college to get the problem resolved at the earliest.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The College has formulated program educational objectives and program outcomes for each program before commencing teaching learning process. The program outcomes aim at making a graduate fit in all aspects. The College aims to orient the young students towards academic excellence, personality development and social commitment. The curriculum and the syllabi of the academic programmes offered in this College are transacted in such a way that these objectives are realized on successful completion of the programmes. Self-reliance and skills in communication, coordination, planning, management, academic writing and presentation are acquired by the students through these programmes. These learning outcomes are

communicated to the students right from the beginning of the academic programmes during the fresher's day and orientation sessions.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The Faculty members conduct unit tests as part of an academic activity in the class. The performance of each student is recorded duly and brought to their notice. Remedial classes are conducted for slow learners. In addition to these class, teachers--mentors of each section maintain the student profile and document showing their progress and achievement.

Details of final year university results 2011-12

Sl. No	Subject	No of candidates appeared	1st Dist	1st	2nd Dist	2nd	Pass Dist	only Pass	Total	University Ranks, if any
1	Physics(H)	16	9	1	2	1	1	2	16	2 nos
2	Physics(P)	14	--	--	--	--	0	13	13	--
3	Chemistry(H)	15	10	1	1	0	0	3	15	--
4	Chemistry(P)	1	--	--	--	--	0	0	0	--
5	Mathematics	10	9	0	0	1	0	0	10	7 nos
6	Math(P)	32	--	--	--	--	--	32	32	--
7	Botany(P)	8	--	--	--	--	--	8	8	--

8	Zoology(H)	8	5	0	2	1	0	0	8	4 nos
9	Zoology(P)	--	--	--	--	--	--	--	--	--
Arts										
10	History(H)	9	0	0	0	8	0	0	8	--
11	History(P)	01	--	--	--	--	--	1	1	--
12	Economics(H)	8	0	0	1	2	0	3	6	--
13	Economics(P)	1	0	0	0	0	0	0	0	--
14	Pol.Sc(H)	12	1	0	5	5	0	1	12	--
15	Pol.Sc(P)	1	--	--	--	--	--	1	1	--
16	IR & PM(H)	18	2	2	0	7	0	2	13	2nos
17	Education	32	--	--	--	--	5	26	31	--
Commerce										
18	Commerce(H)	16	0	0	3	8	0	3	14	--
19	Commerce(P)	21	--	--	--	--	1	14	15	--

Details of final year university results 2012-13

Sl. No	Subject	No of candidates appeared	No of candidates passed							University Ranks, if any
			1st Dist	1st	2nd Dist	2nd	Pass Dist	only Pass	Total	
1	Physics(H)	15	13	1	0	0	0	1	15	1 nos
2	Physics(P)	22	--	--	--	--	7	14	21	--
3	Chemistry(H)	15	12	0	2	0	0	1	15	1 nos

4	Chemistry(P)	15	--	--	--	--	5	9	14	--
5	Mathematics	10	7	2	0	1	0	0	10	1 nos
6	Math(P)	33	--	--	--	--	06	27	33	--
7	Botany(P)	6	--	--	--	--	--	6	6	--
8	Zoology(H)	6	4	0	0	1	0	1	6	--
9	Zoology(P)	10	--	--	--	--	3	6	9	--
Arts										
10	History(H)	19	2	2	0	15	0	0	19	--
11	History(P)	02	--	--	--	--	1	1	2	--
12	Economics(H)	13	1	0	0	2	0	0	3	--
13	Economics(P)	0	0	0	0	0	0	0	0	--
14	Pol.Sc(H)	16	3	0	3	6	0	3	15	--
15	Pol.Sc(P)	3	--	--	--	--	--	0	3	--
16	IR & PM(H)	21	3	4	1	12	0	0	20	1 no
17	Education	33	--	--	--	--	10	22	32	--
Commerce										
18	Commerce(H)	9	3	0	1	4	0	1	9	--
19	Commerce(P)	87	--	--	--	--	2	50	52	--

Details of final year university results 2013-14

Sl.	Subject	No of candid	No of candidates passed			Univers ity

No		ates appeared	1st Dist	1st	2nd Dist	2nd	Pass Dist	only Pass	Total	Ranks, if any
1	Physics(H)	15	13	1	0	0	0	0	14	4 nos
2	Physics(P)	25	--	--	--	--	0	24	24	--
3	Chemistry(H)	10	8	0	0	0	0	0	8	2 nos
4	Chemistry(P)	6	--	--	--	--	0	5	5	--
5	Mathematics	14	9	0	2	2	0	0	13	1 nos
6	Math(P)	31	--	--	--	--	0	30	30	--
7	Botany(P)	20	--	--	--	--	5	15	20	--
8	Zoology(H)	7	6	1	0	0	0	0	7	--
9	Zoology(P)	14	--	--	--	--	5	9	14	--
Arts										
10	History(H)	18	2	5	2	9	0	0	18	--
11	History(P)	0	--	--	--	--	0	0	0	--
12	Economics(H)	12	1	0	5	3	0	2	11	--
13	Economics(P)	0	0	0	0	0	0	0	0	--
14	Pol.Sc(H)	13	8	0	1	2	0	0	11	--
15	Pol.Sc(P)	0	--	--	--	--	--	0	0	--
16	IR & PM(H)	19	13	0	2	4	0	0	19	1 no
17	Education	33	--	--	--	--	15	15	30	--
Commerce										
18	Commerce(H)	11	3	1	3	4	0	0	11	--

| 19 | Commerce(P) | 64 | -- | -- | -- | -- | 8 | 44 | 52 | -- |

Details of final year university results 2014-15

Sl. No	Subject	No of candidates appeared	No of candidates passed							University Ranks, if any
			1st Dist	1st	2nd Dist	2nd	Pass Dist	only Pass	Total	
1	Physics(H)	15	15	0	0	0	0	0	15	6 nos
2	Physics(P)	18	--	--	--	--	2	14	16	--
3	Chemistry(H)	16	11	2	0	2	0	0	15	--
4	Chemistry(P)	14	--	--	--	--	7	4	11	--
5	Mathematics	12	9	1	1	1	0	0	12	1 nos
6	Math(P)	36	--	--	--	--	1	34	35	--
7	Botany(P)	9	--	--	--	--	6	3	9	--
8	Zoology(H)	6	2	2	0	0	0	2	6	--
9	Zoology(P)	17	--	--	--	--	9	8	17	--
Arts										
10	History(H)	20	6	8	0	4	0	0	18	--
11	History(P)	0	--	--	--	--	0	0	0	--
12	Economics(H)	11	2	0	3	2	0	0	7	--
13	Economics(P)	0	0	0	0	0	0	0	0	--
14	Pol.Sc(H)	10	4	0	3	2	0	0	9	--
15	Pol.Sc(P)	3	--	--	--	--	--	3	3	--

16	IR & PM(H)	20	8	2	4	5	0	1	20	2 nos
17	Education	38	--	--	--	--	12	24	36	--
Commerce										
18	Commerce(H)	10	2	0	0	7	0	1	10	--
19	Commerce(P)	29	--	--	--	--	1	13	14	--

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Every teacher prepares the teaching plan well in advance in the beginning of the academic session. This enables the teachers to plan the lecture hours, practical hours and assessment test hours to achieve the learning outcome. Our teaching, learning and assessment strategies are structured to improve the academic performance of the institution.

This is achieved through:

- Timely, efficient and progressive performance of various academic tasks as per the academic schedule.
- Integration of various innovative teaching, learning and evaluation techniques through seminars, projects, class room presentations etc
- Strong emphasis on classroom teaching
- Organizing various seminars
- Facilitating practical learning through case studies, presentations and industry visits.
- Providing regular counseling to the students by the teachers on curricular and extracurricular activities
- Organizing various programmes for developing skills and personality of students
- Provisions for grievances redressal mechanism

- Ensuring active participation of students in various cultural and academic events
- Proper feedback system to assess weaknesses and strengths and to improve the performance consistently.
- Class tests, written assignments, oral tests, group discussions & interactive sessions

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college ensures that the courses being offered are in sync with the present day needs of a globalized world by introducing the latest courses of study through the syllabus prescribed by the affiliating Universities.

These new-age programmes have a sound and well-charted curriculum in varied disciplines and are carried out by the most professional and qualified Faculty, in a very conducive environment.

Recognizing the need for higher level of skills and competencies required to support national development, especially in the era of globalization, the college provides wholesome programmes for holistic development of its students.

The Career Guidance and Placement Cell are functioning in the College to enhance the career opportunity and skills of the students.

Details of placement done in the year 2011-12

Sl.No	Name of the company recruited the candidates	No of candidates recruited	Average package given	Remarks
1	0	0	0	

Details of placement done in the year 2012-13

Sl.No	Name of the company recruited the candidates	No of candidates recruited	Average package given	Remarks
1				

Details of placement done in the year 2013-14

Sl.No	Name of the company recruited the candidates	No of candidates recruited	Average package given	Remarks
1	JK Paper mills,Ltd. Rayagada	0	0	2 recruited through off campus

Details of placement done in the year 2014-15

Sl.No	Name of the company recruited the candidates	No of candidates recruited	Average package given	Remarks
1	JK Paper mills,Ltd. Rayagada	0	0	6 recruited through off campus

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

On the basis of monthly tests, the students are categorized by concerned teachers into three categories: weaker, average and advance learners. In order to improve the performance of the student's; remedial classes for the weaker students, special coaching classes for

the average students and special guidance for the advance learners are arranged for their improvement. Meetings with academic Faculty are conducted periodically to discuss the need to develop a formative assessment plan.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

After each test, the respective teacher submits a complete report of all the activities of student, i.e. marks in class test, absentees, Lecture shortage. The teacher categorizes the students accordingly and students are asked to attend the special classes designed for them depending upon their outcome in the class examination. During these classes, the students are provided assignments and seminars keeping in view of their present level of learning. The teacher monitors the academic growth of the students and design further tests, assignments, seminars accordingly. Student centric teaching-- learning methods are adopted to ensure the achievements of these learning outcomes.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Yes. Assessment is an indicator for evaluating student achievement of learning. The teachers are given free hand to modify the teaching process and ensure that learning objectives and planning are fulfilled. The Institution and individual teachers use the following assessment / evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning:

- Marks in internal exam

- Classroom performance
- Attendance in the Class.
- Behavioral aspects.
- Communication skills
- Activities and performance in NSS, NCC, Sports, Cultural activities
- Certificate & cash/kind reward received by students for good performance.

Criterion III: Research, Consultancy& Extension

This criterion seeks information on the policies, practices and outcomes of the institution, with reference to research, consultancy and extension. It deals with the facilities provided and efforts made by the institution to promote a 'research culture'. The institution has the responsibility to enable Faculty to undertake research projects useful to the society. Serving the community through extension, which is a social responsibility and a core value to be demonstrated by institutions, is also a major aspect of this criterion. The focus of this criterion is captured in the following Key Aspects:

KEY ASPECTS

3.1 Promotion of Research

3.2 Resource Mobilization for Research

3.3 Research Facilities

3.4 Research Publications and Awards

3.5 Consultancy

3.6 Extension Activities and Institutional Social Responsibility

3.7 Collaborations

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1.   Promotion of Research

3.1.1. Does the institution have recognized research centre/'s of the affiliating University or any other agency / organization?

There is no such recognized research center of Affiliating University orany other agency/ organization in our institution

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The institution has no such committee to monitor and address the issues of research

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The Institution has taken keen interest to improve research aptitude among students by conducting seminars and facilitating student project works. Students are encouraged to actively participate in various committees of the academic events, and it helps them to interact closely with the invited experts from various parts of the state. All these efforts have ignited scholastic aptitude among students.

3.1. 5 Give details of the Faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

NO

3.1.6 **Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students**

No such programmes are conducted

3.1.7 **Provide details of prioritized research areas and the expertise available with the institution.**

No such details are available

3.1.8 **Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

No such efforts are made by the institution as on today. However steps are being taken to carry out such events.

3.1.9 **What percentage of the Faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

No such cases

3.1.10 **Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

As it is an UG college, there is no such provisions to meet the above point

3.2   **Resource Mobilization for Research**

3.2.1   **What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization**.

The governing Body of the institution has made no such provisions

3.2.2   **Is there a provision in the institution to provide seed money to the Faculty for research? If so, specify the amount disbursed and the percentage of the Faculty that has availed the facility in the last four years?**

The governing Body of the institution has made no such provisions

3.2.3   **What are the financial provisions made available to support student research projects by students?**

As it is an UG college, no such provisions are made available

3.2.4   **How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

No such participations and examples

3.2.5   **How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The equipments/laboratory has been used for the research work of Dr. A.K.Mishra, Lecturer in Chemistry

3.2.6   **Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

Yes, A minor research project grant of Rs. 69,500/- (Rupees Sixty Nine Thousand Five hundred) only has been sanctioned by the UGC in favour of Dr. A.K.Mishra, Lecturer in Chemistry (2009-11) During the 11th Plan period on the topic "CHEMICAL INVESTIGATION AND BIO-CHEMICAL STUDY OF SOME MEDICINAL PLANTS, TRADITIONALLY USED FOR THEIR HYPOGLYCEMIC ACTION BY THE TRIBALS OF ODISHA"

3.2.7 Enumerate the support provided to the Faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

NIL

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?
No such facilities. However steps are initiated in developing such facilities.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Our strategy is to encourage Faculty members to apply for financial assistance from the UGC, government departments and other funding agencies in the form of major and minor research projects in emerging areas which would help to improve the existing knowledge and infrastructure.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

The College is close to the Industrial area and plans of receiving special grants and finances from the industry and other beneficiary agency for developing research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

NIL

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

No special library facility is available in the campus for the researchers. However good collection of books are available in the existing library which will help in the research work. Recently a well equipped computer laboratory along with internet facility is developed in the campus which will help teachers and students in research work.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

NIL

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)

- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services
- Research inputs contributing to new initiatives and social development

Research works undertaken by the staff members of the institution are:

1. Dr. Jawaharlal Choudhury, Head of the Department of History, awarded with Ph.D Degree in History from Berhampur University in the year 2013 on his thesis "princely States of Orissa, people's movements to amalgamation (1930-1951) .

2. Dr. Basaba Jyoti, Lecturer in IR& PM received her Ph.D Degree in IR&PM from Berhampur University in the year 2015 for her thesis "Industrial Relations in an Indian Organisations-A plant level study"

3. Sri Surya Narayana Panda, Lecturer in Physics has submitted his thesis in Physics on the topic. " Novel Algorithms and unified architectures for VLSI implantation of discrete cosine and sine transforms" to Berhampur University in the year 2014.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Nil

3.4.3 Give details of publications by the Faculty and students:

- **Publication per Faculty**
- **Number of papers published by Faculty and students in peer reviewed journals (national / international)**
- **Number of publications listed in International Database(for e.g: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
- **Monographs**

- **Chapter in Books**
- **Books Edited**
- **Books with ISBN/ISSN numbers with details of publishers**
- **Citation Index**
- **SNIP**
- **SJR**
- **Impact factor**
- **h-index**

Publications of Faculty members:

Sl. No	Name of the Faculty	Publisher	Paper publication	Title	Page No
1		Elsevier Ltd.	International conference on communication technology and system design ICCTSD2001 date 7 to 9 December 2011 coimbator, Tamilnadu	Systolic Architecture for Implementation of 2-D Discrete Sine Transform	454-461
2	Sri S.N.Panda	ICEEE 2011	International conference on Electrical and Electronics Engineering (ICEEE 2011) Nagpur India, dated: 22nd and 23rd October 2011	Bit-level Systolic Architecture for a Matrix-Matrix Multiplier	25-28
3		VIT, Vellore	4th International Conference on recent trends in computing communication and information technologies, dated 9th to 11th December 2011 organized by School of computing Science and	4-Bit serial – parallel multiplier and Bit Level Systolic Architecture For Implementation Of Discrete Orthogonal	91-99

			Engineering, VIT, University, Vellore	Transforms	

3.4.4 Provide details (if any) of

- **research awards received by the Faculty**
- **recognition received by the Faculty from reputed professional bodies and agencies, nationally and internationally**
- **Incentives given to Faculty for receiving state, national and international recognitions for research contributions**.

Research works undertaken by the staff members of the institution are

1. Dr. Jawaharlal Choudhury, Head of the Department of History, awarded with Ph.D Degree in History from Berhampur University in the year 2013 on his thesis "princely States of Orissa, people's movements to amalgamation(1930-1951) .

2. Dr. Basaba Jyoti, Lecturer in IR& PM received her Ph.D Degree in IR&PM from Berhampur University in the year 2015 for her thesis "Industrial Relations in an Indian Organisations -A plant level study"

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

This institution has much potential to offer its expertise in the form of disseminating knowledge, academic information and guidance to the society on non-remunerative basis. The college has a Career Guidance and Placement Cell which acts as a link between the College and various industries and organizations.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

NIL

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?
NIL

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.
NIL

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?
N.A

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institute is fully aware of to its burdensome responsibility of producing world class citizens. We have made a immense contribution to environment and society by making a worthwhile participation. NSS, NCC and a team of committed Faculty members engage students in the community development programs.

Following are the activities conducted by the students of the college.

Sl.No	Date	Activities	No of volunteers participated	achievements
1	1.9.2013	Blood donation camp	100	41 units of blood samples collected
2	22.9.2013	Cluster meeting for	30	

		NSS programme officers and Principals of Gajapati and Rayagada District		
3	3.9.2013	Plantation activities	100	240 No of different plants of medicinal and academic importance are planted
4	10.10.2013 to 16.10.2013	Special camp of NSS unit –I & II	50	a)Free health checkup camp- 76 beneficiaries attended the camp b) 450 cattle are immunized free of cost
5	27.10.13 & 28.10.2013	Youth training programme on environmental pollution control	5	Chief guest Sri R..M.Muttika, MLA, Gunupur
6	19.11.2013	National Integration Day	100	Dr. Amiya Praichha, Programme coordinator, BU- Chief Guest & BDO, Gunupur – Chief Speaker
7	1.12.2013	Blood Donation Camp	78	21 units of blood samples collected Guest of honour Sri K.Ashok Kumar, Tahasildar, Gunupur
8	19.1.2014	Voter's awareness programme for participation in electoral process	04	
9	26.1.2014	Observation of republic day and plantation activities		
10	20.2.2014 to 24.2.2014	Active citizenship programme (IYDP) state level camp at Kalinga Stadium, BBSR	2	

11	9.3.2014	Campus cleaning drive	All students	
12	27.5.2014 to 1.06.2014	National adventure camp at mannali	2	
13	19.06.14 To 15.06.14	Inter college camp	90	a)22- units of Blood donated b) Sub collector, Gunupur inaugurated the camp.
14	14.08.14 to 16.08.14	167 plants , planted in adopted village +40 in college campus. &observation of independence Day .	-	Guest – Ramamurthy sabar sarapancha, marathiguda.
15	24.09.14	N S S - day	-	400 cattles immunized free of cost Guests: 1) Dr. Ramarao Palo, SDVO 2) Dr.Bighnaraj Swain,BVO
16	10& 11-09-14	Capacity building of college students on disaster management	100 volunteers of different college	SDMO, Gunupur – Chief Guest
17	12&13.10. 14	Service to needy (Hud- Hud affected peoples	15	
18	20.10.14	Swacha Bharat Avijan		College campus, SD- Hospital campus cleaned.
19	05.11.14	a)Blood motivation cum donation camp	100	32 units of blood sampledonated Guests:

		and orientation to NSS Volunteers.		a) Dr. Bikash Jena b)M. Rama Krishna , youth officer , Chief guest
20	24.12.14 to 30.12.14	Winter Special Camp.	50	15 – Units of Blood samples donated 76- free health check up camp.
21	12.01.15	National youth Day	50	Speaker Smt. R. Mohanty
22	26.01.15	observation of Republic day & plantation	50	
23	13.02.15	Active citizenship programme	212	Inaugurated by Sri S.K.Patnaik, Tahasildar,Gunu pur
24	16.06.2015 to 22.06.2015	National Adventure camp at Manali (Solang)	04	
25	28.06.2015 to 03.07.2015	National Integration Camp at Mumbai	02	

NCC

1. Camps attended by the Boys Wing Cadets

Sl.No.	Name of the camp	Date of the camp	Venue	No. of Cadets participated
1	ATC camp	22.04.13-05.05.13	Gopalpur	08
2	ATC camp	22.07.13-31.07.03	Berhampur	05
3	ATC camp	07.11.13-21.11.13	Ranchi	08
4	TSC camp	01.08.13-10.08.13	Berha	04

5	RCTC camp	25.11.13-05.12.13	Gwalior	05
6	NIC-II camp	19.12.13-30.12.13	Burla	05
7	ATC camp	10.07.14-18.07.14	Tirupati	05
8	ATC camp	20.07014-29.07.14	Badabharandi, Nabarangapur	05
9	TSC camp	24.07.14-02.08.14	Berhampur	04
10	Per-RDC-I camp	11.10.14-20.10.14	Berhampur	02
11	ATC camp	25.12.14-03.01.15	Nichunahandi, Nabarangapur	10
12	ATC camp	17.06.15-26-06.15	Badabharandi, Nabarangapur	26

B. Camps attended by the Girls Wing Cadets				
Sl.No	Name of the camp	Date of the camp	Venue	No. of Cadets participated
1	CATC camp	03.02.12-11.02.12	Puri	09
2	CAT camp	05.10.13-14.10.13	Berhampur	03
3	CAT camp	10.10.13-19.10.13	Koraput	16
4	NIC camp	18.10.13-29.10.13		07
5	NIC – II	19.12.14-30.12.14	Burla	11

	camp			
6	ATC camp	12.01.15-21.01.15	Rayaga da	10
7	ATC camp	13.06.15-22.06.15	Rayaga da	05

C. Achievement of our NCC Cadets

Sl.No	Prizes/ Awards received	Date
1	1st prize – at Parade Ground , Gunupur	26.01.14 – Republic day
2	1st prize – at Parade Ground , Gunupur	15.08.14 – Independence Day
3	1st prize – at Parade Ground , Gunupur	26.01.15- Republic day
4	SUO (Senior under officer Rank by our Cadet at ATC camp)	
5	JUO(Junior under officer Rank by our Cadet at ATC) camp	

D.   Extracurricular activities by our Cadets

a.   Volunteer duty during "HUD –HUD Cyclone" on 09.10.14

b.   Volunteer duty on "Gana Douda" organized by the Chaiti Cultural Committee, Gunupur on 25.12.2014

c.   Volunteer duty at "Bansadhra Basanta Mohotshava" of 2014-2015 at Gunupur.

d.   Duty assigned to maintain discipline during Ratha Yatra (Car Festival) of Lord Jagannath from 18.07.15 to 27.07.15

Besides, different rallies are being organized to save forest, awareness programme on right of vote,RTI Act. etc

- Rallies under the aegis of Eco Club, NSS and Scout to protect the environment are often taken out.

- Students march holding placards bearing thought-provoking slogans to draw the attention of people to these issues. Rallies to

mark-Ozone Layer Protection Day, Environment Day are flagged off by Principal.

- Rallies for celebrating a pollution free, cracker-free Diwali

- Rallies along with NGOs were carried out to Say No to Polythene.

- Some social issues leave a lasting imprint on the minds of the citizens. The brutal rape case of Delhi was vociferously condemned by all the members of staff and students

- Gunupur College, Gunupur regularly organizes Blood Donation Camps

- AIDS awareness is one of the major chores of societies, the college is working under the aegis of NSS.

- The Civil Surgeon has also been often invited for free health checkup camps organized in the college by NSS wing

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college strives to instill civic responsibility in the young minds of students through extension programmes and value based courses so that they develop into sensitised, socially responsible women. The college offers extension programmes in addition to those supported by the university. Students are encouraged to complete any one of these activities: extension activities:

- National Service Scheme (NSS)
- National Cadet Corps (NCC)
- Women Cell
- Environmental Awareness Programme (EAP)
- Self Defense Training for Women

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The perception on overall performance and quality of the institution is solicited by interaction with stakeholders. There are feedback mechanisms from all sections (regular students, outgoing students, parents, alumni etc.) to ensure whether the expectation of the society and the stakeholders are met with.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college has several Cells to coordinate Social Outreach and Service-Learning Programme. These Cells and clubs take care of all logistics like the orientation for students and Faculty members, annual plan, schedules for every regular/special camp activities, guest lectures, budget and communication with other organizations and agencies. The center collaborate with Government hospitals (for Health Check-up Camps, blood donation), district administration, village officers and other NGOs for organizing survey, rallies and awareness programmes. They are evaluated on the basis of three components namely Participation, Cooperation and Leadership in various camps and extension activities. The students participate in many cultural Programmes and competitions like Essay writing, Quiz, singing, dancing, acting, painting, Debate, Elocution, slogan writing and poster-making. They also celebrate important days of national and international importance in collaboration with various NGO's

3.6.5 How does the institution promote the participation of students and Faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Our institution is dedicated on extension activities to the neighboring villages. Therefore, the students are motivated to actively participate in NSS, NCC, and other NGO related activities. Servicing to

the neighboring villages is actually the service to the families of our students too. We have different organized bodies and teachers in charge for extension activities. The contributions of the Faculty and students, who are actively involved in extension programmes are adequately recognised and considered for awards. These provisions help to motivate students to participate in these programmes. Special prizes and awards are given to students for their outstanding contribution in extension programmes with certificate of merit. Students involved in extension activities, are also recommended for NSS special award based on the norms given by the University/National/State. The college encourages students to take part in NCC, NSS and other extension activities.

3.6.6 **Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

NIL

3.6.7 **Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

College always organizes different extension and social service activities besides its normal teaching learning activities in the locality to develop a sense of social responsibility. For this purpose the college has different social service functional wings like NCC and NSS. The institution organizes many outreach porgrammes relating to extension activities to render neighborhood services. During the time of natural calamities such as flood, cyclone and fire, the student render yeoman services for the tragedy stuck people. The students get opportunity to mix with the rural people, distressed victims and such experiences make them seasoned and competent to face the challenges of life. Besides health awareness, AIDS awareness programmes,

Environment protection programmes are also undertaken as neighborhood services. These experiences enrich the character and morality and fellow-feeling of the students.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The institution organizes Awareness programmes, Health Care programmes and environment friendly initiatives to ensure the involvement of the community in its reach out activities and contribute to the community development:

Awareness Programmes:

- Medical officers from Government Hospital invited for awareness programmes on HIV/AIDS, Bone density test.

- Health Care Programmes Teams of doctors from Local hospitals participate in Health care programmes organized by the college.

- Environment friendly Initiatives: Environmentalists invited for tree plantation drives. Bank and NGOs sponsor Tree Plantation Drive.

- Blood Donation Camps: NGOs sponsor Blood Donation Camp.

Community participation in extension work:

- In NSS Camps, students work with the Community in infrastructural developmental work for the village.

- Blood donation camps along with hemoglobin test and bone density tests are organised.

- Inter-College Competitions are periodically conducted on Social and Environment related areas which help in building an inclusive and eco-conscious community.

- Professionals like doctors, lawyers, social activists and NGO representatives share their experiential knowledge about community service through invited lectures and workshops to our students.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

NIL

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Department of forest and environment Govt. of Odisha awarded cash prize of Rs. 10,000/- (Ten thousand) to this College for good plantation work and eco friendly activities.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/

industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment /creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Nil

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Nil

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment

b) Internship/ On-the-job training

c) Summer placement

d) Faculty exchange and professional development

e) Research

f) Consultancy

g) Extension

h) Publication

i) Student Placement

j) Twinning programmes

k) Introduction of new courses

l) Student exchange

m) Any other

Nil

3.7.6 **Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

NIL

Criterion IV:

Infrastructure
&
Learning Resources

This criterion seeks to elicit data on the adequacy and optimal use of the facilities available in an institution to maintain the quality of academic and other programmes on the campus. It also requires information on how every constituent of the institution - students, teachers and staff - benefit from these facilities. Expansion of facilities to meet future development is included among other concerns. The focus of this criterion is captured in the following Key Aspects:

4.1 Physical Facilities

4.2 Library as a Learning Resource

4.3 IT Infrastructure

4.4 Maintenance of Campus Facilities

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Gunupur College, Gunupur is adopted a well-defined policy in providing a good infrastructural facility both in qualitative and quantitative to its students for ensuring academic excellence. These are the basic needs for effective teaching and learning. The policy of the institution for creation and enhancement of infrastructure facilities is directly related to growth in the academic activity. Continuous addition of books and journals are done according to requirements and also based on time frame. The Academic Council at the College level plans all these activities.

Our policy is to equip students with latest knowledge and technology. Majority of the students in our college are from the rural and tribal areas of Gunupur Sub-division of Rayagada District hailing mainly from families of low income group. We train them to participate in the development of modern India. We are trying our best to provide them with the best possible infrastructure facilities and to adopt modern innovative techniques in teaching learning process. A well planned basic structure of the college helps enhancing the infrastructure according to the academic growth and fulfillment. The College ensures the enhancement of infrastructure keeping in view of the followings.

- Be in accordance with the academic requirement and modifications in curriculum
- Not affect the greenery and heritage of the college
- Provide ample space for sports and recreational activities.
- Maintain a clean campus with proper waste management mechanism

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Facilities available at the Institution are sufficient to carry out all the curricular and co-curricular activities. The College had its humble beginning in the year 2nd July 1973 in a small Choultry building near Old bus stand of Gunupur town and was shifted to its own building in the academic year 1978. With financial assistance from State Govt, UGC, MLA LAD , MP LAD and from our own funds the campus is developed to meet the infrastructural necessity to run the courses like +3 Arts, +3 Commerce and +3 Science in the College.

The College has adequate number of class rooms, laboratories, Library & reading rooms, office and such other rooms required with good ventilation and interior decorum to carry on the teaching learning activities smoothly. There is a Computer lab accommodating 36 computers used both by students and staff. There are separate science labs for Physics, Chemistry, Botany, Zoology and mathematics. Our College library has 19385 volumes of books and it subscribes to 40 journals/periodicals for its students and staff. To enable ICT based teaching and learning, the institution has four LCD projectors. Gallery of the institute is used as conference or seminar hall. A separate conference hall is under construction out of financial assistance from Govt.

Details of infrastructure facilities available in the college

Sl. No	Block	Room No	Type of room	Area In sq.mt	Facilities available
1	Sc. Block	--	Chemistry lab	74.35	Good ventilation and electrified. Fitted with fans and tube lights.
2		--	Chemistry lab	83.6	
3		--	Hons class	83.6	
4	Main academic block		Zoology lab	111.5	
5			Botany lab	111.5	
6		2	Tutorial room	41.8	
7			Physics lab	111.5	
8			Dark room	28	
9		3	Class room/Gallery	140	
10			Physics gen lab	111.5	
11		4	Class room	111.5	
12		5	Class room	111.5	
13		6	Class room	111.5	
14		7	Class room	111.5	
15		8	Class room	56	
16		9	Class room	125	
17		10	Class room	111.5	

ଗୁଣପୁର ମହାବିଦ୍ୟାଳୟ, ଗୁଣପୁର

18	Academic block-2	11	Class room	70	
19		13	Class room	70	
20		12	Computer literacy lab	70	
21	Library block		Reading room	56	
22			Main library	111.5	
23			Reference Library	111.5	
24	Administrative block		Central Office	56	
25			Faculty room	56	
26			Lavatory	3	
27			Lavatory	4	
28			Lavatory	7	
29			Girls common room	50	
30			SAMS lab	17	
31			Principal's Chamber	35	
32			Accounts room	18.5	
33			IRPM project room	17	
34			NCC	17	
35			Exam section-1	17	
36			Exam Section -2	17	

37			Question HUB	17	
38			Electrical maintance	17	
39	Student recreation block		Cultural Stage	111.5	
40			Students Union Room	28	
41			Boys common room	111.5	
42			GYM for boys & sports room	111.5	
43			Staff quarter	21	
44			Staff quarter	28	
45			Staff quarter	28	
46			Watchman quarter	28	
47	Humanity block		Dept of Pol.Sc	28	
48			Dept of history	28	
49			Dept of Education	14	
50			Dept of Odiya	14	
51			Dept of Telugu		
52			Dept of Economics	28	
53			Dept of Commerce	28	
54	Corridor, staircase & other circulation area			1200	
			Total	4280	

Future plan of construction

1	New sc block		Class room	118	Under construction
2			Class room	118	Under construction
3			Laboratory-1	130	Building plan approved and financial allocation is already made by RUSA
4			Laboratory-2	130	
5			Laboratory-3	130	
6			Laboratory-4	130	

Details of laboratories:

Sl. No	Name of the laboratory	Major instruments fitted or available	Remarks
1	Chemistry Lab	Hot water treatment plant, HP Gas Fittings, Micro balance, distillation plant, soil testing apparatus, visible spectroscopy, Ph meter, Digital balances, melting point apparatus, ion exchange water purifier, muffle furnace, etc.	Used as honours lab
2	Zoology Lab	Incubator-2, centrifuge, Microscopes, Projection and binocular microscopes, compound microscopes, Ph meters, Microtome, HB testing meter, Hemocytometer, OHP, all types of specimens, etc.	Used as honours lab
3	Botany Lab	Photometer, OHP, Balances, Microscopes, Projection and binocular	Used as honours lab

		microscopes, compound microscopes, slide cabinet, chart cabinet, slides and charts as per the syllabus, T/A apparatus, Farmer's photometer, willmout's bubbler, etc	
4	Physics Lab	Kater's pendulum, bar pendulum, travelling microscope, heat experiments, rigidity modulus apparatus, moment of inertia apparatus, searl's apparatus, Barton's apparatus, sonometer, etc.	Used as honours lab
5	Dark Room	Spectrometers, travelling microscopes, sodium vapour lamps, mercury vapour lamps, optical bench, research optical bench, biprism assembly, grating elements,	Used as honours lab
6	Mathematics Lab	Charts	Used as honours lab
7	Computer Lab	Computer, printers, softwares, LCD Projectors	Used as honours lab
8	SAMS lab	Computer, printers, Scanner, barcode reader, softwares	Admission procedure.

b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

Need based provisions/ facilities are available in the college for extra- curricular activities like sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Sports, outdoor and indoor games, Gymnasium,

The College has a good play ground for outdoor games and facility for indoor games also. Provision/facilities are made available for sports like Volley ball, Throw ball, Tenni-koit, Shot put, running race, Javelin throw, Discus throw, Kabadi, kho-kho and Shuttle badminton. Indoor games like Caroms, Chess, etc. are also provided. For strong physical and mental health of the students, Yoga and Meditation classes have been made part of the curriculum. Well-equipped gym is available to keep physical fit of student community.

Auditorium

Right now the college has not identified and equipped auditorium. A gallery nearly 250 sitting capacity is used for conducting meetings, seminars, conferences and such other activities in the college. However steps are initiated at higher level to construct a well-defined auditorium in the campus.

NSS

The college has ample opportunities in operating the NSS activities round the year. A full-fledged NSS unit functions in the institute and undertakes a number of social programs in the surrounding villages like clean and green campaigns, Blood donation camps, Sanitation, Literacy programs, adult education, etc. Right now two boys units and one girls unit of NSS is functioning. A separate room is provided in the campus to operate the NSS activities.

NCC

One boys and one girls NCC units are running in the college under guidance of active NCC officers. One room stand alone for NCC is provided in the campus to operate the NCC activities.

Public speaking

A drama stage of area nearly 150 Sq.mt with front ground of sitting capacity 1500 persons is available in the campus to carry on the public speaking activities. Cultural activities like staging Drama, conducting meeting of students' union and other sister associations, public address by eminent personalities are being organized on the stage. The college has its own Public address system to address the gathering

Cultural activities, Communication skills development, yoga, health and hygiene etc.

For these activities no distinguished infrastructure is available in the campus. However the existing facilities are being utilized for these purposes.

4.1.3 **How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The civil, electrical construction and maintenance of the institution supervised and monitored by a committee named as construction committee. The already available infrastructure is utilized to its

maximum for the benefit of the students of the institution and is reviewed by the construction committee of the college.

Most of the construction is out of Govt Grants like UGC, MPLAD, MLALAD, State Govt Infrastructural assistance, ITDA, RD grants. Construction out of Govt grants are generally done by govt. Agencies like PWD,ITDA& RD. If the construction is out of college fund then a standard procedure is followed. 1st budgetary provision is made by governing Body of the college. Some times on approval of the Governing Body the work is carried out by depository work by PWD or ITDA or RD. sometimes the work is carried by contractor through open tender. These activities are governed by construction committee of the College.

Details of construction made during last four years

Financial year	Name of the grant	Amount sanctioned	Amount utilized	Name of the building constructed	Building utilized for
2011-12					
2012-13	ITDA	41.5 lakhs	41.5 lakhs	Bansadhara Boys hostel	Accommodation of ST boys students
2013-14	ITDA MLA LAD	1 lakhs 5 lakhs	1 lakhs 5 lakhs	Kitchen for hostel &Reading room	Kitchen for hostel & Reading room
2014-15	State govt grant and college matchin	12 lakhs + 12 lakhs = 24 lakhs	24 lakhs	Class rooms	For classes

	g share				
2015-16	IAP grants	26 lakhs	26 lakhs	Class rooms	Class rooms
2015-16	RUSA	70 lakhs	Administrative approval from state govt. is awaited	Renovation of existing building	
2015-16	RUSA	70 lakhs		Ultra modern science labs	

Master plan of the institute

Map of Gunupur College:

Gunupur College, Gunupur
19°83'39.4"N 83°49'25.3"E
Wikimapia CC-BY-SA
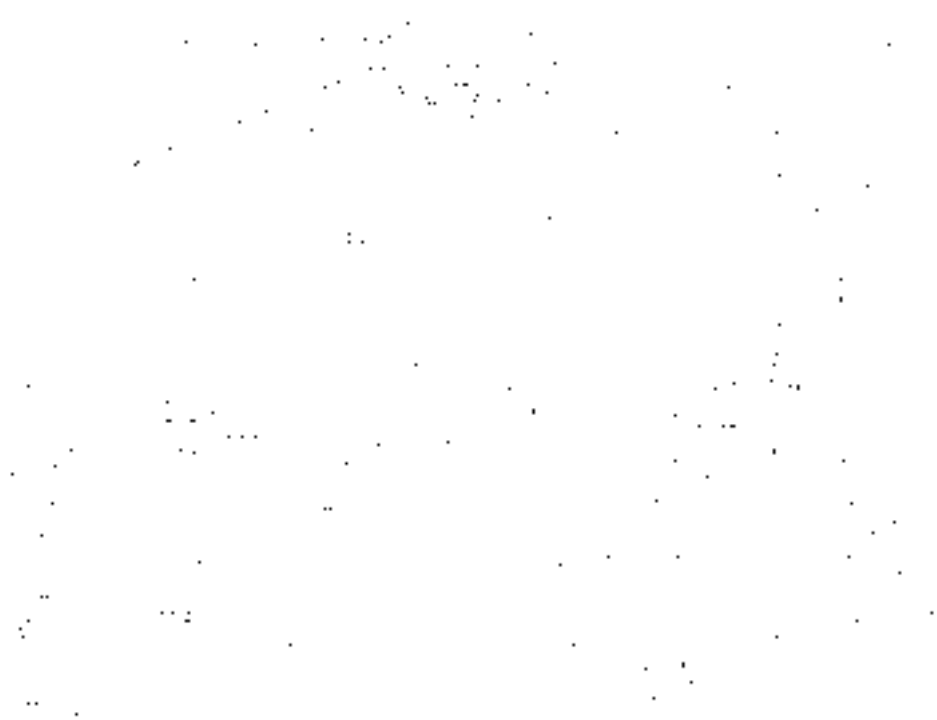
4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college has a friendly and encouraging policy towards the physically challenged students. The main entrance is designed to suit the physical disability students. Ramps are designed and constructed in different blocks for easy convenience of persons with locomotive disability. As per their requirements and convenience the class rooms are rearranged for easy access. The college is also providing facilities like separate examination hall and such other facilities needed for physical disabled students. The authority is very much concerned about the need of persons with disability.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**

- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual Equipments**
- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
- **Security**

Hostel Facility – Accommodation available

The institute is very much concerned about the staying of its tribal students. Two Boys Hostels and one Girls Hostel is constructed in the campus to meet the residential necessity of the tribal students.

Mohendratanaya Girls' hostel.

A well-furnished separate Girls hostel for tribal girls students is constructed by ITDA, Gunupur in the year 2006. The hostel accommodates 60 inmates in sharing basis. Kitchen facility, drawing and dining rooms are also available in the hostel. Only tribal girls' students are staying in the hostel. In house matron, superintendent and warden are appointed by the College to look after the safety and security of the inmates.

Nagavali Boys' hostel

This hostel was constructed in the year 2004 exclusively for tribal boys' students. The hostels accommodate 40 inmates. This hostel is having common kitchen, mess hall and drawing hall. Superintendent and warden are appointed by the College to monitor the academic and administrative issues of the hostel.

Bansadhara Boys' Hostel:

This hostel was constructed in the year 2012 exclusively for tribal boys' students by ITDA out of tribal development grants. The hostels accommodate 72 inmates. This hostel is having common kitchen, mess hall and drawing hall. Superintendent and warden are appointed by the College to monitor the academic and administrative issues of SSR hostel

Recreational facilities, gymnasium, yoga center, etc

The hostlers are using the existing recreational facility, gymnasium and yoga center of the College as the hostels are adjacent to the college building.

Computer facility including access to internet in hostel

The boarders are using the computer facilities in the college computer lab.

Facilities for medical emergencies

First aid boxes are provided in the hostel to meet the minor medical urgency. In case of medical urgency the borders of the hostel are taken to nearest sub-divisional hospital with help of hostel staffs.

Library facility in the hostels, Internet and Wi-Fi facility, Recreational facility-common room with audio-visual Equipments

No such facilities are developed in the hostel buildings. However the boarders are using such facilities available in the college campus in college hours.

Available residential facility for the staff and occupancy Constant supply of safe drinking water

Hostel staffs are staying very adjacent to the hostel buildings. Each hostel is having it own bore well to meet the water requirement. Overhead tank and aquaguards are fitted in each hostel to meet the requirement of drinking water. Hence constant supply of safe drinking water is available in every hostel building.

Security

Night watchman has been appointed to give security to the hostel buildings. Strong hostel rule is implemented for the security of hostlers

4.1.6 What are the provisions made available to students and staff interms of health care on the campus and off the campus?

First aid facility is provisioned in the major places of the college to meet the urgent medical requirement of students and staffs. Medical camps are arranged by the NSS wings in the college campus periodically for health check of students and staffs. A part time medical surgeon is appointed by the college who comes the college once in a week and

undertakes the health care of students and staffs. In cases urgency the sick student is shifted to nearest sub-divisional hospital which functions round the clock.

4.1.7 **Give details of the Common Facilities available on the campus– spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

Infrastructural facility is provided in the college campus for the common facilities like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc. as per the following tabular data.

Sl.No	Facility	Room No	Remarks
1	**IQAC**	No separate room	The meeting and activities is conducted in the principal's office
2	**Grievance Redressal unit**	No separate room	The activities are conducted in the staff common room
3	**Women's Cell**	No separate room	The activities are conducted in the staff common room
4	**Counseling and Career Guidance**	Separate room is allotted in humanities block	The activities are conducted in the room provided
5	**Placement Unit**	Separate room is	The activities are conducted in

		allotted in humanities block	the room provided
6	**Health Centre**		Equipped with bed and BP, sugar, weighing machine, stethoscope, Thermometer, dressing materials.
7	**recreational spaces for staff and students**		Gym, indoor game hall, etc are available in the space provided
8	**safe drinking water facility**		Overhead tank and 4 aquagrards are fitted in the campus
9	**auditorium**		No separate auditorium is available

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the college has constituted a library committee to see the administrative issues of the College library.

Library committee

Sl. No	Name	Designation	Position in the committee
1	Sri M.C Sahu	Reader & HOD in Commerce	Chairman
2	Sri G.M.Rao	HOD Botany	Member
3	Dr. N.M.Dash	HOD Chemistry	Member
4	Dr. J.Choudhury	HOD History	Member
5	Sri S.B.Mohanty	Lect. In Chemistry	Member

The committee takes major decisions for the proper functioning of the library such as the purchasing of books and furniture, solving the problems and complaints received from students and teachers obtained through the feedbacks forms etc. Students are getting photocopies books and journals from the college library. These facilities help the students in applying for competitive exams like state PSC, UPSC, SSC, etc.It takes up remedial actions towards the grievances expressed by the students and staff. Steps are being taken for modernization of library in near future.

4.2.2 Provide details of the following:

- **Total area of the library (in Sq. Mts.)**
- **Total seating capacity**
- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
- **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing-resources)**

Sl.No	Items	Quantity	Remarks
1	**Total area of the library (in Sq. Mts.)**	223	
2	**Total seating capacity**	30	

3	Total seating capacity In working days In holidays	30	
4	Layout of the library		Separate sheet annexed herewith

4.2.3 **How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Any Faculty member can suggest the titles of book and journals needed for study and teaching. This is forwarded to the Head of the Department. The head of the department places requirement to the library. The same is placed in the library committee. The library committee recommends for procurement of these books after cross checking the availability in the library. In case copies are available but are not sufficient or not of the latest edition, procurement is done in consultation with the concerned Faculty.

If the purchase is out of govt./ UGC grants, Principal invites requirement from each department by a letter indicating their limit. The head of the department places the requirement in consultation with their departmental members. The requirement is placed in the library committee. The Principal invites quotations from different firms for procurement. After that the Library committee recommends to purchase/ procure the books from the publishers/ book sellers. Based upon the recommendations of the library committee the principal places orders to the publishers/book sellers to supply the books of latest edition to the library.

Details of Library procurements made during last 4 years

Item	Financial	No of titles	No of	Cost

	year	procured	volumes	
Books				
Journal	2012-13			2,66,919/-
Periodicals				
Books				
Journal	2013-14			3,00,000/-
Periodicals				
Books				
Journal	2014-15			
Periodicals				
Books				
Journal	2015-16			5,28,573/-
Periodicals				

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC**
- **Electronic Resource Management package for e-journals**
- **Federated searching tools to search articles in multiple databases**
- **Library Website**
- **In-house/remote access to e-publications**
- **Library automation**
- **Total number of computers for public access**
- **Total numbers of printers for public access**

- **Internet band width/ speed 2mbps 10 mbps 1 gb(GB)**
- **Institutional Repository**
- **Content management system for e-learning**
- **Participation in Resource sharing networks/consortia (like Inflibnet)**

At present all these facilities are not available in the college library. One computer with internet facility is available in the library for official use. However the college is planning to fulfill the deficiency in future.

4.2.5 **Provide details on the following items:**
- **Average number of walk-ins**
- **Average number of books issued/returned**
- **Ratio of library books to students enrolled**
- **Average number of books added during last three years**
- **Average number of login to opac (OPAC)**
- **Average number of login to e-resources**
- **Average number of e-resources downloaded/printed**
- **Number of information literacy trainings organized**
- **Details of "weeding out" of books and other materials**

Sl. No	Items	Value	Remarks
1	**Average number of walk-ins**	150	
2	**Average number of books issued/returned**	150	
3	**Ratio of library books to students enrolled**	24	
4	**Average number of books added during last three years**	3061	
5	**Average number of login to opac (OPAC)**	nil	

6	Average number of login to e-resources	nil	
7	Average number of e-resources downloaded/printed	nil	
8	Number of information literacy trainings organized	nil	
9	Details of "weeding out" of books and other materials	nil	

4.2.6   **Give details of the specialized services provided by the library**

- **Manuscripts**
- **Reference**
- **Reprography**
- **ILL (Inter Library Loan Service)**
- **Information deployment and notification (Information Deployment and Notification)**
- **Download**
- **Printing**
- **Reading list/ Bibliography compilation**
- **In-house/remote access to e-resources**
- **User Orientation and awareness**
- **Assistance in searching Databases**
- **INFLIBNET/IUC facilities**

Sl.No	Items	Value	Remarks
1	**Manuscripts**	Nil	
2	**Reference**	104	
3	**Reprography**	Yes	
4	**ILL (Inter Library Loan Service)**	NA	
5	**Information deployment and notification (Information**	Wall magazine & Notice	

	Deployment and Notification)	board	
6	**Download**	nil	
7	**Printing**	nil	
8	**Reading list/ Bibliography compilation**	Yes	
9	**In-house/remote access to e-resources**	NA	
10	**User Orientation and awareness**	NA	
11	**Assistance in searching Databases**	Manual	
12	**INFLIBNET/IUC facilities**	NA	

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Library staff of this institution provides all assistance and help to students and teachers in locating books, however, internet facility, printing and reprographic facility are provided for teachers.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

As regards the physically challenged persons, the staff and library staff assists the physically challenged person in obtaining materials/ Books & documents. They are also given top priority while issuing books.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Yes, Suggestion book is maintained to collect feedback from users and are analyzed periodically. Suggestions from users have been implemented for improvement of the library services.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**
- **Computer-student ratio**
- **Standalone facility**
- **LAN facility**
- **Wi-Fi facility**
- **Licensed software**
- **Number of nodes/ computers with Internet facility**
- **Any other**

Sl.No	Item	Quantity	Remarks
1	**Number of computers with Configuration (provide actual number with exact configuration of each available system)**	36	
2	**Computer-student ratio**	**0.05:1**	
3	**Standalone facility**		
4	**LAN facility**	**All**	
5	**Wi-Fi facility**	**Planned**	
6	**Licensed software**	**10**	
7	**Number of nodes/ computers with Internet facility**	**All**	
8	**Any other**	**Nil**	

Department wise computer facilities

Sl.No	Department/office	No of terminals available	Remarks
1	Central office	1	Working in good condition
2	Principal office	1	Working in good condition
3	SAMS lab	3	Working in good condition
4	Central computing lab	36	Working in good condition
5	Exam section	1	Working in good condition
6	Dept of Physics	--	--
7	Dept of Chemistry	--	--
8	Dept of math	--	--
9	Dept of Botany	--	--
10	Dept of Zoology	--	--
11	Dept of humanity	--	--
12	Dept of Commerce	--	--

4.3.2 Detail on the computer and internet facility made available to the Faculty and students on the campus and off-campus?

The college provides central computing facility at central computing Centre. It is used by staff members and students from 9:00 a.m. to 5:00 p.m. on all working days for their subject based/ research based/ assignment based solutions. Besides this the college is planning to provide every department internet net facility and Desktop for internet accessibility.

4.3.3 **What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The institute intends to upgrade IT infrastructure and associated facilities by purchasing of New Hardware as well as software for different departments/offices/ cells and providing them with subject/research related solutions. The college intends to upgrade the PCs with latest configuration available in the market. There is proposal for college automation system.

4.3.4 **Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

The college allocates funds for procurement, up gradation, deployment and maintenance of the computers and their accessories .The annual budget for the last four years is as follows: Details of the budget allocated during the last four years Rs. in Lakhs

year	2012-13	2013-14	2014-15	2015-16
Budgetary provision				Rs.19,71,539

4.3.5 **How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?**

Students and teachers make use of the available computers as and when required.

4.3.6 **Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teacher.**

The institution is aware of the fact that with a paradigm shift in teaching-learning, student voice has become central to the learning experience and a teacher at best acts as a facilitator. Keeping the students 'learning at the center of everything, the college and encourages them to undergo training on the computer-aided teaching skills. The Internet facility available at all the corners of the College is used by the students for preparation of seminars/assignments. The multimedia projectors are used by the students for the students' seminars.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Right now no such facility is available.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

> **a. Building**
> **b. Furniture**
> **c. Equipment**
> **d. Computers**
> **e. Vehicles**
> **f. Any other**

The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies /committees constituted to plan and monitor the projects to be taken up in a session. The Heads of the Departments prepare the proposals as per the requirements of their respective departments. Based on the need assessment equipments,

furniture, labs, classroom, budget, provisions are optimally made. Review committee meetings are held to monitor the progress

Budget allocation for following heads during last four years

Head	2012-13	2013-14	2014-15	2015-16
Building	41,50,000/-	6,00,000/-	24,00,000/-	26,00,000/-
Furniture	--	20,000/-	50,000/-	3,50,000/-
Equipment	17,50,000/-	3,10,000/-	--	--
Computer	--	25,000/-	5000/-	19,71,539/-
Vehicle	--	--	--	--
Others	--	--	--	--

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Our College has a Committee which frequently looks after institutional equipment and reports it to the head of the institution. He takes necessary steps for the upkeep of the infrastructure by appointing temporary Technician, Plumber, Watchmen, and Electrician whenever required.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The required technicians and experts are called from the suppliers when the need arises to keep the equipments and instruments in good working condition. The service fee is paid out of the College development funds.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The sensitive equipments are located in science laboratories. Generator, Voltage stabilizers and UPSs are in use to guard computers and printers against voltage fluctuations and power-cuts. Other precautionary measures such as keeping them safely in well-ventilated and protected area without disturbing the movements of the staff and students are taken care. Bore-well and overhead tanks are constructed for constant supply of water to the laboratories, hostels, toilets. Drinking water facilities are provided to the students by installation of 4 aquaguards in the College and 3 in the hostel buildings.

4.4.5 Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

None

Criterion V:

Student Support
&
Progression

The highlights of this criterion are the efforts of an institution to provide necessary assistance to students, to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression. It also looks into student performance and alumni profiles and the progression of students to higher education and gainful employment. The focus of this criterion is captured in the following Key Aspects:

KEY ASPECTS

5.1   **Student Mentoring and Support**

5.2   **Student Progression**

5.3   **Student Participation and Activities**

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/ handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the Institution publishes its updated prospectus annually. Now a days as e-admission is mandatory in all the colleges of Odisha. So the prospectus of the College is uploaded in the website of Higher education www.dheorissa.in . The details of the various programmes offered by the Institution such as, eligibility criteria, fees structure and other admission procedures are mentioned in the website.

A handbook named as College calendar with the particulars of the history of the College, the crest, its Vision and Mission statements, the composition of the Governing Body of the College, composition of the different College level committees, list of teaching and nonteaching staff, programmes offered, rules and regulations, attendance and leave particulars, library rules and regulations, general discipline, College fees, extra-curricular activities, fee concessions and scholarships, is published and supplied to each student and staff at the beginning of the each academic session. All these details are also available on the College website.

The commitment and accountability of the Institution is ensured from the following: The fees are fixed for all the courses as per stipulations of the Governing Body of the College. The College does not collect any extra fee in any form other than the fees prescribed by the Governing Body. This fair practice is very much appreciated by the public. The

entire admission process is governed by Government of Odisha through SAMS. Admissions to all the programmes are made purely on the basis of merit as per the reservation policy of the Government and the same can be verified from the merit lists published by the State Govt. in their website. The College functions smoothly, without losing any single working day.

5.1.2 Specify the type, number and amount of institutional scholarships / free-ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The College is very much concern about the financial condition of its students. Most students of the college are from SC, ST community and other Socio economics backward class. The financial conditions of these categories of students are not so sound. To encourage such category of students Govt. of odisha is providing scholarship in the form of P.M Scholarship & senior merit scholarship, etc.. Besides the institute provides free student ship and SSG to the financial weaker section of students. Above all good and meritorious students are also taken into consideration. Toppers in the university examination are awarded scholarships and financial prizes. Details of the scholarships and financial assistances given to students during last four are listed below for better appreciation

2011-12

Sl. No	Name of the scholarship	No of beneficiaries	Amount of scholarship	Remarks
1	National Loan Scholarship	--	--	--
2	Senior College merit Scholarship	2	Credited directly to the beneficiaries	
3	Post-metric scholarship for SC/ST students	SC-55 ST-172	Credited directly to the	

			beneficiaries	
4	Freedom Fighter's Scholarship	--	--	--
5	AID to children of Ex-Service Men	--	--	--
6	Orthopedically handicapped Scholarship	--	--	--
7	Abhimanyu Rath Scholarship	--	--	--
8	ISPM Scholarship	--	--	--
9	Free student ship	2	192/-	
10	SSG	--	--	--

2012-13

Sl. No	Name of the scholarship	No of beneficiaries	Amount of scholarship	Remarks
1	National Loan Scholarship	--	--	--
2	Senior College merit Scholarship	2	Credited directly to the beneficiaries	
3	Post-metric scholarship for SC/ST students	SC-69 ST-187	Credited directly to the beneficiaries	
4	Freedom Fighter's Scholarship	--	--	--
5	AID to children of Ex-Service Men	--	--	--
6	Orthopedically handicapped Scholarship	--	--	--
7	Abhimanyu Rath Scholarship	--	--	--

8	ISPM Scholarship	--	--	--
9	Free student ship	--	--	--
10	SSG	--	--	--

2013-14

Sl. No	Name of the scholarship	No of beneficiaries	Amount of scholarship	Remarks
1	National Loan Scholarship	--	--	--
2	Senior College merit Scholarship	2	Credited directly to the beneficiaries	--
3	Post-metric scholarship for SC/ST students	SC-76 ST-176	Credited directly to the beneficiaries	
4	Freedom Fighter's Scholarship	--	--	--
5	AID to children of Ex-Service Men	--	--	--
6	Orthopedically handicapped Scholarship	--	--	--
7	Abhimanyu Rath Scholarship	--	--	--
8	ISPM Scholarship	--	--	--
9	Free student ship	3	288/-	--
10	SSG	--	--	--

2014-15

Sl. No	Name of the scholarship	No of beneficiaries	Amount of scholarship	Remarks
1	National Loan Scholarship	--	--	--
2	Senior College merit Scholarship	--	--	--

3	Post-metric scholarship for SC/ST students	SC-82 ST-211	Credited directly to the beneficiaries	--
4	Freedom Fighter's Scholarship	--	--	--
5	AID to children of Ex-Service Men	--	--	--
6	Orthopedically handicapped Scholarship	--	--	--
7	Abhimanyu Rath Scholarship	--	--	--
8	ISPM Scholarship	--	--	--
9	Free student ship	2	192/-	--
10	SSG	--	--	--

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

2011-12

Sl. No	Scheme	Assistance provided by	Amount of assistance	No of beneficiaries	% of students
1	National Loan Scholarship	Govt of Odisha	--	--	
2	Senior College merit Scholarship	Govt. of odisha	Credited directly to beneficiaries	2	0.23%
3	Post-metric scholarship for SC/ST students	Govt. of odisha	Credited directly to beneficiaries	227	26.7%
4	Freedom Fighter's Scholarship	--	--	--	--
5	AID to children of	--	--	--	--

	Ex-Service Men				
6	Orthopedically handicapped Scholarship	--	--	--	--
7	Abhimanyu Rath Scholarship	--	--	--	--
8	ISPM Scholarship	--	--	--	--
9	Free student ship	--	192/-	2	0.23%
10	SSG	--	--	--	--

2012-13

Sl. No	Scheme	Assistance provided by	Amount of assistance	No of beneficiaries	% of students
1	National Loan Scholarship	Govt of Odisha	--	--	--
2	Senior College merit Scholarship	Govt. of odisha	Credited directly to the beneficiary's account	2	0.25%
3	Post-metric scholarship for SC/ST students	Govt. of odisha	Credited directly to the beneficiary's account	256	32%
4	Freedom Fighter's Scholarship	--	--	--	--
5	AID to children of Ex-Service	--	--	--	--

	Men			
6	Orthopedically handicapped Scholarship	--	--	--	--
7	Abhimanyu Rath Scholarship	--	--	--	--
8	ISPM Scholarship	--	--	--	--
9	Free student ship	Gunupur College	384/-	4	0.5%
10	SSG	--	--	--	--

2013-14

Sl. No	Scheme	Assistance provided by	Amount of assistance	No of beneficiaries	% of students
1	National Loan Scholarship	Govt of Odisha	--	--	--
2	Senior College merit Scholarship	Govt. of odisha	Credited directly to the beneficiary's account	2	0.25%
3	Post-metric scholarship for SC/ST students	Govt. of Odisha	Credited directly to the beneficiary's account	252	32.3%
4	Freedom Fighter's Scholarship	--	--	--	--
5	AID to children of Ex-Service Men	--	--	--	--

6	Orthopedically handicapped Scholarship	--	--	--	--
7	Abhimanyu Rath Scholarship	--	--	--	--
8	ISPM Scholarship	--	--	--	--
9	Free student ship	Gunupur college	288/-	3	0.38%
10	SSG	--	--	--	--

2014-15

Sl. No	Scheme	Assistance provided by	Amount of assistance	No of beneficiaries	% of students
1	National Loan Scholarship	Govt of Odisha	--	--	--
2	Senior College merit Scholarship	Govt. of odisha	--	--	--
3	Post-metric scholarship for SC/ST students	Govt. of Odisha	Credited directly to the beneficiary's account	293	34.75%
4	Freedom Fighter's Scholarship	--	--	--	--
5	AID to children of Ex-Service Men	--	--	--	--
6	Orthopedically handicapped	--	--	--	--

	Scholarship				
7	Abhimanyu Rath Scholarship	--	--	--	--
8	ISPM Scholarship	--	--	--	--
9	Free student ship	Gunupur college	192	2	0.23%
10	SSG	--	--	--	--

5.1.4 What are the specific support services/facilities available for

- **Students from SC/ST, OBC and economically weaker sections**
- **Students with physical disabilities**
- **Overseas students**
- **Students to participate in various competitions/National and International**
- **Medical assistance to students: health centre, health insurance etc.**
- **Organizing coaching classes for competitive exams**
- **Skill development (spoken English, computer literacy, etc.,)**
- **Support for "slow learners"**
- **Exposures of students to other institution of higher learning/corporate/business house etc.**
- **Publication of student magazines**

Students from SC/ST and Economically Weaker Sections:

The College provides necessary support to all the SC/ST and OBC/SEBC students by distributing the scholarship amount in time. Besides, these students are given preference in various remedial courses and skill-enhancement programmes.

Students with Physical Disabilities: Visually challenged students are provided with scribes to write their examinations. Ramps are provided in all the buildings.

Overseas Students:

As of now, we are not having overseas students.

Participation in Various Competitions:

Students are encouraged to participate in inter-collegiate and inter-university cultural/oratorical competitions. The College bears the expenses to meet their travel and stay expenses.

Medical Assistance to Students:

Free medical checkup and treatment is provided in the town. Health checkup camps are organized with the help of NCC & NGOs.

Coaching classes for competitive examinations: The College has a separate Career Guidance Cell to guide the students for competitive exams.

Skill Development:

Spoken English classes and computer classes are conducted in the college to meet this objective. Vocational courses and add on courses are introduced by Govt. of odisha to strengthen the skill of its students. During the current academic session.

Support for slow learners:

Slow learners are given academic counseling. As most of the students are from rural areas, doubt clearance classes and tutorial classes are being organized regularly.

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Exposure to Corporate/business house:

Students take active part in the industrial visits organised by the different Departments of the college.

Publication of student magazines:

The Institution encourages students to publish their creative output in the College magazine "Gunarnaba" brought out annually.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college encourages and develops entrepreneurial skills among students in the following ways:

- Organizing science exhibitions
- Department of IR & PM Organizes industrial trainings for our students
- Study tours are conducted by various departments

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- **additional academic support, flexibility in examinations**
- **special dietary requirements, sports uniform and materials**
- **any other**

Student participation in extracurricular activities (ECA) has been identified as an important aspect of the higher education experience. Students get involved in extracurricular activities not only for entertainment, social, and enjoyment purposes, but also to gain and improve skills. A wide and diversified range of extracurricular activities exists with college campus, meeting a variety of student interests. The college focuses on ECA to ensure the all-round development of students. Along with academics, students are encouraged to participate and involve in activities within the college, at State Level and National Level.

Students who regularly practice for sports NSS volunteers and NCC cadets are provided with dietary and nutritional supplement by the college.

Our students participate in various literary and cultural events. The students also participate in inter college and Intra college competitions. The students actively prepare for inter Collegiate, Inter-University, and National Events. The college invites experts to improve the performance of the students so that they can excel at various levels.

The students who participate in ECA throughout the year are given special attention by the teachers in their studies. They get awards and recognitions from the college authorities

These activities positively impact student's emotional, intellectual, social, and inter-personal development. By working together with other individuals, students learn to negotiate, communicate, manage conflict, and lead others. Taking part in these out-of-the-classroom activities helps students to understand the importance of critical thinking, time management, and academic and intellectual competence. Involvement in activities helps students mature socially by providing a setting for student interactions, relationship formation, and discussion. Working outside of the classroom with diverse groups of individuals provides the students with opportunities to gain self-confidence, self-regulation, and appreciation for differences and similarities.

5.1.7 **Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET,ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

No specific support and guidance is provided to the students in preparing for students for various competitive exams like UGC-CSIR-NET, UGC-NET, SLET,ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc. However carrier guidance cell of the institute takes care of the students for the above purposes.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The placement cell and carrier guidance cell of the college provides career guidance to students through:

- Assessing knowledge and skill needs of students
- Chalking out skill and personality enhancement roadmaps for them.
- Acquainting them with various career options through seminars and expositions by experts

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The college has a Career Guidance and Placement Cell which renders valuable service to the student community by promoting awareness to immense career and job opportunities available. Many job fairs were organized in the college. A series of seminars and lectures are arranged to create awareness among the students about the job opportunities and to equip them to appear for tests and to face interviews confidently. Mock interviews are conducted by experts from industry. The students find the training programmes extremely useful. During last four years many reputed companies recruited candidates from this college.

2011-12

Sl.No	Name of the company	No of students recruited	Stream from which students recruited	Remarks
1	0	0	0	0

2012-13

Sl.No	Name of the company	No of students recruited	Stream from which students recruited	Remarks
1	0	0	0	

2013-14

Sl.No	Name of the company	No of students recruited	Stream from which students recruited	Remarks
1	JK Paper mills,Ltd.	0	0	2 recruited through off campus

2014-15

Sl.No	Name of the company	No of students recruited	Stream from which students recruited	Remarks
1	JK Paper mills,Ltd.	0	0	6 recruited through off campus

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The institution has a student grievance redressal cell that functions under the chairmanship of Head of the Institution. The

complaints received from students as well as from staff regarding the service provided by the college, Hostel matter, Library, administration, harassments by any member, ragging matters are addressed to the committee. The matters are redressed in a systematic manner and solved within their jurisdiction. Proper remedies are also suggested.

The composition of the Grievance redressal cell of the institution is as follows

Sl.No	Name	Designation	Working as in the cell
1	Sri S.Lokanath	Principal	Convener
2	Dr. J.Choudhury	Lecturer in History	Member
3	Smt R. Mohanty	Lecturer in Odiya	Member
4	Sri S.B.Mohanty	Lecturer in Chemistry	Member

The cell is functioning under the the guidance of Principal – cum-convener in consultation of other members with the following objectives

- To encourage the students to express their grievances freely and frankly.
- To promote healthy student-student and student-teacher relationship.
- To promote & maintain a conducive and unprejudiced educational environment
- To uphold the dignity of the college by ensuring strife free atmosphere in the college.

Grievances received and solved during last four years

Sl.No	Year	No of grievances reported	No of grievances redressed	action suggested	Remedies suggested
1	2011-12	0	0	0	0
2	2012-13	0	0	0	0
3	2013-14	0	0	0	0

| 4 | 2014-15 | 2 | 2 | 0 | 0 |

5.1.11 what are the institutional provisions for resolving issues pertaining to sexual harassment?

College has established a sexual harassment cell or Anti Women Harassment Cell comprising of senior women Faculty members, male Faculty members and women representative from the staff. Grievances regarding gender discrimination on the campus including sexual harassment, if any, are sternly and appropriately dealt by the cell. Anti- Ragging Cell, Grievance Redressal Cell and the Discipline Committee of the college also work in tandem to keep vigil and prevent any such occurrences. The composition of this committee is as follows

Sl. No	Name	Designation	Position in the committee/Cell
1	Smt R. Mohanty	Lecturer in Odiya	Convener
2	Smt Sasmita Mishra	Demonstrator in Zoology	Member
3	Sri R.C. Panda	Lecturer in Zoology	Member
4	Sri S.B.Mohanty	Lecturer in Chemistry	Member

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has a healthy tradition in which the old students extend a warm welcome to the new entrants and also assure them of full support and guidance. In this friendly atmosphere there is no need of raising the issues on anti- ragging. However, In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students and

subsequent notifications form UGC, Govt of Odisha and affiliating University the college is very cautious regarding this menace ragging. Accordingly the college has set up an Anti-ragging Committee comprising the following members

Sl.No	Name	Designation	Position in the cell
1	Sri S.Lokanath	Principal	Convener
2	Dr. S.J.Naidu	Reader in Zoology	Member
3	Dr. N.M.Dash	HOD, Chemistry	Member
4	Dr. J.Choudhury	HOD, History	Member
5	Sri S.B.Mohanty	Lect. in Chemistry	Member
6	Sri S.K.patnaik	Lect. In Physics	Member
7	Sri S.P.Tripathy	Office suptd.	Member
8	Dr.S.J.Naidu	Parent	Member
9	Miss Bidya Rani Panda	+3 final Year Science	Member
10	Ms Ruchika mandal	+3 2nd year, Science	Member
11	IIC, Gunupur	IIC, Gunupur PS	Member
12	Local Magistrate		Member
13	Sri	Journalist	Member

Thank God, till date, no incident of ragging of any kind has been reported in the college.

5.1.13 Enumerate the welfare schemes made available to students bythe institution.

The college ensures social justice through various welfare schemes made available to the students. Details about the welfare schemes are displayed on the notice board of the institution

Details of the welfare schemes provided in the colleges are as follows

a)   Medical facility

b)   Lending Library

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The College has constituted an Alumni Association in the year 2005 The Convener of the Association conducts regular meetings to conduct programmes for the entire year. The Alumni takes part in all cultural and sports activities. It has promised to participate in the development activities of the institution. The Alumni has created a social network. The opinion of the Alumni is seriously considered in the feedback process.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

- **Student progression %**
  UG to PG
  PG to M.Phil.
  PG to Ph.D.
  Employed
- **Campus selection**
- **Other than campus recruitment**

The Institute provides education only at UG level. No PG courses are there in the college. Hence it is needless to provide data for student progression from UG to PG and PG to M.Phil and PG to

Ph.D. However, in the matter of campus selection and other campus recruitment the following data is furnished herewith.

2011-12

Sl. No	Subject	No of students				
		Passed	Placed through on campus	%	Placed other than on campus	%
1	Botany(p)	8	0	0	2	25%
2	Chemistry	15	0	0	12	80%
3	Physics	29	0	0	25	86.02%
4	Mathematics	10	0	0	10	100%
5	Zoology	8	0	0	6	75%
6	History	9	0	0	5	55.5%
7	Economics	6	0	0	3	50%
8	IRPM	13	0	0	7	54%
9	Pol.SC	13	0	0	7	54%
10	Education	31	0	0	18	58%
11	Commerce	29	0	0	23	79%

2012-13

Sl. No	Subject	No of students				
		Passed	Placed through on campus	%	Placed other than on campus	%
1	Botany	6	0	0	3	50%
2	Chemistry	29	0	0	23	79%
3	Physics	36	0	0	18	50%
4	Mathematics	43	0	0	26	60%
5	Zoology	15	0	0	15	100%
6	History	17	0	0	9	53%
7	Economics	3	0	0	3	100%
8	IRPM	20	0	0	10	50%
9	Pol.SC	18	0	0	9	50%

Sl. No	Subject	No of students				
		Passed	Placed through on campus	%	Placed other than on campus	%
10	Education	32	0	0	16	50%
11	Commerce	61	0	0	48	78%

2013-14

Sl. No	Subject	No of students				
		Passed	Placed through on campus	%	Placed other than on campus	%
1	Botany	20	0	0	10	50%
2	Chemistry	13	0	0	13	100%
3	Physics	38	0	0	36	95%
4	Mathematics	13	0	0	13	100%
5	Zoology	21	0	0	19	91%
6	History	18	0	0	9	50%
7	Economics	11	0	0	11	100%
8	IRPM	19	0	0	16	84.2%
9	Pol.SC	11	0	0	11	100%
10	Education	30	0	0	20	67%
11	Commerce	63	0	0	54	86%

2014-15

Sl. No	Subject	No of students				
		Passed	Placed through on campus	%	Placed other than on campus	%
1	Botany	9	0	0	9	100%
2	Chemistry	29	0	0	25	86%
3	Physics	31	0	0	30	97%
4	Mathematics	46	0	0	23	50%
5	Zoology	23	0	0	23	100%
6	History	18	0	0	9	50%
7	Economics	7	0	0	4	57%
8	IRPM	20	0	0	10	50%
9	Pol.SC	12	0	0	8	75%
10	Education	36	0	0	18	50%

| 11 | Commerce | 24 | 0 | 0 | 12 | 50% |

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The college is offering education only UG education in Arts, Science and Commerce. A detailed data of pass percentage and completion rate of last four year is furnished in a tabular form

2011-12

Sl.No	Programme	Stream	No of students		
			Appeared the final exam	Passed the final exam	%
1	UG	Arts	82	72	88
2	UG	Science	104	102	98
3	UG	Commerce	37	29	78

2012-13

Sl.No	Programme	Stream	No of students		
			Appeared the final exam	Passed the final exam	%
1	UG	Arts	107	94	88
2	UG	Science	132	129	98
3	UG	Commerce	96	61	63.5

2013-14

Sl.No	Programme	Stream	No of students		
			Appeared the final exam	Passed the final exam	%
1	UG	Arts	95	89	93
2	UG	Science	142	135	95
3	UG	Commerce	75	63	84

2014-15

Sl.No	Programme	Stream	No of students		
			Appeared the final	Passed the final	%

			exam	exam	
1	UG	Arts	102	93	91
2	UG	Science	143	136	95
3	UG	Commerce	39	24	61.5

Comparism of performance of institution with previous years and that of other institutes of the district

Sl. No	Name of the college	Stream	Performance of the college				Remarks
			2011-12	2012--13	2013-14	2014-15	
1	GCG	UG Arts	88	88	93	91	
		UG Sc	98	98	95	95	
		UG,com	78	63.5	84	61.5	
3	RWCR	UG Arts	81	87	79	82	
4	Dambasora	UG Arts	--	--	--	92	
5	SCG	UG Arts	76	59	73	81	
6	RG P	UG Arts	91	82	76	74	
7	TWCG	UG Arts	83.33	98	96	95	

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The College's Career Counseling and Placement Cell organizes Placement drives, Lectures on Career opportunities. Different departments organizes lectures of eminent scientists/ personalities/ counselors on careers after graduation in various fields of Commerce, Arts, Sciences, IT and Humanities, time to time to ensure proper guidance to students. Personality development programmes are also made available to maximize the potential of the students and to ensure progression to higher level of education or employment.

5.2.4 Enumerate the special support provided to students who areat risk of failure and drop out?

The dropout rate after admission in regular courses is very low. There are various Socio-economic or cultural issues which constitute reasons for the dropouts. To deal with the issue, the counseling cell

and Grievance Redressal Cell intervene; redress the problems of the students. There are a number of teachers in the college who extend financial support to the needy students. The college makes an effort to minimize the dropout rate by any sort of assistance like Special classes and Tests are held for those who were not able to attend the regular classes or exam due to participation in various co-curricular activities or due to medical reasons to facilitate the students to complete the course

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extra-curricular activities available to students. Provide details of participation and program calendar.

The College arranges many sports, games cultural and other extra-curricular activities regularly. These events are open of all students. Interested students are participating in the events as per their will and pleasure. Details of the same are furnished herewith in a tabular form

Sl.No	Name of the event	Eligibility	Time of conduct
1	Annual sports of the college	Open for all	In the month of January
2	Competitions of cultural associations	Open for all	In the month of January
3	Inter Collegiate Games	Through selection	As per the schedule of university
4	Inter University Tournaments	Through selection	As per the schedule of Govt or University
5	Zone wise tournaments	Through selection	As per the schedule of university

Achievements by the students in various events

Sl. No	Year	Name of the student	Class	Event participated	Type of event	Awarded with
1	2011-12	Inter college tournament BU		Cricket	Cricket	Semifinal

2		Mr Lal Bihari Gomango	+3 Arts	Cricket	Inter university	
3		Mr Laxmi Narayana Sabor	+3 Arts	Cricket	Inter university	
4	2012-13	Inter college tournament BU		Cricket	Cricket	Semifinal
5		Mr Lal Bihari Gomango	+3 Arts	Cricket	Inter university	
6		Mr P.K.Bauri	+3 Sc	Cricket	Inter university	
7		Mr harish Ch. Limala	+3 Sc	Cricket	Inter university	
8	2013-14	Inter college tournament BU		Cricket	Cricket	Runner
9		Mr P.K.Bauri	+3 Sc	Cricket	Inter university	
10		Mr A.K.Kora	+3 Sc	Cricket	Inter university	
11		Mr Chandan Limala	+3 Sc	Cricket	Inter university	
12	2014-15	Inter college tournament BU		Cricket	Cricket	Semifinal
13		Mr. D.Jena	+3 Arts	Cricket	Inter university	Cricket
14		Mr. K.Kiran Kumar	+3 Sc	Cricket	Inter university	Cricket

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Cultural week are organized ever year. The objective of the week is to provide an opportunity to the youth to exhibit their skills and talents in the field of culture, literary, fine arts and other activities on a common platform and to promote integration and communal harmony among youth belonging to different communities. Students from every stream are selected for Inter Collegiate and University level tournaments/ events via proper selection procedures, so that they can exhibit their skill to a wide audience.

Nil

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- At the end of academic session, the College distributes feedback forms to its students and collects data to improve the performance and quality of institutional output.

- The working of the Alumni Association is also focused on receiving feedbacks from the College Alumni.

- The Institution has maintained opinion book and feedback system also in place. The graduates of the College record their opinions and valuable suggestions in it which is, in turn, considered seriously while chalking out the programmes.

- The Higher Education Department, Govt. of odisha and the Berhampur University send their ideas and programmes keeping the progress and the future of the students in mind. The same is implemented in the course of their programme

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college promotes creativity amongst students by encouraging them to publish materials:

A major publication of the college is "GUNARNABA" the annual college magazine comprising different languages and subject section. Creative endeavors like articles, stories, poems by students find a place of prominence in the various sections of the magazine. Besides providing an opportunity to publish their creation, the magazine also involves them as Student Editors in all the areas of its publication right from editing, designing to printing.

Some of teaching departments in the college have also put up their Wall Magazine whose display is handled totally by the students of

different classes in rotational manner. Creative research as wells review articles by the students are put up in the wall magazine along with interesting tit-bits and pictures

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has a college students' union, which is constituted by conducting election democratically. It consists of a President, Vice-President, Secretary, Joint secretary and class representatives. A senior teacher is appointed as student's union advisor and other four teachers as associate advisors, under whose advice and supervision, the union organizes its activities. Every year, the activities of the college union begin with an inaugural ceremony which is usually a cultural fest. Other activities of the college union include organizing valedictory function, celebrating college day etc. Besides students union, many sisters associations are there to look after annual activities of that particular sister association. A secretary and Asst. secretary of each sister association is Elected through election. The Students election programme is scheduled by Govt. of Odisha in the department of Higher Education every year for all college. A member of teaching staff is selected by principal is vice-president of each sister association.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The following committees of the college have student representatives

Sl. No	Name of the committee	No of student representatives	Name of students	Class
1	Anti-ragging committee	2	Bidya Rani Panda Ruchika Mandal	+3 3rd sc +3 2nd Sc
2	Hostel committee	1 or 2 from each hostel	Lohit Lima Dayanidhi Batra Arapa Majhi	+3 3rd Arts +3 3rd Sc +3 3rd Sc
3	Library committee	1	Manikantha Panda	+3 3rd Sc

4	Sexual harassment committee	1	Renuka Choudhury	+3 3rd Science
5	Disciplinary committee	1	S.V.Krishna Rao	+3 3rd Sc
			Lohit Lima	+3 3rd Arts

5.3.7 **How does the institution network and collaborate with the Alumni and former Faculty of the Institution .Any other relevant information regarding Student Support and Progression which the college would like to include.**

The college alumni executive committee meets as and when required. The committee is always in touch with the members of the alumni club through Facebook and other electronics media. The committee is also concerned about the retired teachers and staff of the non-teaching. The retired Faculty is also invited to the meetings. This adds to the experience of the committee.

Criterion VI:

Governance, Leadership & Management

This criterion helps gather data on the policies and practices of an institution in the matter of planning human resources, recruitment, training, performance appraisal, financial management and the overall role of leadership in institution building. The focus of this criterion is on the following Key Aspects:

KEY ASPECTS

- 6.1 **Institutional Vision and Leadership**
- 6.2 **Strategy Development and Deployment**
- 6.3 **Faculty Empowerment Strategies**
- 6.4 **Financial Management and Resource Mobilization**
- 6.5 **Internal Quality Assurance System (IQAS)**

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The institution has well defined vision and mission which are reflected in all the activities as well as plans and programmes of the institution.

<u>**Vision**</u>

To promote qualitative value based application oriented courses to cope up with the changes of modern time for the betterment of students and society.

<u>**Mission**</u>

To give qualitative education, building Nobel character and preparing the learners to serve society

The institution has vision-mission statement and Goals reflecting Quality which is seen in its academic programmes. The vision -mission of the institution aims to provide students with an environment for the integral development of their mental, physical, social and spiritual potentials. It is Quality conscious in all the programmes for imparting value based educational and cultural experience. It provides Quality education & spreads the benefits of education to women and Back-word community (SC&ST).It enriches & empowers all the beneficiaries through participative, positive &Target oriented Teaching - Learning environment.

The distinctive character of the institute is to cater to the economic and social needs of the nation. The main thrust of the institution is to prepare the students to achieve the competencies in

order to meet the various requirements. In doing so it develops skilled human resources of high quality. It's co-curricular /cultural programmes promote and revive Indian traditions, culture, spiritual and sportic zeal and scientific and administrative skills.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The College has well defined quality policy and action plan. The top management, Principal and Faculty play vital role in designing and implementing its quality plan and policies.

The Head of the institution discharges a verity of functions in this regard. He regulates both administrative and academic matters of the College. He carries on multilateral relationship involving Students, Faculties, Alumni, Governing Body, Parents and Government Agencies for the all-round development of the College which forms a part of its quality plan and proposal. The College Governing Body including the Principal and senior Faculties meet periodically where the important happenings of the institution are discussed and advises are shout on key issues.

The Faculty council and student council meet regularly to discuss on academic matters and administration of the College. The IQAC provides necessary suggestions for academic Quality enhancement of the College.

6.1.3 What is the involvement of the leadership in ensuring?
- **the policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The policy statements and action plans for fulfillment of the stated mission

The institution has well defined action plan and policy statement for the fulfillment of the stated vision and mission. It is subjected to periodical review and medication.

It is attended through meetings conducted by the head of the institution at the beginning of the academic session. The Faculties are given instructions regarding the new programmes and projects of the institution.

Empowered by the management & supported by the staff, the Head of the institution plays a leading role in Governance & management of the institution. He communicates the vision & mission to the Faculty& ensures transparency in the functioning of the college & maintains its core values.

The Head of the institution serves as link among various internal & external agencies, discusses with individual members of the staff & plans for the better Governance of the college.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

Action plans are developed with the active involvement of IQAC through a democratic participatory process. To implement these plans the major responsibilities lies with the HODs who discharge it in collaboration with other members of the department.

Further, the teachers are in charge of different co- curricular and extra-curricular activities. Various committees comprised of the Faculties are constituted to perform different administrative and academic functions of the College headed by the principal as ex-officio chairperson. These committees meet to discuss various proposals and finalize the action plan. They coordinate with the student representatives who are elected through general election every year as per Government notification. The Principal has to approve the proposals of different committees. There is a staff council comprising of all the teachers with the senior most Faculty as Secretary which is the apex body to finalize any proposal or suggestion regarding academic matters.

Interaction with stakeholders

Regular interaction of leadership with various stakeholders of the institution at formal & informal meetings creates a feeling of common belongingness. This is achieved through different programmes such as, Induction programmes for the fresh batch.

- Meeting of the parents with the Principal, HODs at the time of admission & during department wise as well as general parents – teachers- interaction meets.
- Principal interacts with the students regularly.
- IQAC meetings regularly
- Meeting of the Governing Body
- Meetings with the training/ fieldwork / Recruitment agencies.
- Extension programmes by the departments
- Parent-teachers meetings at departmental and institutional levels.
- Alumni interactions annually and periodically.
- Various committees working for a convenient management of different activities in the College.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

Periodic need alalysis is carried out in the College by various committees such as Purchase committee, Library committee, Faculty council, Student council, Administrative council, Examination committee, Building and Infrastructure committee, UGC committee, College Governing Body, Extension and Executive committee under the leadership of the Principal.

Social connectivity:

The extension wing of the College serves as a social laboratory for the students to learn and understand social concerns. The leadership, especially the institution Head directs these extension services which range from relevant department departments of the state Government, the media, Industry, Hospitals, Police, Panchayats, NGOs and Educational Institutes

Feedback and Evaluations

a. Feedback on teachers is obtained from the students

b. Students also evaluate the action plans of various committees. The help the College to sustain and improve upon its level of excellence

c. The feedback from various groups is analysed and good suggestions are earmarked to be expected.

Reinforcing the culture of excellence

The institution follows a policy of reviewing & redesigning itself periodically to keep in pace with the changing trends in Higher education & doing so the following institutional reforms were the outcome.

- Teaching – learning reform
- Smart class rooms
- Improvement of the library as a regular resources
- Emphasis on biodiversity and environmental upkeep.

- Introduction of innovative programmes for the holistic development of the students
- Introduction of Hons in subjects like Education and Botany.
- Enhancement of seats in all subjects offered for studies at our college
- Computerization of office and administration.

  This helps the College in reinforcing the culture of excellence.

Champion organizational change

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The institution adopts various procedures to monitor and evaluate its policies and plans for effective implementation and improvement from time to time. This is attained through the following:

- College governing Body meeting
- College academic council meeting
- Student council meeting
- Regular interactions with the stakeholders and feedback from them (Students, Alumni, Parents and Neighborhood, etc)
- IQAC meetings
- Committee meetings (Purchase committee, Library committee, Faculty council, Student council, Administrative council, Examination committee, Building and Infrastructure committee, UGC committee, College Governing Body, Extension and Executive committee, etc.)
- Meeting of Faculty, student and parents.

6.1.5 Give details of the academic leadership provided to the Faculty by the top management?

Gunupur College is guided and directed by the Director of higher Education, Odisha, Bhubaneswar and State Govt. which are the top

most leaders to modulate and redefine the institution's Vision, mission and different functions. The minister of Higher Education, Govt. of Odisha in consultation with the Secretary-cum-commissioner of Higher Education Department of Odisha makes necessary announcements and directs the College regarding the policy matters which bears the values, vision & mission of the state Govt. in general regarding the education at institutional stages.

At institutional level, The College has a Governing Body consisting of various experts from different fields. Developmental plans are discussed and decided at the Governing Body meetings which are held at frequent intervals. The body discusses, evaluates and plans for the future, which helps the institution to grow. The Academic council, Faulty council, Student council, IQAC and different committees meet periodically and discuss the future plans and prospectus of the institution and approve the suggestions for improvement of the College for better Teaching –learning .

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership at all levels such as

   a. Management and Administration
   b. Teaching and Non-Teaching staff
   c. Student Leadership

a. Management and Administration

The President of Governing Body is nominated by Government of Odisha. The Principal-cum- Secretary, Governing Body is appointed by Director, Higher Education Department. All other employees of the College are appointed by the College Governing Body. The grooming of such leadership is hidden in the order itself.

b. Teaching and Non-Teaching staff

The College has soothing recourse and environment for grooming leadership because its Faculties are competent and committed. The

HODs are appointed on seniority basis and so they get ready for this role by taking up administrative responsibilities in committees and in conducting different programmes. All the teachers take various co-curricular, extra-curricular and administrative responsibilities in rotation. The orientation and refresher courses help the teaching staff to sharpen their academic and administrative skills. The College sends the non-teaching administrative staff for relevant training provided by the state government to meet the day to day challenges of the administration.

c. **Student leadership**

The College student student's election serves as platform to groom-up students with leadership quality. All the activities of the institution are planned and executed by various student committees. Students are given complete freedom to chalk out and conduct various programmes under the supervision of Faculties. Different functions and committees help students to develop leadership quality in them.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The College has a functionally decentralized organizational matrix with adherence to the principle of disciple and collective responsibility. The institution provides operational autonomy to various segments in the institution. The delegation of authority and provision of operational autonomy are implemented through various respective committees, such as

Admission committee

For fresher admission into the College is done through the SAMS under the Govt. of Odisha, in the Department of Higher Education.

Examination committee

For conducting all examinations

Planning Committee

The planning committee of the College is responsible for planning the College finance, academics, co-curricular and extra-curricular and developmental activities.

UGC and College development council looks after UGC sponsored programmes, funds and development projects.

Purchase committee - For finalizing purchases for the college in total.

Construction committee- For construction of College infrastructure, building, Lab, Library, classroom, etc.

Discipline committee-For general discipline, preventing Ragging &For institutional disciplinary action when needed.

Library committee - For purchase of Library Books, Journals And News Papers, Reference Materials as well to modulate the library functions.

Financial Assistance Committee-To Assist poor students by means of Govt. sponsored programmes like Scholarship, Stipend, etc.

Career Guidance Cell- For Guiding students in career build up, Placement and matters related to job orientation etc.

Grievance redressal Cell-To find out solutions where they are pointed out or whenever there are cases of appeal for redressal of specific problems by staff & students or related persons of the institution.

IQAC- For assuring & enhancing Quality & excellence in the developmental initiatives of the institution.

Academic Bursar- To look after the academic matters of the institution

Administrative Bursars- To look after the administrative work of the College.

Financial Bursars- To monitor and shape up the financial prospects of the College

As stated above, Gunupur College follows a decentralized leadership model. All functional organs are accountable to the Principal & the later remains accountable to the College Governing Body which Further stands accountable before the DHE & Govt. of Odisha state.

DHE, Odisha State

↓
College Governing Body
↓
Principal of the College
↓
Various committees, Cells and Bursars
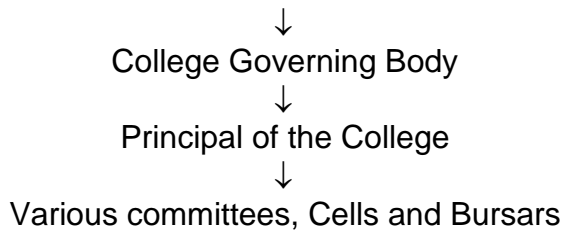
6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the College is committed a culture of progressive management. The Governing Body, Staff council & Student council ensures the culture of participative management of the institution. The principal carries on the college business though the Faculty Council of the all HODs. All matters related to academic activities are discussed in the Faculty Council & decisions are implemented. Different committees perform their respective responsibilities with the Principal as their guiding force where students form a vital part of it.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, Gunupur College is committed to pursue excellent standards in all its trials to reach at the highest Quality of studies in Social, Material, Biological And Commercial Sciences. This policy on overall development of excellence is driven in a systematic manner. The Quality policy of th College is formulated at the local level with the active participation of the representatives of its internal stake holders. While formulating the quality policy of the College, the key policies & strategies which are laid down at the state & national level are seriously considered. They are then implemented at the college level with needed modifications.

Excellence at all levels is a prime concern of this institution. Various programmes are designed to augment quality in teaching – learning process. It involves planned teaching, meticulous evaluation, review of

the results & taking remedial extra classes at different levels. The same applies to excellence in sports & IQAC periodically review the policies & make necessary suggestions for improvement. The state Govt, UGC, & Central Govt. also instruct the institution frequently which are followed for quality improvement.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes the College has a perspective plan of development since its inception in 1973-74.

6.2.3 Describe the internal organizational structure and decision making processes.
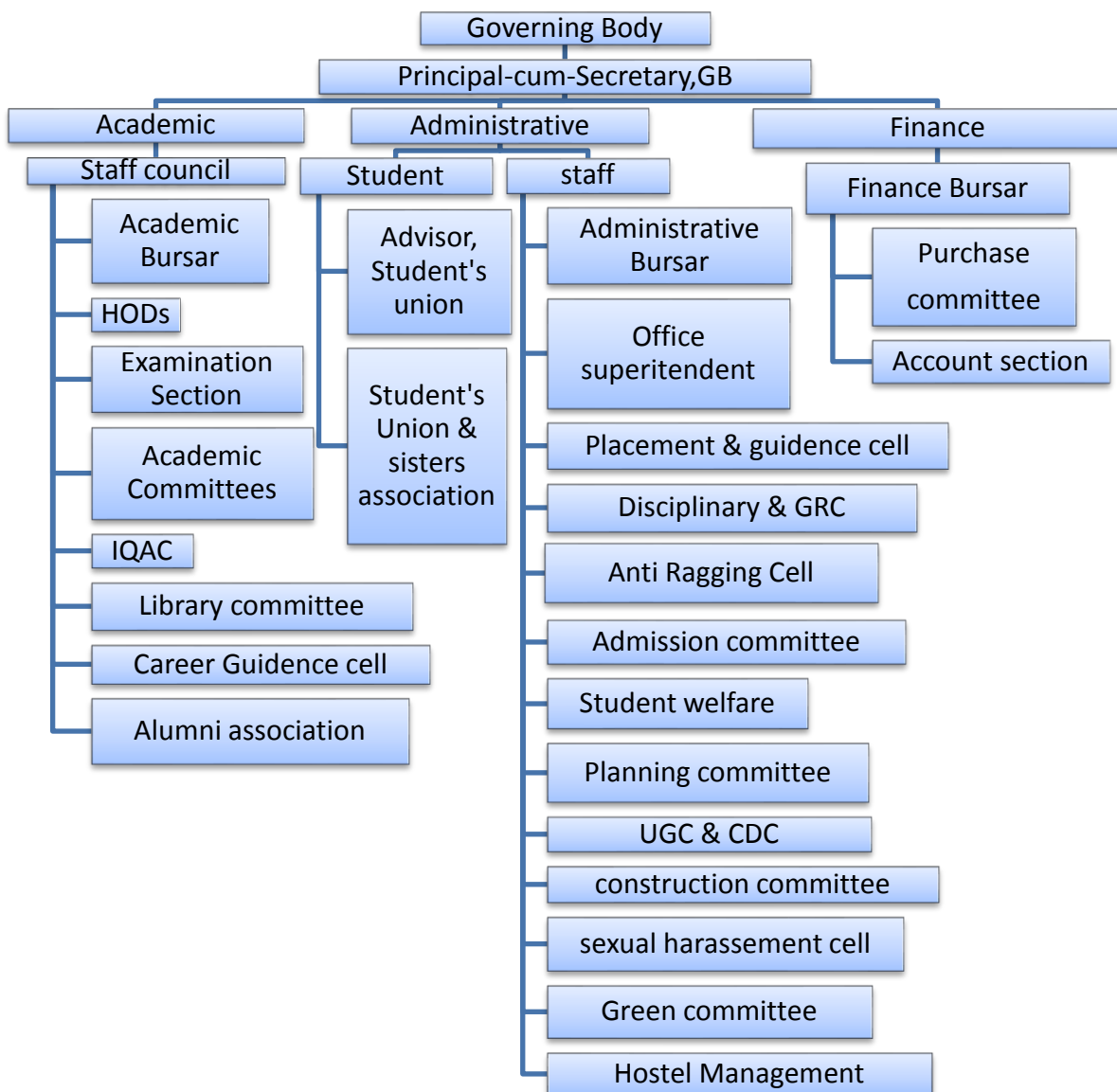
- **Governing Body**: The governing Body of the College is top decision making body at the College level which includes experts from various branches of knowledge and social setup. It is headed by a President Nominated by govt. of Odisha in the department of higher education. And the College principal being its secretary (Ex-officio).

- **Principal-cum-Secretary, GB**: The Principal is the chief of institution stands responsible for all institutional matters, guides,

advises, coordinates and directs the various bodies, office and connected organs of the College. He is assisted by Bursars, HODs and advisors of various committees.

- **The Faculty council:** The Faculty council comprising all the members of teaching staff advises the principal in all academic matters.

- **Different committees**: Different committees perform their extra and co-curricular activities with teaching Faculties and elected student representatives as members.

- **The office** the office of the institution takes care of all the administrative matters pertaining to the Faculty and students. It implements different plans and proposals of UGC, State Govt., Central govt, the Governing Body, Principal and various internal College bodies and councils, Bursars, etc.

- **Library:** the College library is the knowledge hub of the institution. It helps for upgrading the learning and teaching process of the Faculty and students alike.

- **Alumni**: The alumni Association supports the institution in its activities and suggest plans for development.

6.2.4 **Give a broad description of the quality improvement strategies of the institution for each of the following**

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

Teaching & Learning

One of the strategies for Quality improvement in teaching-learning is the introduction of new courses of studies from time to time by the affiliating University. This is made by the Board of studies constituted by the University comprised of a panel of highly experienced

professors keeping in view of the changing needs of education after referring to various Indian Universities and Foreign Universities. Courses are changed in 2007 & 2013 by the affiliating University introducing latest patterns. Now efforts are on by the state Govt. and DHE and Universities to bring further changes in syllabus and examination patterns. Recently the College has expanded its collection of Reference and Text Books in the Library.

Our college has **4 LCD** Projectors at the Office which is procured by various departments by requisition slip and after getting permission from the Principal's office the department Faculties are issued with the LCD Projectors for use which they return to the Principal's office after use. Overhead projectors are often supplied to the concerned Faculties for teaching in the class rooms by following the same over said procedure used by students and staff of various departments on requisition and following due procedure.

Research and Development: The College has a policy that encourages all its Faculty members to complete their Doctoral studies. They are also encouraged to conduct research related workshops, National Seminars and MR projects funded by UGC through CDC of the affiliating University. Though the College has no scope for research grants for the above said purposes, it extends facilities to its Faculties for attending National level   Seminars and paper presentations. The Faculty members undertake research activities on their own efforts while Minor and Major Research Projects and National Seminars are undertaken by UGC funding. The Faculty members can use the college Library, Reference and Internet space for them as no specific finding arrangement for the same is at present available. .

Community engagement: The College undertakes various steps of community engagement through its extension wings like NCC and NSS for social up-liftment issues. Various Govt. porgrammes like AIDs awareness, Literacy mission, Blood donation, protection of Girl child, awareness of infant mortality, immunization, afforestation, drive against deforestation, global warming, self-defense training for Girls are

undertaken by the College through its extension wings as a part of community engagement responsibilities of the Faculties and students of this institution.

Human resources management: The College gives priority to Human resources management. It identifies the quality of its personals and in-house arrangements are made for the Faculties and students which includes stress management, soft skill training, motivation skills, self-defense skills, etc.

Industry interaction: Various industrial houses are invited to the College to interact with the students and Faculties to bridge the gap between the theory and practice. Industrial houses like VEDANTA, JK papers, Mahindra have visited the College several times for the said purposes and recruited our students. The College has industrial Relations and Personal management (IR & PM) department which is the 1st and the oldest department of our University, which through its project work visits and establishes contacts with the industrial houses like NALCO, Viskhapatnam Steel Plants Ltd. , RSP, J.K.Industires, Birla Group of Industries and many more. Such activities provide industrial exposure to Faculties and students. These experiences are shared among students of other departments through interdepartmental seminars.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal takes special care to collect informations regarding the performance &activities of the institution and communicates the same to the top management and the stake holders. He gets information from Faculty council, IQAC, Student council, Hostel meetings, Alumni Association and different committee meetings. The report of the principal is evaluated and necessary changes are brought while

planning the subsequent years activities. Further any Faculty or student is free to apprise the Principal regarding any such information aiming at the smooth running the institution & seeking for improvements.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management ensures that all the staff members understand & execute the vision and mission of the College. This is achieved by periodic staff meetings, transparency of policies and involvements of the staff in its various programmes while sharing their responsibilities. Opinions are sought and taken into account when decisions are made the management also creates a core team of HODs to empower the Faculty council to work together as a unit in its various programmes.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Date	Resolutions/ Decisions taken by college governing Body	Status of implementation
7.6.2015	Revision of Fee of student's w.e.f 2013-14 to enhance the financial position of the College.	Implemented
-do-	To recruited teachers in Depts. Mathematics, Economics and IR & PM	-do-
5.7.2013	To submit proposal to Govt. for the construction of Additional Class room with State Govt. share 12 lakhs and College matching share 12 lakhs	-do-
7.1.2014	To purchase long bench &Desks to meet the class room facility.	-do-
-do-	To appoint lecturers in Odia & English depts.. Data Entry operator, Graduate Librarian, Security Guard for Girls Common room	-do-
25.8.2014	To submit proposals to Govt. for increase of seats in Science & commerce B.Sc Physical Science- from 64 to 80 B.Sc – Biological Science from 32 to 48 B.com from 128 to 160 seats	-do-

15.1.2015	Decision taken to implement the RUSA project in the College	-do-
-do-	To submit LOI to the NAAC office, Bangalore for the NAAC Reaccreditation of the College	-do-
24.4.2015	Annual Quality Assurance Cell Report for 2012-13, 13-14,14-15 are approved	-do-
-do-	Decision taken to move to the DHE, Govt. of Odisha for filling up of the vacant teaching posts	-do-

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Though this College is a leading contender for autonomy at various parameters, the college Governing Body did not obtain the same due to shortage of funds and manpower which are regulated by the state Government, HE, Dept at present.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

The College has a grievance redressal mechanism operating through its GR cell consisting of highly experienced & Wise Faculties. Whenever there is any appeal before the GR cell, it responds quickly and resolves the issue. In case of default at its point, the Principal intervenes and the matter is discussed with the GR Cell for amicable settlement. The next level of Grievance redressal is the College Governing Body and the Higher Education Department of the State Govt.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The College has its system of student's feedback on institutional performance such as exit evaluation, suggestions, etc. the feedback thus collected is examined and actions if required are taken & communicated to everyone connected.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

The College thrives on staff friendly environment; various steps have been taken for the professional development of the teaching & Non-teaching staff.

Every year a good number of teachers attend Orientation & Refresher courses for the up-gradation of their skills and knowledge. College provides duty leave to them.

Many UGC & DHE sponsored schemes & plans are made available to the staff to enhance their professional development.

Some Non-teaching staff have undergone accounts training imparted by the state Govt.

The institution encourages its teaching and Non-Teaching staff to attend seminars, conferences and workshops at the local & national levels.

6.3.2 What are the strategies adopted by the institution for Faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The College administration remains active to provide the possible infrastructural input to the Faculty by using its resources, Govt. Schemes as well donations.

Many awareness programmes on legal Rights, RTI, Human Rights, Intellectual Property Rights, Health related &Women Empowerment,

Self-defense are conducted I the College for the staff & students which benefits all and motivated the employees.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The institution evaluates a member of the Faculty under following categories- Teaching learning & evaluation related strategies, co-curricular, extension & professional Development activities and Research contribution. The Principal apprises the same to the DHE, Odisha & in personal meeting he points out the strength and weakness of the Faculty for further improvement.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The results of the appraisal are scrutinized by the principal & the consolidated report is sent to the top management- DHE, Odisha Govt. Based on it, the management meets the Faculty individually or collectively when such interventions are necessary. It helps the Faculty while the Govt. deals with promotion avenues & segmentation of the Faculties to suit different needs.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The college has several welfare measures for the wellbeing of its teaching & Non-Teaching staff as per the state Govt Guidelines.

- The College had adopted the general provident Fund scheme as per Govt. Guidelines.
- All employees avail the Group insurance scheme
- It provides pension, Family pension, DCRG gratuity benefits to the retired employees.
- Loan facilities are provided as per Govt. guidelines.

- In cases of Health hazards & to meet urgent needs EL, HPL & commuted leave are provided to employees as per Govt. guidelines.

- The college grants study leave to its Teachers for pursuing higher studies.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent Faculty?

The College is not empowered to make permanent recruitments. However, the Governing Body of the College appoints permanent teachers on recommendation of Director Higher Education, Odisha and sponsored by the SSB. The College makes temporary recruitments to fill up vacancies where the Colleges rating in terms of NAAC scoring, Good will enjoy by it at the general public &Alumni often attracts many qualified Faculties to its fold though it has very poor financial incentives to offer them in lieu of their service. Work culture, freedom and fair dealings have motivated the Faculties to remain in this institution although they are subject to transfer to other institutions as per the orders of DHE, Odisha.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

As per the need of each unit of the College, the funds are collected or grants are applied for as per UGC schemes & state Govt guidelines for purchase of Books, Laboratory equipments, purchases of sports & games equipments & for the building- development projects of the institution. Income/expenditure is closely monitored by the Accounts Bursar. The institution follows the strategy of restraint as far as the expenditure side is concerned. Proper procedure for purchases is adopted. Quotations are called for & prices are compared. The purchase committee takes care of financial best management. The regular audit of the financial expenses/ budget also exercise check on the waist expenditure.

6.4.2 **What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

- Internal audit is conducted by the management periodically. It includes the financial aspects, Library assets, stock of different items & college's moveable & immovable property as a whole.

- The expense of UGC grants are audited by a charted accountant.

- In addition to it, the, Local fund auditors under financial department of government of Odisha conducts the audit of all the accounts of the College including Govt. Grants, UGC grants. The College has completed audits up to 2013-14 year.

6.4.3 **What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

Fees and donations from the students are the major sources of institutional receipts. Grants from the UGC and state Govt, Grant – in – in aid scheme are the other sources of receipts.

- The deficit is managed under Grant-in-aid scheme.

- From RUSA grant, the College received good amount for its development in this year.

- College administration and Faculty/students pursue political leaders(MP, MLA & others) for liberal financial grant under MP & MLA LAD scheme to the College which form a part of institutional Receipts.

- Tuition fees are decided by the Govt & the tuition fees has not been revised since 1973.

- The annual development & other fees are revised by the management from time to time.

- **Quantum of resources mobilized through donations:-** Resources mobilized through donation/development for the last year rupees 9,09,650/-.

- Income/expenditure statements of the last 4 years from 2010-11 to 13-14 are enclosed as per annexure – 5.

- The operating Budget of the institution is manageable to meet the day to day expenditure

- The maintenance budget with reference to its infrastructure is inadequate.

- The govt. does audit regularly. However the audit of the accounts of the College for the financial year 2014-15 has not yet been done by the Govt. However, it is likely to be conducted latest by 31.3.2016.

- Audit of the UGC grants is done till 2013-14 financial year.

- Objections in the above audit reports were already complied with.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college has less scope to secure additional funding & utilization of the same. Some of the areas where the College can expect additional funding are

- To receive MP LAD fund.

- To receive MLA LAD fund.

- To receive funds from the ITDA

- To receive funds from the collector under Integrated Action Plan of Tribal Areas.

- To receive funds from Donors at their will.

- By establishing Endowment Scholarships

- By establishing memorial scholarships from interests earned from deposits by making fixed deposits from Colleges own resources like College development fund, etc.

- Different schemes of the UGC & state Govt for College development such as infrastructure, Laboratory, Library, Building, etc.

-

6.5   Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a.   Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The College has an Internal Quality Assurance Cell which plans & executes growth oriented programmes & keeps an eye on all the components of the College to foster Quality improvement.

The vision of the institution affirms democratic Principles of management. The policy infuses Quality in all the programmes & seeks the All-Round development of the College. The members of IQAC in consultation with the coordinators, HODs & teachers in charge of different committees form a plan for Quality enhancement & sustenance of the institutional programmes. Besides achieving excellence in Academics, sports &Extra-curricular and Co-curricular activities, the IQAC strengthens the value system by inculcating ethical understanding among the students. Some of the key areas of focus of the IQAC

- Introduction of new subjects and enhancement of seats in different programmes suiting the requirement of the present day society.
- Changing trends in Higher Education & job market.
- Introduction of new subjects with Honours
- Infrastructural Requirements.
- Requirements of staff & students in terms of Teaching equipments, machines, Books, Journals, sports equipments, etc.
- Expectations of parents from the institution.

- Welfare schemes for students & staff.

- Proposals for MRPs, workshops, seminars, conferences, etc.

- Awareness programmes.

- Plans for the promotion of culture, Heritage & morality etc.

- Extension programmes through extension wings such as NCC, NSS & Red Cross.

b. **How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

The decisions of the IQAC have been approved by the governing Body of the College for implementations.

c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

The IQAC of the College has an external member in its committee. His suggestion on green campus, introduction of new Honours subjects and no smoking zone are implemented.

d. **How do students and alumni contribute to the effective functioning of the IQAC?**

Students contribute significantly to the effective functioning of the IQAC. Student representatives are inducted in the IQAC who serve as link between the two students.

- Students form a part of the IQAC process through

- Feedback & suggestions on the institution of practices.

- Helping in carrying various innovative programmes

- Feedback on teaching –learning process & teacher evaluation

- Resources mobilization

- Active contribution to the extension programmes.

- ALUMNI: over the years this institution has produced Quality professionals who are placed across the world at various capacities. They are always proactive in rendering generous support to enhance the quality of their mother institution. They help the institution to grow by way of supporting for the placement of students.

- Collaboration in organizing different college programmes.

- Submission of feedback for institutional development.

- Providing valuable suggestions for college development.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC plays a vital role in communicating to & engaging the staff from different parts of the institution. It bridges the gaps while circulating the vision & mission to all the staff members. It plays a crucial part in the sustenance & enhancement of Quality in the institution through various steps such as

- Assists in planning & evaluation process of the institution

- Assists in the identification of infrastructure and other requirements of various segments of the institution.

- Arranges appropriate staff development programmes

- Helps in the formation of various staff teams for the various activities in the institution.

- It monitors the institutional process, conducts evaluation & provides timely feedback to different constituents of the institution.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the institution has an integrated frame work for quality assurance of the academic & administrative activities. This process is attained through three levels

1) Faculty

2) Parents &

3) Alumni

At the Faculty level a detail discussion on the strength, weakness, opportunity & challenges is held in group. The frame work provided by NAAC forms the basic guidelines for this exercise. At the 2[nd]level parents meet is organized where they are asked to write down the major areas of the strength, weakness & their suggestions for

improvement. At the 3rd level the alumni meet is organized with the aforesaid Programme. Then the Faculty members come up with an action plan. Taking the above suggestions a consolidated action plan is prepared for implementation.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, the institution provides training to its staff in the effective implementation of Quality assurance procedure.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes, the institution faces Academic audit of all departments & also the External Teachers Audit in the shape of DHE's surprise visit to the College, RDE's surprise visit to the College, DLC's visit & visit of External Teachers during Annual Examinations. They focus on publication by the Faculty, discharging Academic functions punctually by the Faculty& curricular activities in general.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The most important & primary external Quality Assurance agency is NAAC. The institution takes various steps to align its Quality assurance systems with the statutory external Quality assurance system at the national level. It follows the pattern laid down & defined by NAAC & thus it is aligned with the external Quality Assurance Agency.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

This institution has a strong mechanism for the ongoing review of the teaching –learning process. They are operated at various levels such as Institutional, Departmental &Faculty. The Departmental Heads & the

Principal of the College reviews the teaching – learning process in every month.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The college communicates the Quality Assurance policies & mechanism to the different internal & external stakeholders through

- Students-induction meetings & Periodic departmental meetings.
- Parents- Annual Day Meetings, Periodical Meetings, Cultural Meet, special programmes, visit of dignitaries, College Calendar, Website &Magazine.
- Other stakeholders- College website calendar governing body meetings, industrial & field work tours, etc.

Thus all are informed of the Quality enhancing process of the College. The contribution of IQAC is praise worthy in this connection.

Criterion VII:

Innovation
&
Best Practices

This criterion focuses on the innovative efforts of an institution that help in its academic excellence. An innovative practice could be a pathway created to further the interest of the student and the institution, for internal quality assurance, inclusive practices and stakeholder relationships.

KEY ASPECTS

7.1   **Environment Consciousness**

7.2   **Innovations**

7.3   **Best Practices**

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes, the College has planned to conduct green audit of its campus and facilities, for which a committee was formed as follows Prof,R.C.Panda(convener), G.M.Rao, S.N.Panda and, S.B.Mohanty are the members

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation**
- **Use of renewable energy**
- **Water harvesting**
- **Check dam construction**
- **Efforts for Carbon neutrality**
- **Plantation**
- **Hazardous waste management**
- **e-waste management**

Every student compulsorily undergoes a course in environmental awareness in 1st yr of B.sc & 3rd year of BA & B.Com .He has to appear the <u>examination</u> conducted by the college/ University .It is mandatory for the students to pass in this exam, Failing which the college/ university with holds the result of the students.

Energy conservation:

Students and staff are briefed the importance of energy conservation. Light, refrigerators, computers, instruments and fans are switched off when not required. Air-conditions are used only at essential places. Awareness boards are displayed; in the college

campus we are using CFL bulbs of longer lives. Sufficient Numbers of windows & transparent glasses are provided for reading room, Library & class rooms to minimize use of electricity.

Use of renewable energy:

Presently only the solar energy is made use of in college hostels. In future we have planned to use solar energy in campus also.

Water harvesting:

All the buildings are provided with rain water harvesting facility to help in maintaining and improving the water lebel and due to this there has been a marginal improvement in the quality of the ground water in the campus, we collect water from terrace & fill in to the well.

Check dam construction: NA

Efforts for Carbon neutrality:

All the Faculties and students are informed to check their vehicles regularly for pollutions control to restrict carbon emission and other hazardous wastage.

Plantation:

Trees are planted in the campus every year by NSS unit and so far we have planted thousands of plants in campus & adopted villages. Some medicinal plants and plants of academic importance are also planted. 30% of the total open area of the College is covered with trees, bushes and lawns.

Hazardous waste management:

There is no hazardous waste material produced in the institute. Paper consumption is being reduced by printing only when we must, using document layout & printing on both sides or on as one side of used papers. We approach & ask the text book suppliers to adopt green printing.

E-waste management:

The non-working computer spare parts, electronics scrap components and other non-working equipments are safely disposed outside.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

(i)   Students role in assuring quality of education imparted by the institution

Students' representation is ensured in the bodies having students support activity like class committee hostel committee, cultural and sports committee. Students interact with industries and undergo in-plant training and do their project works. Departments invite eminent scholars, academicians and industrialists for guest lecture. Department students associations organises symposia, industrial visits and guest lecture. Feedbacks are periodically collected from the students on teacher's performance to improve the teaching learning process. Class committee meetings are conducted regularly to ensure corrective measures in academic matter.

- Planning of academic calendar map to achieve greater integration of instruction and make lesson planning more effective.

- Providing LCD projectors in the seminars

- Providing audio-visual equipments to create a richer classroom environment**.**

- Encouragement to Faculty research by supporting presentation of papers at seminar and conferences.

- Make community service compulsory for all students to provide a value- orientation to the education.

- Providing financial support to student from economically disadvantages section to facilitate their completion of studies.

- Providing for student's representation in various committees to give this important stakeholder component a share in decision making.

- To ensure that the best practice is internalized, the college makes adequate budgetary provisions, for their support and has committees to oversee implementation.

(iii) The institution has added value to enhancement of students through adoption of the following measures:

- Use of multimedia learning resources and learning strategies like student's seminar discussion collaborative learning and interdisciplinary teaching to create a rich classroom environment.

- Setting up student- activity groups to enable students to engage in activities, which contribute to a holistic education?

- Supporting students study and recreational tours help them to gain exposure beyond the campus.

- Providing opportunities for students to interact with community leaders, professionals and others role models to develop a positive attitude.

- Involving students in the college extension activities to promote in them a attitude of service.

(iv) The following strategies have been adopted by the college to promote overall development of the students from rural background:

- Personal counseling by the Faculty
- Tutorial/ remedial classes
- Computers literacy programme

- Improvement of communication skills through English language.
- Personally development programmes.
- Soft skill development programmes.

(v) The key factors that attract students and stakeholders are:-

- Excellent Faculty members
- Excellent library facility with internet and wide range of books
- Excellent infrastructure
- Excellent indoor stadium
- Wide choice of course
- Well placement records
- Excellent academic ambience
- Emphasis on computer learning and soft skill development
- Well maintained discipline.
- Centrally located campus
- Teachers-students relationship
- Placement and career counseling
- Sport and extra-curricular activities

(iv) The following community-oriented programmes are periodically organized by different clubs and societies of the college:

The following community-oriented programme are periodically organised by the student association of the several of the departments.

1. Blood donation camps
2. makes rally on social evils
3. Awareness programme on plantation
4. Health check up camp
5. Health and hygiene Awareness programme
6. Swacha bharat avhiyan in adopted village.
7. Road safety awareness programme
   - Self-learning facilities are provided to the students by making them available the class notes

- The parents are informed about the regularity of their wards in the classroom so that parents can take more care to make their son/daughter to attend maximum number of classes.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

I. practices

1. Title of practice: <u>immediate issue of Bonafide certificate to student</u>

2. Goal: To issue Bonafide certificate immediately to a student on demand.

3. The Context: Many students required Bonafide certificate from the college for various purposes. The clerk used to take one or two days write & issue to Bonafide certificate to a student. There would be enquires from student which wasted the time & also interrupted the clerk. Making an application was necessary.

4. The Practice: The person requiring a Bonafide certificate approaches the clerk with identity card. The details such as name, date ofbirth , class etc. are on the identity card . This data is immediately written on the Bonafide certificate by the clerk gets the signature thus the student gets the Bonafide certificate immediately.

5. Evidence of success: the students have appreciated this practice in meeting. There is no application to be written, no waiting.

6.Problems Encountered:

And Resources Required Identity cards are given to the students immediately after admission& the student should bring it with him to the college keeping identity card is compulsory.

7. Notes (optional): The online admission procedure is adopted in the College. The student may take a printout from DHE website anytime, anywhere. This will save the time of the clerk. This student need to contact principal or vice-principal for signature & seal.

8. College Uniform: wearing of College uniform is made compulsory to the students.

9.Contactdetails: Principal, Gunupur College, Gunupur

Name of the principal: **Prof. S.Lokanath**
Name of the Institution: **Gunupur College,Gunupur**
City: **Gunupur**
Pin Code: **765022**
Accredited Status: **B+**
Work Phone: **06857-250069**
Website: **www.gunupurdegreecollege.com**
www.gunupurcollege.org
Mobile: **09438316749**

II Practice

1. Title of the practice "Social Service"

This title should capture the keywords that describe the practice Contribution of Faculty and students in social service like cattle immunization plantation street play on social evils students, Health Camp, Contribution towards poor students fund etc.

2. Goal

The institution aims at developing talent of its students in sport and cultural activities and also inculcates social responsibility along with academic excellence to seek their holistic growth. As in academic the Faculty strives to produce students with sense of responsibility towards the society so as to achieve the vision of the institution.

* To maintain social harmony.

*To service the needy persons of the society

*to help the down-trodden

*to develop healthy culture in the society

*to prepare the students to lead healthy and happy life.

*To impart value-based education

*To arise social consciousness

*To contribute to national development

*To eradicate the social evil and tabcoos.

*To inculcate patriotism.

3. The Context

The purpose of education is to develop skilled human resources by increasing capacity of individual to achieve core competencies in their selected fields. It must create systems to cater to diverse needs of individual. Keeping in view this goal, the college initiated social activity under NSS and Red Cross programs along with academic to provide human touch to individual for their versatile and multidimensional growth. Ultimately the mission is to build good human resource for the nation. Keeping this is view, the institution has decided to bring awareness about welfare, up-liftment, providing social help, promotion health and hygiene services in villages in dominated down- trodden and economically-weaker section.

5. Evidence of success-

Provide evidence of success such as performance against targets and benchmarks and review result. What do these results indicate? Describe in about 200 words.

 Evidence of success:-

- The institution is well concerned of its responsibility that it bears for the society. Many families coming from the weaker sections of society made use of the opportunity. Problems related to health were identified in the adopted villages.
- The students realised the need to sensitize the rural people about hygiene and health issues.
- More than 800 plants are there in the campus & 120 in the adopted villages of academic interest from which good revenue can be generated by the institution.
- The students /public realised the importance of plantation & its benefits.

6. Problems Encountered and Resources Required:

- Handling the different category of peoples with different mentality is a challenge task.

- Initially the response was weak and the people did not trust but the efforts of the Faculty and students paid off with a massive response later with respect to health and plantation.

Contact Details

Name of the principal:	**Prof. S.Lokanath**
Name of the Institution:	**Gunupur College,Gunupur**
City:	**Gunupur**
Pin Code:	**765022**
Accredited Status:	**B+**
Work Phone:	**06857-250069**
Website:	**www.gunupurdegreecollege.com**
	www.gunupurcollege.org
Mobile:	**09438316749**

Evaluative Report of the Departments
DEPARTMENT OF BOTANY

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: BOTANY, Gunupur College, Gunupur.

2. Year of Establishment : 1987-88

3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated masters; Integrated Ph.D., etc.): --   **UG** General & Honours

4. Names of Interdisciplinary courses and the departments/units involved

5. Annual/semester/choice based credit system (programme wise): Annual

6. Participation of the department in the courses offered by other departments:

   Yes, Environmental Studies , Minor elective Biology & Biotechnology

7. Courses in collaboration with other universities, industries, foreign institutions, etc.- **Nil**
8. Details of courses/programmes discontinued (if any) with reasons- **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Reader	-	-
Sr.Lecturer	-	-
Lecturer	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Sl. No	Name	Designation	Qualification	Specilisation	Experiece	No of Ph.D students guided
1	Sri Gudla Maheswar Rao	Lecturer in Botany	M.Sc	Physiology Biochemistry	27	0

11. List of senior visiting Faculty- **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty : **Nil**

13. Student-Teacher Ratio (programme wise) : **500:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **01 Sanctional,01 Filled**

15. Qualifications of teaching Faculty with D.Sc/ D.Litt./Ph.D/ MPhil/PG- **Nil**

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received :   - **Nil**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received :   - **Nil**

18. Research Centre facility recognized by the University :   - **Nil**

19. Publications:

    * a) Publication per Faculty- **Nil**

    * Number of papers published in peer reviewed journals –**Nil** (national/international) by Faculty and students

    * Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – **Nil** International Social Sciences Directory, EBSCO host, etc.)

    * Monographs- **Nil**

    * Chapter in Books- **Nil**

    * Books Edited - **Nil**

    * Books with ISBN/ISSN numbers with details of publishers- **Nil**

    * Citation Index- **Nil**

    * SNIP- **nil**

    * SJR- **Nil**

    * Impact factor- **Nil**

    * H-index - **Nil**

20. Areas of consultancy and income generated- **Nil**

21. Faculty as members in - **Nil**

    a) National committees b) International Committees c) Editorial Boards….

22. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme – **100% in final year**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies - **Nil**

23. Awards/Recognition received by Faculty and students - **Nil**

24. List of eminent academicians and scientists/visitors to the department- **Nil**

25. Seminars/Conferences/Workshops organized and the source of funding

a) National - **Nil**

b) International - **Nil**

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
Botany (pass)	17	17	8	9	94%
Min. Biology	52	52			-
Bio. Technology	66	66			-
Arts. E.S	97	97	65	32	95%
Com.E.S	69	69	47	22	84%

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
B.Sc.(CBZ)	95%	5%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.? - **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	-
PG to Ph.D.	-

Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	10% 50%
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

    a) Library: **With   700 Botany Books**

    b) Internet facilities for Staff and Students: **Not Available**

    c) Class rooms with ICT facility: **Not Available**

    d) Laboratories: Capacity **32 Students.**

31. Number of students receiving financial assistance from college, university, government or other agencies : **All SC/ST students are receiving financial assistance from Govt**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts- **Nil**

33. Teaching methods adopted to improve student learning**: yes charts, OHP etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities- **Yes**

35. SWOC analysis of the department and future plans:

    a. Strength:

        1. Academic output in terms of university result

    b. Weakness:

        1. Insufficient staff

        2. Lake of modern technic methods & their adaptability

        3. Research activities of the faculties

    c. Opportunity:

        1. The student can opt biotechnology, Forestry, Microbiology, medicinal(Pharmacology), environmental biology as a subject to study in PG

    d. Challenges:

        1. To take up research activities in future by faculties.

Evaluative Report of the Departments
<u>DEPARTMENT OF CHEMISTRY</u>

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: DEPARTMENT OF CHEMISTRY

2. Year of Establishment :

   a) Introduction of General Course – 1987

   b) Introduction of Honours Course – 1992

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) : (U.G. Course) B.Sc. (Hons), B.Sc. (Gen) in chemistry

4. Names of Interdisciplinary courses and the departments/units involved : Nil

5. Annual/semester/choice based credit system (programme wise) : Annual System

6. Participation of the department in the courses offered by other departments : Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of teaching posts

Teaching Posts	Sanctioned	Filled
Reader	-	-
Sr.Lecturer	-	-
Lecturer	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr. Neelamadhab Dash	M.Sc.,Ph.D.	Lecturer	Physical & Nuclear	25 years	-
Sri. Sasi Bhusan Mohanty	M.Sc.,B.Ed.	Lecturer	Analytical &On organic	25 years	-

11. List of senior visiting Faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty : Nil

13. Student-Teacher Ratio (programme wise) : Honours :-24:01, General:- 32:01

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :Support Staff (Technical)sanctioned – 04,filled- 04

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D./ MPhil/PG :

Name	Qualification
Dr. Neelamadhab Dash	M.Sc.,Ph.D.
Sri. Sasi Bhusan Mohanty	M.Sc.,B.Ed.

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received : Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre facility recognized by the University : Nil

19. Publications:

   * a) Publication per Faculty : Nil (In Journals on the basis of research work)

   * Number of papers published in peer reviewed journals (national/international) by Faculty and students : Nil

   * Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directroy, EBSCO host, etc.) : Nil

   * Monographs : Nil

   * Chapter in Books : Nil

   * Books Edited : Nil

   * Books with ISBN/ISSN numbers with details of publishers: Nil

   * Citation Index : Nil

   * SNIP : Nil

   * SJR :Nil

   * Impact factor :Nil

∗ H-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….

22. Student projects

a) Percentage of students who have done in-house projects including inter

departmental/programme : Nil

b) Percentage of students placed for projects in organizations outside the

institution i.e. in Research laboratories/Industry/other agencies: Nil

23. Awards/Recognition received by Faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : NIl

25. Seminars/Conferences/Workshops organized and the source of funding

a) National: - National Seminar organized by Dr. N.M.Dsah in the year 2011

b) International: Nil

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
B.Sc. (Honours) in Chemistry	100%		
B.Sc. (General) in Chemistry	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.? : - Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctral	-
Employed • Campus selection • Other than campus recruitment	10% 40%
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

a) Library ;- Central Library with a good number of books.

b) Internet facilities for Staff and Students: available

c) Class rooms with ICT facility: Nil

d) Laboratories: It has well equipped Laboratory with modern equipment.

31. Number of students receiving financial assistance from college, university,

government or other agencies :

a. All the students' belongings to SC/ST receiving scholarships from Govt.

b. 04- Meritorious students (JMS) receiving .

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :

a. The Dept. organises student Seminars regularly (weekly) as part of the enrichment programmes, moreover the department organises annual visit to industrial as part of study tour for firsthand experience.

33. Teaching methods adopted to improve student learning :

1. Traditional Lecturer method.

2. Practical classes.

3. Student Seminars (weekly).

4. Special Classes.

5. Industrial visits & study tours.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1.The Students &Faculty members regularly participate in the institutional social responsibility and extension activities organised by the college NSS units and .

2. Dr.N.M.Dash, Lecturer in Chemistry is the Convener of youth red cross of the college and is actively carrying out various activities with the students . furthers he is the chairperson of editorial board which annually

Publishes the college calendar.

3. Sri. S.B.Mohanty , Lecturer in Chemistry in the P.O. of the NSS unit-1 of the college from 2013and in actively carrying out various entersion activities with the students.

35. SWOC analysis of the department and future plans :

(a) **Strength:** -1. Academic output in terms of University Results

 2.   Sufficient   Infrastructure

 3. Learned Faculties

 (b) **Weakness**: - 1*. Insufficient Staff*

 2. Lack of modern technic methods & their   adaptability.

3. Research activities of the Faculties.

(c) Challenges ahead :-

(i) To take up research activities in future by Faculties

 (ii) To   methodology of teaching involving modern teaching such as teaching through visual Aids & provision of smart class rooms.

Evaluative Report of the Departments

DEPARTMENT OF COMMERCE

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : COMMERCE

2. Year of Establishment : Gen -1976-77,Hons- 1979-80

3. Names of Programmes/Courses offered (UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) :- UG Course

4. Names of Interdisciplinary courses and the departments/units involved :- History,Zoology,Economics Pol.Sc.,Botany,

5. Annual/semester/choice based credit system (programme wise) :- Annual System

6. Participation of the department in the courses offered by other departments :- nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.- NIL

8. Details of courses/programmes discontinued (if any) with reasons-NIL

9. Number of teaching posts

	Sanctioned	Filled
Reader	02	01
Sr.Lecturer	02	01
Lecturer	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Sri. M.C. Sahu	M.Com.,M.Phil.	Reader	Cast and MNGT A/C	32years	-
Sri.N.	M.Com	Sr.Lecturer	Accounting	26years	-
Sri.K.B.Mohankudo	M.Com	Lecturer	Frns.MNGT	20years	-

11. List of senior visiting faculty :- Sri. V.K.Rao, Retp.Principal.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- Nil

13. Student-Teacher Ratio (programme wise) :- Gen-43:1, Hons-30:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :- Nil

15. Qualifications of teaching faculty with DSc/ D.Litt./Ph.D/ MPhil/PG : As per faculty profile- nil

16. No. of faculty with ongoing projects from a)National b)International funding agencies and grants received :- Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : - Nil

18. Research Centre facility recognized by the University :- Nil

19. Publications:

   * a) Publication per faculty-NIL

   * Number of papers published in peer reviewed journals –NIL (national/international) by faculty and students

   * Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) - NIL

   * Monographs-NIL

   * Chapter in Books-NIL

   * Books Edited-NIL

   * Books with ISBN/ISSN numbers with details of publishers-NIL

   * Citation Index-NIL

   * SNIP-NIL

   * SJR-NIL

   * Impact factor-NIL

   * H-index-NIL

20. Areas of consultancy and income generated-NIL

21. Faculty as members in - NIL

   a) National committees-NIL b) International Committees – NIL c) Editorial Boards- NIL

22. Student projects - NA

a) Percentage of students who have done in-house projects including inter departmental/programme- NA

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies-NIL

23. Awards/Recognition received by faculty and students - NIL

24. List of eminent academicians and scientists/visitors to the department - NIL

25. Seminars/Conferences/Workshops organized and the source of funding

a) National

b) International

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.Com.(General)	110	110	38	17	38.18%
B.Com (Hons)	25	16	09	05	64.36%

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
B.Com.(General)	98%	02%	-
B.Com (Hons)	99%	01%	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.?- NOT AVAILABLE

29. Student progression

Student progression	Against % enrolled
UG to PG	02%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	2%
Entrepreneurship/Self-employment	5%

30. Details of Infrastructural facilities

   a) Library- CENTRAL LIBRARY WITH GOOD NUMBER OF BOOKS

   b) Internet facilities for Staff and Students - AVAILABLE

   c) Class rooms with ICT facility- LCD PROJECTORS

   d) Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies- ALL SC & ST STUDENTS ARE RECEIVING FINANCIAL ASSISTANCES.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts- the department organizes students seminars weekly as part of co-curricular activities. Further the department organizes industrial visits.

33. Teaching methods adopted to improve student learning- Traditional lecturer method, student – teacher interaction, Group discussion, are also held

34. Participation in Institutional Social Responsibility (ISR) and Extension activities- The students regularly participate in the extension activities like NSS, NCC organized by the College.

35. SWOC analysis of the department and future plans

   a. Strength:

      1. Efficient and dedicated faculty members

      2. Courses are completed in spite of shortage of staff

   b. Weakness:

      1. Shortage of staff

      2. Student – Teacher ratio is not balanced.

   c. Opportunity:

      1. Demand for commerce Honours in both Public and Private sector

      2. Scope in getting employment in Banking, industry and multinational companies

   d. Challenges:

      1. To take up research activities

      2. To build-up good career amongst the students who are coming from Rural & Tribal community

      3. To acquaint the students about the modern teaching technology through Audio- visual aids and smart classes.

Future Plan: To introduce Vocational courses at UG level.

Evaluative Report of the Departments
<u>DEPARTMENT OF ECONOMICS</u>

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: UG Department of Economics, Gunupur College, Gunupur.

2. Year of Establishment: General-1976-77, Honours -1979-80

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and the departments/units involved:- Nil

5. Annual/semester/choice based credit system (programme wise):- Annual

6. Participation of the department in the courses offered by other departments:- Commerce

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- Nil

8. Details of courses/programmes discontinued (if any) with reasons:-Nil

9. Number of teaching posts :

	Sanctioned	Filled
3	01	01
Sr.Lecture	1	-
Lecturer	02	02
	06	03

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr. Chandra Dhwaj	M.A, M.Phil. Ph.D.	Reader	Agricultural Economics	32 Years	01

Panda					
Miss Sasmita Rath	M.A, M.Phil.	Lecturer	Mathematical Economics	06 Years	-
Miss . S.K. Sriram	M.A.	Lecturer	Agricultural Economics	02 Years	-

11. List of senior visiting Faculty :- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty : Nil

13. Student-Teacher Ratio (programme wise) :-185:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - Nil

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG :- P.G

Dr.Chandra Dhwaj Panda – M.A., M.Phil.,Ph.D.

Miss. Susmita Rath – M.A.,M.Phil

Miss. S.K.Sriram – M.A.

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received :- Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: - Nil

18. Research Centre facility recognized by the University: - Nil

19.   Publications: -

   ❖ Publication per Faculty :-
   ❖ Number of papers published in peer reviewed journals (national/international) by Faculty and students :-
   ❖ Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):-
   ❖ Monographs :-
   ❖ Chapter in Books :-
   ❖ Books Edited :-
   ❖ Books with ISBN/ISSN numbers with details of publishers :-
   ❖ Citation Index :-

- ❖ SNIP :-
- ❖ SJR :-
- ❖ Impact factor :-
- ❖ H-index :-

20. Areas of consultancy and income generated :- Nil

21. Faculty as members in :-Nil

a) National committees b) International Committees c) Editorial Boards….

22. Student projects :

a. Percentage of students who have done in-house projects including inter

b. Departmental/programme: - NIl

c. Percentage of students placed for projects in organizations outside the I nstitution i.e. in Research. laboratories/Industry/other agencies :- Nil

23. Awards/Recognition received by Faculty and students:-

Awards :-

1.**NATIONAL CITIZENSHIP GOLD MEDAL** award presented to Dr. Chandra Dhwaj Panda for outstanding individual achievement in Economics and social service by Global Economic Progress & Research Association ; Tamil Nadu in year of 2013-14.

2. **BHARATH JYOTHI GOLD MEDAL** presented to Dr. Chandra Dhwaj Panda for outstanding individual achievement in Education and social service by Global Economic Progress & Research Association ; New Delhi in year of 2014-15.

24. List of eminent academicians and scientists/visitors to the department:-NIL

25. Seminars/Conferences/Workshops organized and the source of funding:-Nil

a) National: -

b) International: -

26. Student profile programme / course wise: academic year

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
Degree UG Hon	55	16	07	05	
Degree UG Gen	02	02			
Degree UG Elect -1	70	45			

Degree UG Elect -2	70	45			
			total	12	92.30%

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
Degree UG Hon	100%	-	-
Degree UG Gen	100%	-	-
Degree UG Elect - 1	100%	-	-
Degree UG Elect - 2	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defence services, etc.? :- NIl

29. Student progression

Student progression	Against % enrolled
UG to PG	17%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post- Doctoral	
Employed Campus selection Other than campus recruitment	
Enterpreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library: - 1043 books available for both staff & students available in the central laboratory

b) Internet facilities for Staff and Students:- Yes available

c) Class rooms with ICT facility: Nil

d) Laboratories: Nil

31.   Number of students receiving financial assistance from college, university, government or other agencies:-

a.   All the students' belongings to SC/ST receiving scholarships from Govt.

32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: -Regularly the dept. teachers are taking extra classes, seminars and conducting monthly test.

33.   Teaching methods adopted to improve student learning: - Study tour & personal development.

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities:-

a.The students of the department participated in Social programmes like NSS.AIDS, NCC ,Blood 31. Bank and other social awareness programmes.

35.   SWOC analysis of the department and future plans :-

a) **Strength:** -

1. Achieving   good Results

2. Punctual

3. Good relation with students

(b) **Weakness**: -

1. Deficit of Teaching Staff.

(c) **Opportunities**:

1.Demand for this subject in all Sectors.

2.The subject has opportunities in teaching profession.

3. This subject helps a student in all competitive examinations for Govt. Jobs & Higher studies.

(d) **Challenges ahead:-**

(i) To create a departmental Library through the students.

(II) Publication of the departmental magazine.

Evaluative Report of the Departments
<u>DEPARTMENT OF EDUCATION</u>

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department :-U.G Department of' 'EDUCATION' 'Gunupur College, Gunupur

2. Year of Establishment:- Gen.-1981-82,Hons -2015-16.

3. Names of Programmes/Courses offered(UG, PG, M.Phil., Ph.D., Integrated masters; Integrated Ph.D., etc.) :- U.G Course

4. Names of Interdisciplinary courses and the departments/units involved :-N.A

5. Annual/semester/choice based credit system (programme wise):-Annual System

6. Participation of the department in the courses offered by other departments

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

8. Details of courses/programmes discontinued (if any) with reason -----

9. Number of teaching posts

	Sanctioned	Filled
Reader	01	01
Sr. Lecturer	-	-
Lecturer	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Sri K.C Gantayat	M.Sc, M.Phil, M.Ed	Reader	Educational Administration	30 Years	-

11. List of senior visiting Faculty----

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty.   ----

13. Student-Teacher Ratio (programme wise):-   136:01

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled   -   Nil

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG

Sri K.C Gantayat- M.Sc., M.Phil.,M.Ed.

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received   ---

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received   --------

18. Research Centre facility recognized by the University:- N.A

19. Publications:

- a) Publication per Faculty   ----------
- Number of papers published in peer reviewed journals (national/international) by Faculty and students   ---------
-
- Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directroy, EBSCO host, etc.) ----------
- Monographs ----------
- Chapter in Books ----------
- Books Edited ----------
- Books with ISBN/ISSN numbers with details of publishers ----------
- Citation Index ----------
- SNIP ----------
- SJR ----------
- Impact factor ----------
- H-index ----------

20. Areas of consultancy and income generated ----------

21. Faculty as members in ----------

    a) National committees b)International Committees c) Editorial Boards….

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:- 100%

b)Percentage of students placed for projects in organizations outside the institution

i.e. in Research laboratories/Industry/other agencies ----------

23.   Awards/Recognition received by Faculty and students ----------

24.   List of eminent academicians and scientists/visitors to the department ----------

25.   Seminars/Conferences/Workshops organized and the source of funding ------

a) National

b) International

26. Student profile programme / course wise: -   N.A

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
U.G Course	97%	3%	-

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.?   Nil

29.   Student progression

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil.	-

PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

    a) Library :-Central Library facility is available

    b) Internet facilities for Staff and Students----------

    c) Class rooms with ICT facility ----------

    d) Laboratories----------

31.   Number of students receiving financial assistance from college, university, government or other agencies   05 – Nos from state Govt.

31. Details on student enrichment programmes (special lectures / workshops / seminar)

   with external experts ----------

32. Teaching methods adopted to improve student learning :- Discussion method , project method and Lecturer method

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :-
The Faculty members and students are participating in institutional social responsibility (ISR) and Extension activities like Blood donation camp, AIDS awareness camp, adult education programme self-defense programs, plantation programme, NSS & NCC camps etc.

35. SWOC analysis of the department and future plans:-

   (A) Strength

      i. High rate of success in university examination

      ii.Good relation between Teacher and students

      iii. Development of moral character in students

      iv. Preparing the students to adopt- teaching profession.

   (b) Weakness:-

      i. insufficient teaching staff

      ii. No Departmental Library

    ii. No ICT facility

(c)   Opportunity:

    i.   opportunity in Education Service

    ii.   Opportunity to get employment as lecturer in different educational Institute.

(d) Challenges ahead:-

    To open Teacher- Training Course

Future plan of the Department:-

    i. To build school complex for the quality improvement in education

    ii.To conduct seminars in presence of eminent academicians and experts.

    iii. To organize study tours for the students to different places of educational importance.

Evaluative Report of the Departments
DEPARTMENT OF ENGLISH

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: English, Gunupur College, Gunupur

2. Year of Establishment : General – 1976-77

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) - UG

4. Names of Interdisciplinary courses and the departments/units involved :-Nil

5. Annual/semester/choice based credit system (programme wise) -Annual

6. Participation of the department in the courses offered by other departments:

   As English is the Compulsory subject for Arts, Science & Commerce.

7. Courses in collaboration with other universities, industries, foreign institutions ,etc.:-

   No Such Collaborations existed (NIL)

8. Details of courses/programmes discontinued (if any) with reasons :-

9. Number of teaching posts

	Sanctioned	Filled
Reader	1	0
Sr.Lecturer	2	0
Lecturer	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years

Smt.Jami Padmavati	M.A.	Lecturer	American Specialization	04	
Sri. P.K. Lima	B.A.	Lecturer	American Specialization	02	

11. List of senior visiting Faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty :

13. Student-Teacher Ratio (programme wise) :- Arts- 64.01,Sc-66.01,Com-49.1, Total-192:1)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -Nil

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG :

    Smt.J. Padmavati –M.A.

    Sri.P.K.Lima –M.A.

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received:- Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received :- Nil

18. Research Centre facility recognized by the University :-Nil

19. Publications:-

    ∗   a) Publication per Faculty:-

    ∗   Number of papers published in peer reviewed journals (national/international) by Faculty and students:-

    ∗   Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

    ∗   Monographs

    ∗   Chapter in Books

    ∗   Books Edited

    ∗   Books with ISBN/ISSN numbers with details of publishers

    ∗   Citation Index

- ∗ SNIP
- ∗ SJR
- ∗ Impact factor
- ∗ H-index

20. Areas of consultancy and income generated

21. Faculty as members in

   a) National committees b) International Committees c) Editorial Boards….

22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme

   b)Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies

23. Awards/Recognition received by Faculty and students

24. List of eminent academicians and scientists/visitors to the department

25. Seminars/Conferences/Workshops organized and the source of funding

   a) National

   b) International

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
Arts	698	124	86	38	94.15%
Science	485	114	51	63	
Commerce	234	95	71	24	

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the	% of students From other	% of Students From

	Same state	States	abroad
UG Course			
General (Eng)	100%	-	-
Arts, Science& Commerce			

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.?

29. Student progression

Student progression	Against % enrolled
¤ UG to PG	20%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctral	-
Employed • Campus selection • Other than campus recruitment	2%
Enterpreneurship/Self-employment	15%

30. Details of Infrastructural facilities

    a) Library :- 2610 books are available for both staff& Students

    b) Internet facilities for Staff and Students :   -

    c) Class rooms with ICT facility: -

    d) Laboratories: -

31. Number of students receiving financial assistance from college, university, government or other agencies: 293

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: -

33. Teaching methods adopted to improve student learning : Narration & Disucussion

---

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: yes

The Dept participates in extension activities like Social Work, Health awareness, medical camp, plantation etc. They also participate in social awareness Programme of NSS, NCC, YRC,, arranging Blood donation camps.

35. SWOC analysis of the department and future plans : yes

  a. Strength:

    1. Interest among the students

    2. Good relation with teacher students

    3. Best performance in Examinations

  b. Weakness:

    1. Shortage of Faculty

    2. More reference books required

    3. Honours facility is not available

  c. Challenges Ahead:

    1. The Dept is planning to ensure our students to receive quality level teaching in English which will introduce the frontiers of Knowledge and provides them with the skills and disciplines to contribute fully to whatever career they follow

  d. Thrust of the Dept

    1. As per demand of the students and Public proposal for opening of Honours courses highly needed with senior faculty.

  e. Vision of the Dept:

    1. To promote quality level teaching in communicative skills, spoken language to bring changes in modern world and competitive world as English the global language and unique language.

Evaluative Report of the Departments
<u>DEPARTMENT OF HISTROY</u>

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: U.G.Dept. of History, Gunupur College, Gunupur

2. Year of Establishment: General: 1976-77, Honours: 1979:80.

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) : U.G. Course.

4. Names of Interdisciplinary courses and the departments/units involved

    Indian Society and culture & Pli.Sc/ B.Sc, B.Com, B.Arts

5. Annual/semester/choice based credit system (programme wise) : Annual

6. Participation of the department in the courses offered by other departments :

    +3 Sc. & +3 Com.

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil

8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of teaching posts

	Sanctioned	Filled

Reader	02	-
Sr. Lecturer	-	-
Lecturer	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr. J.Choudhury	M.Phil.Ph.D,,PGTIM,PGDCA.	Lecturer	Modern Indian History	26 years	-
Miss. S. Bauri	M.A.,M.Phil., PGTIM.	Lecturer	Ancient Indian History	05 years	-
-	-	-	-	-	-

11. List of senior visiting Faculty :Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty : Nil

13. Student-Teacher Ratio (programme wise) : 268:01

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG:

      1. |Dr. J. Choudhury, M.A.,M.Phil.,Ph.D.,PGTIM, PGDCA

      2. Miss. S. Bauri, M.A.,M.Phil.,PGTIM

16. No. of Faculty with ongoing projects from a)   National   b)International funding agencies and grants received :Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre facility recognized by the University : Nil

19. Publications:

  * a) Publication per Faculty : Nil

  * Number of papers published in peer reviewed journals (national/international) by Faculty and students : Nil

  * Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directroy, EBSCO host, etc.) :Nil

  * Monographs : Nil

  * Chapter in Books : Nil

  * Books Edited : Nil

  * Books with ISBN/ISSN numbers with details of publishers : Nil

  * Citation Index : Nil

  * SNIP : Nil

  * SJR : Nil

  * Impact factor : Nil

  * H-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

   a) National committees b)International Committees c) Editorial Boards….

22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme : 20%

b)Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil

23. Awards/Recognition received by Faculty and students : Miss. S. Bauri – from V.C & B.U in a Seminar.

24. List of eminent academicians and scientists/visitors to the department :

   1. Prof(Dr.) K.C.Jena- Former HOD & Vice Chancellor, BU & PG depts.

   2. Prof(Dr.) J.K.Baral, Former HOD, PG Dept of History BU Odisha

25. Seminars/Conferences/Workshops organized and the source of funding

   a) National :

   b) International :

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
Degree					
Degree	31	24	8	5	100%
Degree					
Degree					

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
U.G. General	100%	Nil	Nil

U.G.Hons	100%	Nil	Nil
U.G. Elective	100%	Nil	Nil
U.G.Compulsory	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctral	-
Employed • Campus selection • Other than campus recruitment	- 50%
Enterpreneurship/Self-employment	-

30. Details of Infrastructural facilities

    a) Library :   Gen. Books – 1174, Reference Books – 542

        1. 1626 Books Available Hist. Discipline in canted Library.

    b) Internet facilities for Staff and Students : Nil

    c) Class rooms with ICT facility : Nil

    d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies : for 2014-15 Hons Dept. +3 (All Hons Studentsa), 293 of college

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :Regelarly the Dept. Teachers are Taking extra

classes, Seminars, weekly seminars & Doubt clearin& classes and monthly tests.

33. Teaching methods adopted to improve student learning : Study tours, project Reports, map reading , OHP Teaching Group Discussion, GK & Current topics – Discussion .

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

    Sept. Faculty& students participate in NSS,NCC,Blood Donation camps & other Social awareness programmes conducted by different Units of the college.

35. SWOC analysis of the department and future plans :

Evaluative Report of the Departments
DEPARTMENT OF IR & PM

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department**: Industrial Relations and Personnel Management**

2. Year of Establishment: **1976-77**

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.): **UG Dept in IR & PM**

4. Names of Interdisciplinary courses and the departments/units involved: **Economics**

5. Annual/semester/choice based credit system (programme wise): **Annual**

6. Participation of the department in the courses offered by other departments: **Yes**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Reader	2	0
Sr. Lecturer	0	0
Lecturer	1	3

10.Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr.A.K. Mohapatra	MA.LLB.Ph.D	Sr.Lecturer	IRPM	32years	Nil
Dr.Basaba Jyoti	MA.Mphil.LLB.Ph.D	Lecturer	IRPM	04 years	Nil
Sri P.UmaPrasadRao	MA	Lecturer	IRPM	01years	Nil

11. List of senior visiting Faculty:Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary

Faculty: 100%

13. Student-Teacher Ratio (programme wise)24:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG**: PG. Mphil, Ph.D**

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received: Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre facility recognized by the University: Nil

19. Publications: Nil

> a) Publication per Faculty
>
> b) Number of papers published in peer reviewed journals (national/international) by Faculty
>
> and students:
>
> c)Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities
>
> International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
>
> d) Monographs
>
> e) Chapter in Books
>
> f) Books Edited
>
> g) Books with ISBN/ISSN numbers with details of publishers
>
> h) Citation Index
>
> i) SNIP
>
> j) SJR
>
> k) Impact factor
>
> l) H-index

20. Areas of consultancy and income generated: NIL

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21. Faculty as members in

a) National committees b)International Committees c) Editorial Boards….: Nil

22. Student projects

   a) Percentage of students who have done in-house projects including inter

   Departmental /programme: 100%

   b)Percentage of students placed for projects in organizations outside the

   institution i.e. in Research   Laboratories /Industry/other agencies

23. Awards/Recognition received by Faculty and students: Nil

24. List of eminent academicians and scientists/visitors to the department:

   1.Dr. G.C.Patro ,Prof Berhampur university

   2. Dr. B.PRath ,Berhampur University

   3. Dr.D.V.Giri, Berhampur University

25. Seminars/Conferences/Workshops organized and the source of funding : Nil

a) National

b) International

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
IR & PM Honours	30	24	11	5	100%

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil services, defence services, etc.?: Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	10%
PG to Ph.D.	5%
Ph.D. to Post-Doctral	Nil
Employed Campus selection Other than campus recruitment	Nil 60%
Enterpreneurship/Self-employment	20%

30. Details of Infrastructural facilities

    a) Library- Central Library facility is available

    b) Internet facilities for Staff and Students- Available

    c) Class rooms with ICT facility

    d) Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies:75% from State Government

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Seminars, Field studies & project works of the Dept.

a) College level Dept. Seminars:The Department organizes seminars from time to time for the student the at the college level.

b)Collage Level Seminar:

SEMINAR-1

Topic of the Seminar: Challenges of HR managers in 21st century

    Date   : 06/02/14

    Venue   : Room No.25

A college level seminar was organized by the Department of IRPM on the above mentioned topic. The seminar was inaugurated by the Principal Sri V.KodandaRao. Paper presented by Miss D. Sumati ,Mr.PrutyaGamango +3 Final year and RosalinPattnaik +3rd year Hons. Students of IRPM. Dept. Dr. A.K. Mohapatra H.O.D, Dr. BasabaJyoti Lecturer participated as discussants. Some student also put the issue.

SEMINAR-2

ଗୁଣପୁର ମହାବିଦ୍ୟାଳୟ, ଗୁଣପୁର

Topic of the Seminar: EVOLUTION OF INDUSTRIAL RELATIONS AND CURRENT DEVELOPMENTS

Date : 10/11/14

VENUE : Room No.25

For the session a college level seminar was organized at 11AM by the Dept. On the topic **EVOLUTION OF INDUSTRIAL RELATIONS AND CURRENT DEVELOPMENTS**. Principal Sri .S. Lokanath inaugurated the Seminar. Dr.A. K. Mohapatra HOD of the Dept. Dr.B.JyotiandSriP.U.P.Rao, Lecturers of the Dept. has delivered the key note address. Mr.TrinathGamago +3 2nd yr. Hons student has presented the paper.

SEMINAR-3

Topic of the Seminar: **Challenges of HR managers in globalization era**

Date : 08/01/15

Venue : Room No.25

College level seminar was organized by the Department of IRPM on the above mentioned topic. The seminar was inaugurated by the Principal Sri S. Lokanath . Paper presented by Miss Bishupriya Mishra, MissMaleswariPradhan and Mr.MinaketanSabar +3 2nd year Horns. students Dept. of IRPM. Dr. A.K. Mohapatra H.O.D, Dr.B.Jyoti and Sri P.U.P.Rao, Lecturers participated. Some student also put the issue.

FIELD VISITS :

Every year the Department of IRPM organizes field visit (Industrial tour) of the +3 final year Hons. Students to acquire practical knowledge about the personnel practices of Industrial Organisation. Hence last year the student were visited Hindustan Ship Yard, Visakhapatnam,AP

Teaching methods adopted to improve student learning

Teaching methods adopted by the department and its enhancement: Lecturer / Group Discussion/ Role playing methods are used

The Facultyenhances their teaching and learning process by raising the existing learning tools and by adding new learning equipment. Our old tools are books, Journals, magazines,. We have the modern tools like website, internet, study tours and attending Refresher course, seminars etc.

Participation in Institutional Social Responsibility (ISR) and Extension activities

Co-curricular activities and counseling of the students by the dept: Students were participated in different such as NCC. NSS, Sports and other Cultural co-curricular activities are organized by the college.

35. SWOC analysis of the department and future plans

a. *Strength: -*

   a. Good relation between teacher and students
   b. Sufficient doubt clear classless taken
   c. Good result in Examination

.   d. Punctual

(b) *Weakness: -*

   a. Shortage of Faculty
   b. Lack of upgraded audiovisual and technological equipment's for smart classes.
   c. Departmental library is to be enriched
   d. *Lack of upgraded audiovisual & Technological equipment for standard Class room teaching*

(c) Opportunity:

   a. Placement in different Industrial and corporate houses

   b. Opportunity in HRD & Labour welfare and personal management department

(c) Challenges ahead :-

To create good professionals who can cope up with the present day challenges.

26. Future plan of the Department :-

To produce most effective personnel

The department is planning of organise National Level Seminar on Analysis of computing and analysis to arrange seminar & Group discussion on analysis &Computing for their personality development.

37.Thrust of the Dept.:-

- Complete Knowledge & communication skill
- Personality development

38. Description of the Dept. through visual Aids:- -NO-

VISION OF THE DEPARTMENT

The Department of IRPM in its mission of designing the future vision has proposed to undertake the following initiatives: The department has the proposal:

a. To undertake activities for creating awareness among the students regarding community development, Social and Industrial Relations and management.
b. To bring the unorganized labour force to the main stream.
c. To focus on abrogation of child labour system that is prevalent in the society today.
d. To Work for bridging the gap between management and labour class with adequate industrial productive output and commensurate incentives to the working class at par with socialistic Nation building.

Evaluative Report of the Departments
DEPARTMENT OF MATHEMATICS

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department :   MATHEMATICS

2. Year of Establishment : 1976-77

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) : - UG in Mathematics Honours

4. Names of Interdisciplinary courses and the departments/units involved : NA

5. Annual/semester/choice based credit system (Programme wise) : ANNUAL

6. Participation of the department in the courses offered by other departments :

   NA

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NIL

8. Details of courses/programmes discontinued (if any) with reasons : NA

9. Number of teaching posts

	Sanctioned	Filled
Reader	01	01

| Sr. lecturer | -- | -- |
| lecturer | 03 | 02 |

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Sri Sunkuru Lokanath	MSc.	Reader	Divergent Series & Number theory	35	-
Sri Dharmendra Prusty	MSc.	Lecturer	probability	02	-
Miss Sasmita Rout	MSc.	Lecturer	operation research	02	-

11. List of senior visiting Faculty: 1.   Dr. R.N.Behera, Retd. Principal

2. Sri Manoj Kumar Satapathy

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty : No temporary posting has been made.

13. Student-Teacher Ratio (programme wise) : 18:1 (Honours) 24:1 (General) total 43:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/**PG : PG**

16. No. of Faculty with ongoing projects from a)**National** b)International funding agencies and grants received :

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : UGC

18. Research Centre facility recognized by the University :-

19. Publications:

   * a) Publication per Faculty :-

   * Number of papers published in peer reviewed journals (national/international) by Faculty and students :-

   * Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directroy, EBSCO host, etc.) :-

   * Monographs :-

   * Chapter in Books :-

   * Books Edited :-

   * Books with ISBN/ISSN numbers with details of publishers :-

   * Citation Index :-

   * SNIP :-

   * SJR :-

   * Impact factor :-

   * H-index :-

20. Areas of consultancy and income generated :- NIL

21. Faculty as members in

   a) **National committees** b)International Committees c) Editorial Board

   Member in the Board of studies of Berhampur University

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:- NIL

b)Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies:-NIL

23. Awards/Recognition received by Faculty and students- NIL

24. List of eminent academicians and scientists/visitors to the department

   1. Dr. R.N.Behera, Retd. Principal

   2. Prof(Dr) Umakanta Behera, Prof Berhampur University

25. Seminars/Conferences/Workshops organized and the source of funding

   a) **National**

   b) International

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
BSc(2015)	60	16	05	08	100%
BSc(2014)	60	16	05	08	92.30%
BSc(2013)	60	16	09	05	92.85%
BSc(2012)	60	16	06	04	100%
BSc(2011)	60	16	03	07	100%

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
U.G	100%	-	-
U.G	100%	-	-

U.G	100%	-	-
U.G	100%	-	-
U.G	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.? – No data

29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctral	-
Employed • Campus selection • Other than campus recruitment	-
Enterpreneurship/Self-employment	-

30. Details of Infrastructural facilities

   a) **Library – library facility available in the central library**

   b) Internet facilities for Staff and Students- available

   c) Class rooms with ICT facility- one separate department room

   d) Laboratories- not applicable

31. Number of students receiving financial assistance from college, university, government or other agencies : all SC/ST OBC students are getting financial assistance

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :- NIL

33. Teaching methods adopted to improve student learning:-Traditional Lecturer method with Black board & chalk.- Class tests are conducted monthly & Group discussion are held weekly

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :- Our Students are Participating in the NSS, NCC and other extension activities organized by the College.

35. SWOC analysis of the department and future plans :-

   a. Strength:

      1. In spite of the shortage of staff extra initiatives are taken to manage the class

      2. Good result with distinctions

   b. Weakness:

      1. Shortage of teaching staff for the Dept.

      2. Most of the students are from Rural belt. Hence poor in English Language

   c. Opportunity:

      1. Making the Teaching and Learning more effective

   d. Challenges:

      1. To make the subject more attractive, so that the students will opt for the subject and enjoy learning

      2. Making the students to interest in Research field.

Evaluative Report of the Departments

<u>DEPARTMENT OF ODIA</u>

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: Odia, Gunupur College, Gunupur

2. Year of Establishment : General – 1976-77

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) - UG

4. Names of Interdisciplinary courses and the departments/units involved :-Nil

5. Annual/semester/choice based credit system (programme wise)–Annual it is conducted.

6. Participation of the department in the courses offered by other departments: As Odiais the Compulsory subjects for Arts & Science.

7. Courses in collaboration with other universities,industries,foreigninstitutions,etc.:-

   No Such Collaborations existed.

8. Details of courses/programmes discontinued (if any) with reasons :-

9. Number of teaching posts

Faculty position	Sanctioned	Filled
Reader	1	-
Sr.Lecturer	-	-
Lecturer	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experien	No. of Ph.D. Students Guided for the Last 4 years

				ce	
Smt.Rajashree Mohanty	MA.(A+)	Lecturer	Linguistics	26 years	

11. List of senior visiting Faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty :

13. Student-Teacher Ratio (programme wise) :- Arts- 64.01,Sc-66.01,Com-49.1, Total-128:1)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -Nil

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D./ MPhil/PG :

Smt.RajashreeMohanty–M.A.

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received:- Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received :- Nil

18. Research Centre facility recognized by the University :-Nil

19. Publications:-

* a) Publication per Faculty:-

* Number of papers published in peer reviewed journals (national/international) by Faculty and students:-

* Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Director, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor
* H-index

20. Areas of consultancy and income generated

21. Faculty as members in

   a) National committees b)International Committees c) Editorial Boards….

22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme

   b)Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies

23. Awards/Recognition received by Faculty and students

24. List of eminent academicians and scientists/visitors to the department

25. Seminars/Conferences/Workshops organized and the source of funding

   a) National

   b) International

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
Arts	698	124	86	38	94.15%
Science	485	114	51	63	

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
UG Course			

General (MIL)	100%	-	-
Arts & Science			

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.?

29. Student progression

Student progression	Against % enrolled
¤ UG to PG	20%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctorate	-
Employed • Campus selection • Other than campus recruitment	2%
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

    a) Library :- 2610 books are available for both staff& Students

    b) Internet facilities for Staff and Students: Yes, available

    c) Class rooms with ICT facility: -

    d) Laboratories: -

31. Number of students receiving financial assistance from college, university, government or other agencies: 293

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: - seminar

33. Teaching methods adopted to improve student learning : Narration & Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: yes

35. SWOC analysis of the department and future plans : yes

Evaluative Report of the Departments
DEPARTMENT OF PHYSICS

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Physics**

2. Year of Establishment: 1988-89

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.): UG

4. Names of Interdisciplinary courses and the departments/units involved

5. Annual/semester/choice based credit system (programme wise): Annual

6. Participation of the department in the courses offered by other departments:

   Nil

7. Courses in collaboration with other universities, industries, foreign institutions,

   etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled

Reader	01	01
Sr. lecturer	00	00
lecturer	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Sri. G.Satapathy	M.Sc. M.Phil	Reader in Physics	Solid state Physics	27	-
Sri. S.N. Panda	M.Sc. M.Phil	Lecturer in Physics	Solid state Physics	27	-
Sri. S.K. Patnaik	M.Sc. M.Phil	Lecturer in Physics	Solid state Physics	21	-

11. List of senior visiting Faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty: Nil

13. Student-Teacher Ratio (programme wise): 32:01(Hons)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 02 (Technical)

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG: M.Phil.(03)

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received: Nil

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre facility recognized by the University: Nil

19. Publications:

  * a) Publication per Faculty

  * Number of papers published in peer reviewed journals (national/international) by Faculty and students

  * Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) – 3 International papers by faculty member Sri S.N.Panda

  * Monographs

  * Chapter in Books

  * Books Edited

  * Books with ISBN/ISSN numbers with details of publishers

  * Citation Index

  * SNIP

  * SJR

  * Impact factor

  * H-index

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

  a) National committees b) International Committees c) Editorial Boards- NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b)Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil

23. Awards/Recognition received by Faculty and students: Nil

24. List of eminent academicians and scientists/visitors to the department:-

    a. 1.Dr.P.K.Tripathy

    b. 2.Dr.G.S.Tripathy

    c. 3.Dr.S.S.Nayak

    d. 4.Dr.D.C.Panda

    e. 5.Dr.B.Khuntia

25. Seminars/Conferences/Workshops organized and the source of funding

    a) National: Nil

    b) International: Nil

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.Sc.(Hons)	64	32	17	15	Students not appeared final year exam.
B.Sc.(Hons)	49	16	10	4	100%
B.Sc.(Hons)	45	16	10	4	100%
B.Sc.(Hons)	46	16	4	11	100%

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
B.Sc.	100%	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.?: Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

    a) Library

    b) Internet facilities for Staff and Students: wifi

    c) Class rooms with ICT facility: Nil

    d) Laboratories: 02

31. Number of students receiving financial assistance from college, university, government or other agencies

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

33. Teaching methods adopted to improve student learning:

    1. Group Discussion - Yes

    2. Question and answer method - Yes

    3. Problem solving method - yes

4. Seminar presentation - yes

5. Power point presentation - yes

6. Unit text - yes

7. Quiz - yes

8. Wall magazine - yes

9. Science exhibition - yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Blood donate, NCC,NSS

35. SWOC analysis of the department and future plans

Strength:

- Qualified teachers

- Adequate laboratory space for UG students

- Good Interpersonal relationships and team spirit between the Faculty members.

- Enthusiasm of the Faculty to bring out the best in the students through effective teaching-learning process.

Weakness:

- Most of the students are first generation learners with socially and Economically

- Backward background with low aptitude in communicative skills.

- Students lack passion to learn the English language, hence, find it difficult to cope with the demands of the Curriculum.

- Time management to perform multi-tasking such as Department work, teaching

- Lake of Research facility

Opportunity:

- The Faculty are encouraged to apply for Minor and Major Research Projects

Challenges:

- To correlate effectively the syllabus with vocational capability and job hunting

Evaluative Report of the Departments
DEPARTMENT OF POLITICAL SCIENCE

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: POLITICAL SCIENCE

2. Year of Establishment : 1976-77 (Pass), 1990-91 (Hons)

3. Names of Programmes/Courses offered(UG, PG, M.Phill, Ph.D., Integrated masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and the departments/units involved

5. Annual/semester/choice based credit system (programme wise): Annual

6. Participation of the department in the courses offered by other departments

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

8. Details of courses/programmes discontinued (if any) with reasons

9. Number of teaching posts

	Sanctioned	Filled
Reader	02	Nil
Sr.Lecturer	--	--
Lecturer	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years

Jyoti Ranjan Patnaik	MA	Lecturer		21 years	
Srujana Sahu	M.A., M.Phil.	Lecturer		04 years	

11. List of senior visiting Faculty: No

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty: No

13. Student-Teacher Ratio (Programme wise)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG :PG and M.Phil

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received: No

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: No

18. Research Centre facility recognized by the University : No

19. Publications:

   * a) Publication per Faculty

   * Number of papers published in peer reviewed journals (national/international) by Faculty and students

   * Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : No

   * Monographs

   * Chapter in Books

   * Books Edited

   * Books with ISBN/ISSN numbers with details of publishers

   * Citation Index

   * SNIP

⁎ SJR

⁎ Impact factor

⁎ H-index

20. Areas of consultancy and income generated : No

21. Faculty as members in

a) National committees b)International Committees c) Editorial Boards…. : No

22. Student projects : No

a) Percentage of students who have done in-house projects including inter departmental/programme

b)Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies

23. Awards/Recognition received by Faculty and students : No

24. List of eminent academicians and scientists/visitors to the department : No

25. Seminars/Conferences/Workshops organized and the source of funding : No

a) National

b) International

26. Student profile programme / course wise:

Name of the Course/Programme (refer Q No. 4)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.? : No

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Enterpreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

b) Internet facilities for Staff and Students : No

c) Class rooms with ICT facility:- No

d) Laboratories:-

31. Number of students receiving financial assistance from college, university,

government or other agencies : -

32. Details on student enrichment programmes (special lectures / workshops /

seminar) with external experts : No

33. Teaching methods adopted to improve student learning

34. Participation in Institutional Social Responsibility (ISR) and Extension

activities

35. SWOC analysis of the department and future plans:-

a) **Strength: -**
1. Achieving   good Results
2. Punctual
3. Good relation with students

(b) **Weakness**: -

1. Deficit of Teaching Staff.

(c) **Opportunities**:

1. Demand for this subject in all Sectors.

2. The subject has opportunities in teaching profession.

3. This subject helps a student in all competitive examinations for Govt. Jobs & Higher studies.

(d) **Challenges ahead:-**

(i) To create a departmental Library through the students.

 (II) Publication of the departmental magazine.

Evaluative Report of the Departments

DEPARTMENT OF ZOOLOGY

(The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data)

1. Name of the department: **UG Dept. of Zoology**

2. Year of Establishment: General& Hons-1987-88

3. Names of the Courses offered:UG course in zoology (General & Hons.)

4. Names of Interdisciplinary courses and the departments/units involved: Teaching of Environmental studies, Major Elective Biotechnology, Minor Elective Biology- Nil

5. Annual/semester/choice based credit system (programme wise): Annual- **3 year degree course**

6. Participation of the department in the courses offered by other departments: Teaching of Environmental studies to final year Arts & Commerce students - Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- **Nil**

8. Details of courses/programmes discontinued (if any) with reasons:- **Nil**

9. Number of teaching posts: 02

	Sanctioned	Filled
Reader	1	1
Sr.Lecturer		
Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Dc./D.Litt./Ph.D./M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr.S.J.Naidu	M.Sc, Ph.D, B.Ed	Reader in zoology	1.Cytogenetics 2. Env. Science 3. Induced fish breeding	33	
R.C.Panda	M.Sc	Lecturer in Zoology	1. Env. Science	27	

11. List of senior visiting Faculty:- **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty:- **Nil**

13. Student-Teacher Ratio (programme wise):

    Hons:20:02   **M.Ele:140:03**

    General:60:02   **EVS:250:02**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**01 & 01**

15. Qualifications of teaching Faculty with DSc/ D.Litt./Ph.D/ MPhil/PG: **02**

16. No. of Faculty with ongoing projects from a)National b)International funding agencies and grants received:- **Nil**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received:- **Nil**

18. Research Centre facility recognized by the University:- **Nil**

19. Publications:

    * a) Publication per Faculty:- **Nil**

* Number of papers published in peer reviewed journals (national/international) by Faculty and students:- **Nil**

* Number of publications listed in international Database (e.g.: Web of science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):- **Nil**

* Monographs:- **Nil**

* Chapter in Books:- **Nil**

* Books Edited :- **Nil**

* Books with ISBN/ISSN numbers with details of publishers:- **Nil**

* Citation Index:- **Nil**

* SNIP:- **Nil**

* SJR:- **Nil**

* Impact factor:- **Nil**

* H-index:- **Nil**

20. Areas of consultancy and income generated: **Honorary consultant for local fish farms**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….:-

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:**100% of final year honours students**

b)Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies:- **Nil**

23. Awards/Recognition received by Faculty and students:- **Nil**

24. List of eminent academicians and scientists/visitors to the department:- **Nil**

25. Seminars/Conferences/Workshops organized and the source of funding

   a) National:-**Nil**
   b) International:- **Nil**

26. Student profile programme / course wise: Degree in Biological science

Name of the Course/Programme (refer Q No.04)	Application Received	Selected	Enrolled		Pass Percentage
			*M	*F	
Zoology(Hons. & general)	117	23	15	08	90
Zoology(general)					
Env. Studies					
Maj. Ele Biotechnology					
Min. Ele Biology					

(*M=Male *F=Female)

27. Diversity of students

Name of the Course	% of Students From the Same state	% of students From other States	% of Students From abroad
Zoology	95	05	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defense services, etc.?:- **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	No PG classes in the college
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/Self-employment	20

30. Details of Infrastructural facilities

   a) Library- **Nil**

b) Internet facilities for Staff and Students- **Nil**

c) Class rooms with ICT facility- **Nil**

d) Laboratories: **one laboratory accommodating 32 students**

31. Number of students receiving financial assistance from college, university, government or other agencies:70%

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- Weekend seminar is compulsory for all students, with LCD projector &PowerPoint, the Dept. maintains a Library with e-books, CD & DVDs collected from different sources permissible to Dept. students only.

- Seminar week is organized at session end with externals resource person

- Visit to Andhra University, Museum & Human Biology Dept. of Andhra University

- Visit to local fish farms at Serma, Laxminarayanpur

33. Teaching methods adopted to improve student learning:

- Traditional lecture method -70%

- Visual method with audio visual equipments-30%

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Yes, Our students are active in all such programmes organized at college level by NCC, NSS wings of the college

35. SWOC analysis of the department and future plans

a) Strength

1) Good student teacher relationship

2) Use of electronic equipments, maps & charts

b) Weakness

1) Insufficient space

2) Lack of seminar library

3) Inadequate staff

4) Insufficient laboratory, electronic, audio-visual equipments

5) Less intelligent students

c) Challenges ahead: To guide the students for competitive exams & spoken English

36. Future plans of the department:

- To acquire a new laboratory,To compel all the general & Honours students to give seminar talks even with interdisciplinary topics

37. Thrust of the Department:

a) Spoken English

b) Computer Knowledge & communication skills
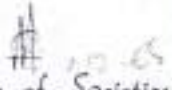
Annexure –I College Registration Certificate

Certificate of Registration of Societies

ACT XXI OF 1860

No. 3751/441 of 1965-1966.

I hereby certify that Gunupur College Managing Committee, At. Gunupur, P.O. Gunupur, Dist. Koraput, Orissa, has this day been registered under the Societies Registration Act, (No. XXI of 1860).

Given under my hand at Cuttack, this ___Seventh___ day of ___December,___ One thousand nine hundred and ___Sixty five.___

Registrar of Societies,
Orissa.

Annexure-II- Government Concurrence

OFFICE OF THE DIRECTOR OF HIGHER EDUCATION:ORISSA: BHUBANESWAR.

Memo No. ____G2677____ /dt. ? ¢. ¢.
SM-271-85

Copy forwarded to the Secretary,Governing Body
Gunupur College,Gunupur Dist.Koraput for information and
necessary action.He is requested to send necessary compli-
ance report to the undersigned on the condition imposed
by Govt. as per at an early date.

Deputy Director (NGC).

ks.19.9

1342
3/10/87

Copy of the letter No.41639 Eys dt.2.9.87 from the Government of
Orissa-in the Education and Y.S. Department addressed to the
Director, Higher Education, Orissa, Bhubaneswar.

...

Sub:-   Additional Government concurrence(temporary) for
'opening of three Year Degree classes(Science) in
Non-Govt. Colleges of the State .

I am directed to say that after careful consideration
the Governor has been pleased to accord additional concurrence
(temporary) for opening of three year Degree course(Science)
in favour of the under mentioned college with strength and
subjects noted against its name for the academic session 1987-88
subject to grant of affiliation by the concerned University .

The college will have to fulfil the following conditions
in order to be considered eligible to receive final concurrence
from the next academic session 1988-89.

(a)   That it should pledge the required fixed deposit
of Rs.1.25 lakh to the concerned University .

(b)   That it should have adequate building facilities
for accommodating its +3 degree classes .

(c)   That it should develop infrastructual facilities
for imparting ancilliary/Applied/Foundation courses .

(d)   That it should have adequate library facilities .

(e)   That it should fulfil all the conditions stipulated
in Statute,182.A of University Statute .

(f)   This term of temporary concurrence will not make
the College eligible to receive any grant-in-aid
from Government in respect of this additional faculty .

(1)   The college should apply to the University for
affiliation of Ancillery course which can be tought by the
staff of the institution without any extra financial burden in
future .

Name of the College.	Course with year of concurr-ence.	Strength	Founda-tion course.	Compul-sory course	Core course.	Ancillary applied course .
Gunupur College.	(a) Three year degree course in Science for the academic session 1987-88.	64 seats in PCM and CBZ (32each)	1.Eng. 2.MIL(O)	-	1. Physics 2. Chemistry 3. Mathematics 4. Botany 5. Zoology (PCM,CBZ)	
	(b) Opening of Hons in Mathematics Zoology	8 seats 8 seats.				
	(c) In crease of 16 seats in IRLW Hons raising the strength to 32 keeping the sanctioned strength of +3 Arts as before.					

...

P.T.O.

Memo No. 3349(3)/H., Dt. 17-7-76

Copy forwarded to the Registrar, Utkal University/Sambalpur University/Berhampur University for information and early necessary action.

Asst. Secretary to Government.

Memo No. 3349(3)/H., Dt. 17-7-76

Copy forwarded to Principal _____ Gunupur _____ College, Gunupur for information and necessary action.

Govt. concurrence given to college is as follows:-

a) Opening of H.A. pass classes with 68 seats
   Compulsory- M.I.L. (O), English, M.I.L. (Vol.)
   Optional- Education, Economics, History, Mathematics, Political Science, Law and Jurisprudence, Labour & Social Welfare, Urdu, Telugu.

b) Opening of B.Com. Classes with 24 seats.

Asst. Secretary to Government.

jatin/17/7/

Government of Orissa (GO)
Education & Youth Services Department.
...

No.IV E/C-260/76 33494 /E., Dt. 17-7-76

From

Shri B. K. Das, O.S.S.,
Asst. Secretary to Government.

To

The Director of Public Instruction(H.E.),Orissa.

Sub:- Govt. concurrence for opening of additional classes/subjects/
and increase of seats etc. in non-Govt.Colleges during the
session 1976-77.

Ref:- Your letter No.5995/gil., dt.9.7.76.

Sir,

I am directed to say that Govt. have been pleased to accord their
concurrence for opening of additional classes/subjects/increase of seats etc.
in non-Govt. Colleges as mentioned in the statement enclosed during the current
academic session 1976-77 subject to the following conditions:-

1) The private management will not be permitted to seek any help from
Govt. towards the payment of additional salary and D.A. to the new
staff, if they appoint any and they will have to manage the subject
with the existing staff for five years. In case, they appoint any new
teachers and the teachers demand their full salary and D.A. from
Govt. and become eligible for the same according to rules at any time
within five years, then the private management will be required to
deposit into the Govt. account the full amount for payment of the same
to the teachers. If the private management donot deposit the full cost
then the Govt. will withdraw permission for the said subject and also
recover the amount from the private management.

2) Where a job-oriented subject is introduced, Govt. will pay full teacher'
cost after an initial period of three years.

3) The private management will not ask for any non-recurring grant in
next five years for construction of additional building, purchase of
laboratory equipments, etc. for the new subjects additional class,
and increase of seats etc. to be implemented by them.

4) If the private management requires any additional teaching staff to be
appointed, they should appoint them from out of the candidates
selected by the selection Board now constituted under the rules.

5) The concurrence of government is subject to availability of
accommodation and equipment and grant of affiliation by the
concerned University.

6) The Principals of each non-Govt.College has been intimated separately
about opening of new classes/subject and increase of seats which relate to
that college only.

Yours faithfully,

Copy of the letter No.34023-EYS, date 1.8.88
from Maj. D.K.Nanda,O.E.S.,Deputy Secretary to Govt. of Orissa
in the Education & Y.Department address to the Director,
Higher Education,Orissa.

Sub:- Government concurrence(final) for B.Sc.Classes
and increase of seats +2 Science Classes in
Gunupur College,Gunupur.

Sir,

I am directed to invite a reference to your
letter No.2647, date 30.1.88 and to say that Governor has
been pleased to accord concurrence(final) for opening of
B.Sc. Classes in Gunupur College,Gunupur with seats and
strength referred to in G.O.No.41639, dated 7.9.87
and increase of seats at +2 Science stage raising the
strength to 128 with subjects already affiliated to
Council of Higher Secondary Education from the academic
Section 1988-89, subject to grant of affiliation by
Berhampur University/Council of Higher Secondary Education.

....

DIRECTORATE OF HIGHER EDUCATION::ORISSA::BHUBANESWAR.

Memo No.SM.271.85// 47350 //Date 27-8-88
Copy forwarded to the Secretary,Governing Body,Gunupur
College,Gunupur ,Dist.Koraput for information and necessary actio

Deputy Director (H.C.C.)

Memo No.   /Date

Copy forwarded to Sri K.N.Das,S.A.,Section-IV for
record in the concerned file.

Deputy Director (N.G.C.)

Annexure-III- UGC 2(f) & 12(B) certificate

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI.

No.F.8-8/80(CP)   November, 1980

To

      The Registrar,
      Berhampur University,
      Berhampur-760007(Orissa)

Subject:- List of colleges prepared under Section 2(f) of
         the UGC Act, 1956- inclusion of New Colleges in the-

Sir,

      I am directed to refer to your letter No.16071/
UGC/BU/80 dated 11.10.1980 on the above subject and to say
that the name of the following College has been included in
the above list under Non-Govt. Colleges teaching upto
Bachelor's degree:-

Name of the College.	Year of Estt.
Gunupur College, Gunupur, Distt. Koraput, (Orissa), I.Gopal Rao.	17.7.1976

      The above college is also eligible to receive
financial assistance from Central Sources under Section
12(A) of the UGC Act as it has been granted permanent affiliation.

                         Yours faithfully,

                         (C.M.Ramachandran)
                         Under Secretary.

Copy forwarded to:-
  1. The Principal, Gunupur College, Gunupur, Distt. Koraput
    (Orissa).
  2. All Officers/Sections in the UGC Office.

                    (J.C.Vohra)
                    For Secretary.

Annexure – IV- University Affiliation

Berhampur University, Berhampur.
Dist: Ganjam ,(Odisha)

Dated: 12/01/2015

To whom it may concern

This is to certify that Gunupur College, Gunupur, Dist: Rayagada (Odisha) is affiliated to Berhampur University, Berhampur since 1976 and the following courses / subjects are taught in the said college as per approval.

Sl. No.	Name of the course and Duration	Affiliation
1	Three year BA with Honours in History, Economics, IRPM & Pol.Sc.	Permanent
2	Three year B.Com with Honours in Accounting.	Permanent
3	Three year B.Sc. (MPC) & (CBZ) with Honours in Physics, Chemistry, Mathematics & Zoology	Permanent

Registrar,
Berhampur University,
Berhampur
Registrar
Berhampur University

12 JAN 2015

BERHAMPUR UNIVERSITY
BHANJA BIHAR, BERHAMPUR-760 007, ORISSA

NO. 2197 /SS/BU/88   Date : 10-2-88

From
The Deputy Registrar,
Berhampur University.

To
The Principal,
Gunupur College
GUNUPUR (KORAPUT)

Sub:-   Grant of affiliation (Temporary) for opening of
        3 year Degree Course in Science.

Ref:-   Your letter No.1245/GC/87 dated 8.9.87.

Sir,

        With reference to your letter cited above I am
directed to inform you that the Administrator has been pleased
to grant additional affiliation (Temporary) for opening of
three year Degree course in Science in Gunupur College,Gunupur
for the academic session 1987-88 with a strength of 64 seats
(32 in MPC and 32 in CBZ) with the following subjects subject
fulfilment of the conditions as laid down in Annexure 'A'
enclosed herewith.

Subjects:
Foundation course = 1. English, 2.M.I.L.(O)
Core Course:
1. Physics 2. Chemistry, 3. Mathematics, 4. Botany
5. Zoology (PCM & CBZ).
Honours - Mathematics - 8 seats and Zoology - 8 seats.

Increase of seats in I.R.L.W.

        The Administrator has not allowed the increase of seats in
I.R.L.W.Honours class.

                                        Yours faithfully,

                                        DEPUTY REGISTRAR

Memo No._____/SS/BU/88   Date :
        Copy forwarded to the Deputy Secretary to Government,
Education and Youth Services Department, Bhubaneswar for
information with reference to his letter No.41640(3)/EYS
dated 2.9.87.

                                        DEPUTY REGISTRAR

1343

BERHAMPUR UNIVERSITY
BHANJA BIHAR: BERHAMPUR-7(GM):ORISSA.
::::::::

No. 2953/SS/BU/76 . Dated the 29th November'76.

From

The Assistant Registrar,
Berhampur University.

To

The Principal,
Gunupur College, Gunupur.

Sub: Further affiliation to Gunupur College for opening of
B.A. classes in the subject, of compulsory: English,
M.I.L. (Oriya), M.I.L. (Telugu) Optionals: History,
Economics, Political Science, Oriya, Telugu, Education
Mathematics, Labour and Social Welfare and Law and
Jurisprudence with a strength of 48 seats in the
first year B.A. class from the session 1976-77 and in the
second year B.A. class from the session 1977-78 and
(2) B.Com classes in the subjects of compulsory:
English, Economics, Commerce, Optionals: Advanced
Accounting and Auditing, Principles and practice of
Management, Advanced Banking and currency and Rural
Economics and Co-operation with a strength of 32 seats
in the first year B.Com class from the session 1976-77
and in the second year B.Com class from the session 1977-78.

Sir,

In continuation of this office letter No. 7510 dated
24.9.76, I am directed to inform you that the Senate at its
meeting held on 26.11.76 has granted further affiliation on the
above subjects.

This is for your information.

Yours faithfully,

Assistant Registrar.

Memo No._____/SS/BU/76 Dated the 29th Nov'76.

Copy forwarded to the Examination (GL) Section/
Academic Section in ₤ continuation of this office Memo No. 7510(2
dated 24.9.76.

Assistant Registrar.

BERHAMPUR UNIVERSITY
BHANJA BIHARI BERHAMPUR-7, DIST: GANJAM,

NO. 1478 /SS/II-15/8a/BU/89.   DATE: 28-1-89

From:

The Deputy Registrar,
Berhampur University.

To

The Principal,
Gunupur College, GUNUPUR.

SUB: GRANT OF AFFILIATION.

REF: 1) This Office Letter No.2197 dtd.10.2.88
       2) Govt. Memo No.34024(II)EYS Dtd.1.8.88
       3) Your Letter No.1184 dtd.6.0.88
       4) Your Letter No.1367 dtd.6.9.88.

                    -:0:-

Sir,

        In inviting references to the above cited letter I am
directed to inform you that the Administrator has been pleased to
grant further affiliation (Final) for +3 Science Course to Gunupur College
with the strength and the subjects as mentioned below from the
session 1988-89:

FOUNDATION COURSE	CORE COURSE (PASS)	ANCILLIARY/ APPLIED COURSE	STRENGTH
1) English 2) M.I.L.(O)	1) Physics 2) Chemistry 3) Mathematics 4) Botany 5) Zoology	1) Industrial Chemistry 2) Electronics	64 Seats. (P.C.M.Group-32, C.B.Z.Group-32)

        Further, the Administrator has been pleased not to allow
the increase of seats in History (Honours) raising from 16 to 32.

                                    Yours faithfully,

                                    DEPUTY REGISTRAR.

MEMO NO. 1479 (16)/SS/BU/89. DATE: 28-1-89.

Copy forwarded to:-

1) Deputy Secretary to Govt., Education & Youth Services Deptt.,
   Orissa, Bhubaneswar for information.

2) Director of Higher Education, Orissa, Bhubaneswar for information.

3) Controller of Examinations/ Asst. Controller of Examinations,
   Berhampur University for information and necessary action.

4) Section Officer, Examination General/ Confidential Section/
   Certific Section/ Academic Section-I & II for information
   and or   -ry action.

5) Cop o Guard file of Senate/Syndicate Section.

                                    DEPUTY REGISTRAR.

#NANDA/...

BERHAMPUR UNIVERSITY
BHANJA BIHAR; BERHAMPUR-760007 (GANJAM) ORISSA

No. 4193 /Acad-I   Date: 9/5/2011

From:

Dr. Rabaji Sabal,
Programme Coordinator(Acad-I)

To

The Principal,
Gunupur College, Gunupur
Dist. Rayagada.

Sub: Grant of affiliation.

Ref: Your letter No.603 dated 26.5.2003.

Sir,

In inviting a reference to your letter on the subject cited above I am directed to inform you that the Syndicates vide resolution No.195 dated 29.4.2011 has been pleased to grant permanent affiliation to your college for the courses, intake, session etc. mentioned below.

Sl. No.	Course	Subject with intake	Session	Nature of affiliation
1.	+3 Sc.	Mathematics, Physics and Chemistry - 32 to 64	From 2003-04	Permanent affiliation for increase of additional seats.
2.	+3 Sc. [Hons.]	Mathematics(H) - 08 to 16	-do-	-do-
3.	+3 Sc. (Hons)	Physics(H) - 16 Chemistry(H) = 16	-do-	Permanent
4.	+3 Arts (Hons)	Political Science(H)=16	-do-	-do-

The above affiliation is granted alongwith the advices that the college may develop their Chemistry Laboratory and Library with more Honours books. Further One more Lecturer in Mathematics and Political Science may also be appointed.

You are requested to comply the above advices and report compliance to the undersigned at an early for necessary action.

Yours faithfully,

Programme Coordinator(Acad)

(P.T.O.)

-: 2 :-

Memo No._____4194 ⑥ /Acad-I   Date:_____7/6/09

Copy of the letter forwarded to:

  1. The Deputy Director(HE), Regional Directorate of Education, Hillpatna, Berhampur-760005 (Ganjam) for information and necessary action with reference to his Memo No.2703 dated 13.8.03.

  2) The Controller of Examinations, Berhampur University for information and necessary action.

  3) The Section Officer, Exam. General (UG/Certificate) Section, Berhampur University for information and necessary action.

  4) Two extra copies for concerned affiliation file.

           Programme Coordinator(Acad)

Annexure – V- Audit Report if any

OFFICE OF THE DISTRICT AUDIT OFFICER, LOCAL FUND AUDIT, RAYAGADA

ΛLFΛ

LFA, RAYAGADA, AT- Vidyanagar, 3rd Lane Post/ Dist- Rayagada

Phone No : 06858-224377, E-mail: daolfarayagada@gmail.com

Order No. 1107   Date 22/06/2015

Accounts Review Report Approval Certificate

Certified that the Accounts Review Report on the accounts of the college GUNUPUR COLLEGE, Address : AT/PO- GUNUPUR, DIST- RAYAGADA For the years 2008-2009, 2012-2013, 2013-2014 Submitted by the C.A. firm SOURJYA AND BISWAJIT-322779E Office Address PLOT NO A 23 SAHID NAGAR is in order.

The said Report bearing No.76888/AR/2014-2015-RAYAGADA is hereby approved.

Date :22-06-2015

(AJAY KUMAR NAYAK)
District Audit Officer,
Local Fund Audit,RAYAGADA

Memo No. 1108   Dated: 22/06/2015

Copy submitted to the Director, Local Fund Audit / the Principal, GUNUPUR COLLEGE AT/PO- GUNUPUR, DIST- RAYAGADA / SOURJYA AND BISWAJIT-322779E, PLOT NO A 23 SAHID NAGAR for information and necessary action.

(AJAY KUMAR NAYAK)
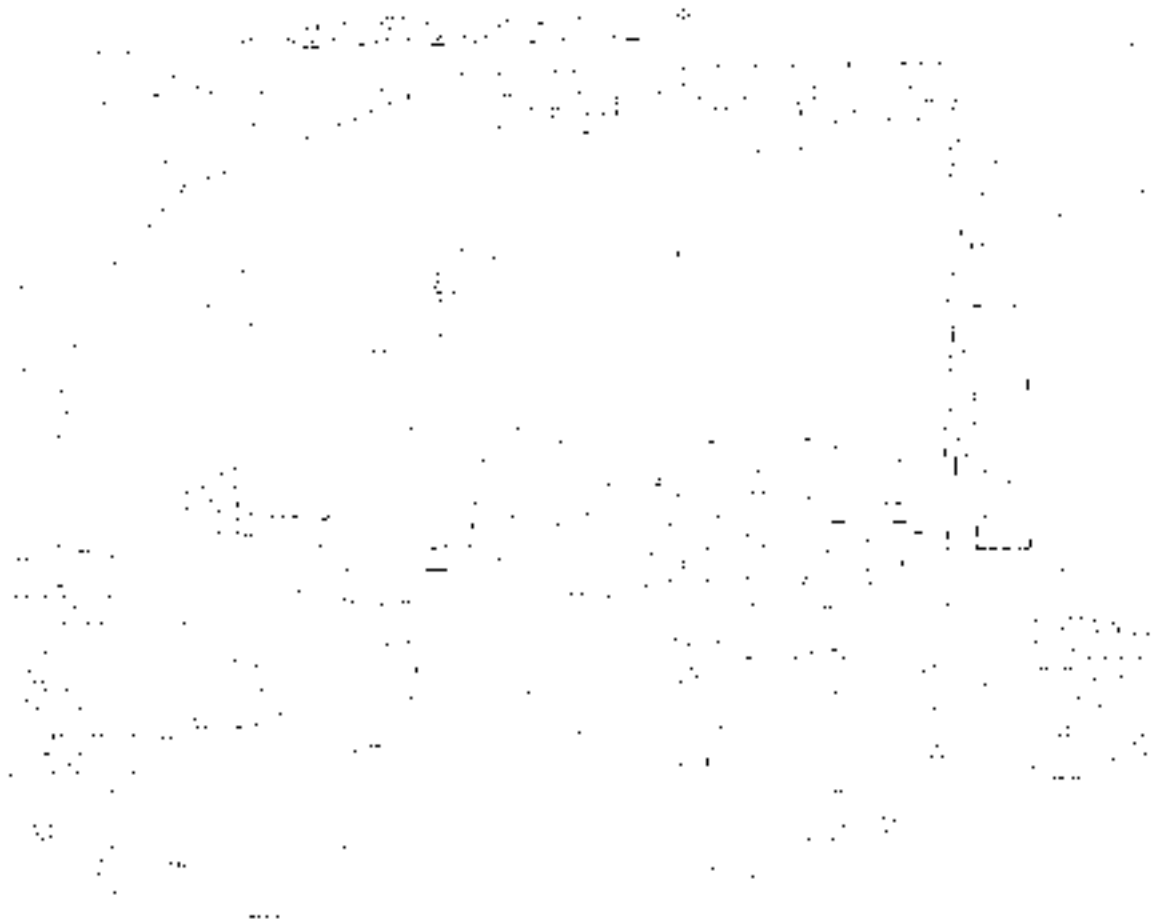District Audit Officer,
Local Fund Audit,RAYAGADA

*This certificate is valid only if the respective District Audit Officer has signed with his/her seal

ANNEXURE – VI- MASTER PLAN OF THE COLLEGE

POST ACCREDITATION INITIATIVES

Compliances to the recommendations suggested by the NAAC Peer Team in the 1ˢᵗ assessment report of the Institution in the year 2007 for consideration keeping in view of the future growth and development.

Recommendation - 1

The bridge and remedial courses may be offered on a systematic basis, to slow learners

Compliances: Bridge and remedial courses are being offered to the slow learners

Recommendation-2

The college may facilitate the students to develop communication skills in English.

Compliances: Steps have already been taken for Communication skill development of students

Recommendation-3

To improve the overall development of the students, Personality Development Programme, Value Based Education, and conducting of regular general assembly may be organized.

Compliances: Steps are already taken for the same

Recommendation-4

The system of teachers' Appraisal by the students may be strengthened for self-improvement.

Compliances: Steps are already taken for

Recommendation-5

Coaching classes for various competitive examinations may be started.

Compliances: Coaching classes are being organized for the above

Recommendation-6

Periodical Faculty Development Programmes may be organized in the college on suitable themes like Time Management, Qualitative Teaching, Team building and other relevant topics to meet the challenging global scenario.

Compliances: The College encourages the Faculties to attend Seminar, Workshop, Refresher courses to cope up the above

Recommendation-7

Non-teaching staff may be provided with computer training to improve the efficiency at work place.

Compliances: Most of the clerical staff have already taken computer training

Recommendation-8

The college may consider formulating and publicizing a comprehensive Research Promotion Policy and the teachers may be encouraged to undertake research work.

Compliances: The institute is encouraging for the same and Dr. Arun Kumar Mishra, Lecturer in Chemistry was granted one Minor research project from UGC.

Recommendation-9

Effective employment cell may be set up to help students in getting jobs.

Compliances: Already functioning

Recommendation-10

The college may think of introducing a few job oriented UG and PG degree and diploma as well as certain short term certificate course of modern relevance like BBA,MBA,MCA ,Microbiology, Biotechnology, Certificate courses in photography, multimedia etc, in order to make its efforts more learner centered.

Compliances: these courses are being offered by other institutes in the locality.

Recommendation-11

The college may make attempts to attract funds from UGC under various scheme / Program including minor and major research project in a more effective manner.

Compliances: The Institute is attempting to attract funds from UGC under various schemes and getting the same from UGC. One Minor research project was sanctioned in favour of Dr. Arun Kumar Mishra, Lecturer in Chemistry

Recommendation-12

An NCC unit may be established in the college.

Compliances: Already established. One Boys Unit and one Girls unit with 50 cadets each are now functioning.

Recommendation-13

An inter-disciplinary women's study center may be set up with the help of the UGC.

Compliances: Steps are already taken

Recommendation-14

To promote the reading habit the librarian may arrange reading competition in the college. Library may conduct book exhibitions.

Compliances: Librarian is arranging the above

Recommendation-15

The college may establish a Quality Assurance Cell for the further improvement of the quality.

Compliances: Already established and functioning

Annexure – VIII
Declaration of Head of the Institute

STD-06857(O) - 250069
(R) - 250063

OFFICE OF THE PRINCIPAL
GUNUPUR COLLEGE, GUNUPUR
Dist. Rayagada (Odisha) Pin- 765 022
(NAAC ACCREDITED - B+)

No. 1611/64/DOL   Date 15-10-11

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Principal
Gunupur College
Gunupur-022
Dt-Rayagada

Place: Gunupur.
Date: 15/10/2015.

Annexure- IX
Letter of compliance

OFFICE OF THE PRINCIPAL

STD-06857(O) - 250069
(R) - 250083

GUNUPUR COLLEGE, GUNUPUR

Dist. Rayagada (Odisha) Pin- 765 022

(NAAC ACCREDITED - B+)

No. 1607 /one/2015

Date 15/10/2015

Certificate of Compliance

(Affiliated / constituent / Autonomous colleges and Recognized Institutions)

This is to certify with reference to the approved LOI bearing no ORCOGN13416 that Gunupur College, Gunupur, Dist: Rayagada, Odisha, 765022 affiliated to Berhampur University, Berhampur fulfills all norms

1. Stipulated by the Affiliating University (Berhampur University, Berhampur)
2. Regulatory council/Body [such as NCTE, AICTE, MCI, DCI,BCI, etc.] – **(Not applicable)** and
3. The affiliation and recognition [if applicable] is valid as on date i.e 15th October 2015

Gunupur College, Gunupur is having permanent affiliation/recognition

It is noted that NAAC's Accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the College website. www.gunupurcollege.org

Date: 15th October 2015
Place: Gunupur

Principal, 15/10/15
Gunupur College,Gunupur
Principal
Gunupur College
Gunupur - 765 022
Dist, Rayagada

Annexure – X- Copy of Land Document

Schedule I—Form No. 39-A

ଖତିଆନ

ଗୌଁ ମ୍ୟାଡିଗୁଡ଼ା	ତହସିଲ ଗୁଣପୁର
ଥାନା ଗୁଣପୁର	ତହସିଲ ନମ୍ବର
ଥାନା ନମ୍ବର ୧୬୨	ଜିଲା ରାୟଗଡ଼ା

କମିଦାରଙ୍କ ନାମ ଓ ଖେତବାଡ଼ି ବା ଖତିଆନର ନମ୍ବର	.....
୧। ଖତିଆନର ଜମିର ନମ୍ବର	୪୧/୧୦୨୫
୨। ପ୍ରଜାର ନାମ, ପିତାର ନାମ, ଜାତି ଓ ବାସସ୍ଥାନ	ଗୁଣପୁର ଜନେୟଥି ସମିତି, ଗୁଣପୁର
୩। ଗ୍ରାମ	ଅନୁଗୁଳ

	ଜମ କର	ଅକରା	ଯେତ୍	ନିଷ୍ଠାର ସେହ୍ ଓ ଅନ୍ୟାନ୍ୟ ସେହ୍ ଯଦି କିଛି ଥାଏ	ମୋଟ	୬। ସ୍ଥାବରଜଙ୍ଗୀର ଜଜଣର ବିବରଣୀ
୫। ସେହ୍		୩.୮୨				

୫। ବିଶେଷ ଅନୁରଣ ଯଦି କିଛି ଥାଏ	

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1				1	47	

ଗୁଣପୁର ମହାବିଦ୍ୟାଳୟ, ଗୁଣପୁର